



Planning and Community Development

Debbi Mock

Council Initiated:

Yes

No

ECAF: 2026-0462

Motion: 26-109

Type:

- Contract
- Board Appt.
- Code Amendment
- Budget Action
- Other

Requested Handling:

- Normal
- Expedite
- Urgent

Fund Source:

- General Fund
- Other
- N/A

Executive Rec:

- Approve
- Do Not Approve
- N/A

Approved as to

Form:

- Yes
- No
- N/A

Subject: Amendment Number 7 with the American Association of Airport Executives for designated aviation channeling and computer-based training services at the Snohomish County Airport

Scope: The amendment will extend the annual maintenance and support for the Interactive Employee Training Learning Suite (IET-LS) for an additional two years. This computer-based training solution is airport specific and has been used by the Snohomish County Airport since 2018. The amendment increases compensation by \$18,200 for a total amount not to exceed \$256,650.

Duration: April 1, 2026 through April 1, 2028.

Fiscal Impact: Current Year Multi-Year N/A

Expenditures	Current Year	2027	2028	2029	2030	Total
Fund 410	\$9,100	\$9,100				\$18,200
Total's	\$9,100	\$9,100				\$18,200

Revenue	Current Year	2027	2028	2029	2030	Total
Fund 410	\$9,100	\$9,100				\$18,200
Total's	\$9,100	\$9,100				\$18,200

Authority Granted: Authorizes the County Executive to execute amendment seven (7) to the agreement with American Association of Airport Executives.

Background: American Association of Airport Executives (AAAE) was selected as the result of RFP 15-18SR to provide designated aviation channeling and computer-based training services at the Snohomish County Airport. The initial agreement was executed in 2018 and allowed for five (5) two-year extensions. Amendment seven (7) is the final extension. This amendment is for continuation of annual maintenance and support of the Interactive Employee Training Learning Suite (IET-LS), which is airport-specific, scalable and has cloud-based capabilities.

AAAE is focused exclusively on airports, providing airport related training and ensuring data transmitted to TSA is secured in accordance with Federal Information Security Management Act and related federal security policies

Requested Action: For Council to move the motion to GLS on March 11th for consideration.