



Snohomish County Council

Administrative Session

Meeting Minutes

Jared Mead, Council Chair
Nate Nehring, Council Vice-Chair
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, August 8, 2023

5:00 PM

District 5 - Monroe School District
Administration Building
14692 179th Ave SE,
Monroe, WA 98272
& Remote Meeting

PRESENT:

Acting Chair Low
Vice-Chair Nehring (*remote*)
Councilmember Mead (*remote*)
Councilmember Dunn (*remote*)
Councilmember Peterson (*remote*)
Heidi Beazizo, Chief of Staff
Ryan Countryman, Council Staff
Sarah Dylan Jensen, Lake Stevens Farmers Market
Joe Beavers, resident of the city of Gold Bar
Debbie Eco, Clerk of the Council

A. Call to Order

Acting Chair Low called the meeting to order at 5:00 p.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

1. Resolution 23-030, recognizing August 6 - 12, 2023, as National Farmers Market Week

[2023-0864](#)

The clerk read the resolution into the record.

ACTION: Acting Chair Low made a motion to approve Resolution 23-030. Vice-Chair Nehring seconded the motion.

Acting Chair Low introduced Sarah Dylan Jensen of the Lake Stevens Farmers Market. Ms. Dylan Jensen spoke to the resolution. Acting Chair Low thanked Ms. Dylan Jensen and expressed his appreciation for the Market and all the work that she puts into it. Vice-Chair Nehring also thanked Ms. Dylan Jensen.

[due to technical difficulties, Ms. Dylan Jensen's comments were inaudible]

The question was called for and the motion to approve Resolution 23-030 carried unanimously.

Acting Chair Low presented Ms. Dylan Jensen with a fully executed resolution.

D. Public Comment

Joe Beavers, resident of the city of Gold Bar, provided comment related to the Department of Natural Resources lands in Snohomish County.

[due to technical difficulties, Mr. Beaver's comments were inaudible]

E. Introduction and Assignment of Legislation to Committees

All items assigned as listed below:

1. Community Safety and Justice

- a. Motion 23-318, approving an increase in the number of employees authorized in the 2023 Annual Budget in the General Fund 002 for the District Court [2023-0877](#)

2. Finance, Budget and Administration

- a. Ordinance 23-078, relating to County businesses, requiring the acceptance of cash as payment for goods and/or services, adding a new Chapter 6.70 SCC, and providing an effective date [2023-0905](#)
- b. Motion 23-309, approval of Broadband Spending Plan through the American Rescue Plan Act (ARPA) [2023-0852](#)
- c. Motion 23-319, approving an increase in the number of employees authorized in the 2023 Annual Budget in the General Fund 002 for the Office of the Public Advocate [2023-0878](#)
- d. Motion 23-320, approving a contract with CVL, LLC for on call interpreting and translating services for Snohomish County [2023-0836](#)

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- e. Motion 23-322, approving a contract with GLOBO Language Solutions, LLC for on call interpreting and translating services for Snohomish County [2023-0885](#)
 - f. Motion 23-329, authorizing the County Executive to sign the January 1, 2023, through December 31, 2023, Collective Bargaining Agreement between Snohomish County, Washington and the Public, Professional & Office-Clerical Employees and Drivers Local Union 763 (representing corrections supervisors) [2023-0897](#)
 - g. Motion 23-330, authorizing the County Executive to sign the January 1, 2023, through December 31, 2023, Collective Bargaining Agreement between Snohomish County, Washington and the Public, Professional & Office-Clerical Employees and Drivers Local Union 763 (representing law enforcement support) [2023-0898](#)
- 3. Health and Community Services**
- a. Ordinance 23-077, approving the interagency agreement with Department of Ecology for the Solid Waste Management Local Solid Waste Financial Assistance [2023-0889](#)
 - b. Motion 23-308, approve and authorize the County Executive to execute the Department of Children, Youth and Families contract for early Childhood Education and Assistance Program Services [2023-0846](#)
 - c. Motion 23-326, approving and authorizing the County Executive to execute the Community Development Block Grant Program Funding Agreement with the U.S. Department of Housing and Urban Development [2023-0894](#)
- 4. Planning and Community Development**
- a. Motion 23-310, confirming the appointment of Hayley Etnier to the Developmental Disabilities Citizen Advisory Board [2023-0857](#)
 - b. Motion 23-312, authorizing the County Executive to sign an Agreed Order with the Washington State Department of Ecology for the Former Tect Lease Area on Paine Field Airport [2023-0693](#)
 - c. Motion 23-313, authorizing the Snohomish County Executive to execute Amendment 1 to Agreement with Salmon-Safe, Inc. to Perform On-Site Watershed Analysis and Independent Re-Certification at Snohomish County Airport [2023-0753](#)
 - d. Motion 23-314, authorizing the County Executive to sign a Consultant Services Agreement for Paine Field Former Tect Lease Area Agreed Order Implementation at Snohomish County Airport at Paine Field [2023-0871](#)
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- e. Motion 23-316, appointing Matthew Loverink to the Airport Commission [2023-0875](#)
- f. Motion 23-317, authorizing the County Executive to authorize a Formal Task Assignment No. 1 to the Public Works On-Call Agreement for Environmental Remedial Investigation Planning and Implementation at Snohomish County Airport at Paine Field [2023-0874](#)
- g. Motion 23-321, confirming the appointment of Valera Storey to the Snohomish County Agriculture Advisory Board [2023-0883](#)
- h. Motion 23-324, confirming the appointment of Griselda Guevara-Cruz to the Sno-Isle Libraries Board of Trustees [2023-0893](#)
- i. Motion 23-362, authorizing the Snohomish County Executive to execute a contract for the award of RFQ 23-005BC with Jacobs Engineering Group Inc. at the Snohomish County Airport [2023-0876](#)
[Clerk Note: Motion previously numbered 23-332, this was a duplicate number, re-numbered to Motion No. 23-362]
- 5. Public Infrastructure and Conservation**
- a. Ordinance 23-079, approving and accepting a Statutory Warranty Deed and establishing 28th Dr SE as a new county road [2023-0911](#)
- b. Ordinance 23-080, approving the acceptance of a Statutory Warranty Deed and establishing 169th PI SW as a new county road [2023-0914](#)
- c. Motion 23-311, authorize the County Executive to execute Amendment 6 to The Human Resources Recruitment and Selection Agreement [2023-0814](#)
- d. Motion 23-315, approving and authorizing the County Executive to execute Amendment 8 to the Master Software and Services Agreement with Global Tel*Link, for Turnkey Public Access Phone Services [2023-0854](#)
- e. Motion 23-323, authorizing the County Executive to sign Supplement No. 4 to Professional Services Agreement CCF04-21 with David Evans and Associates, Inc. to provide design services for the 36th/35th Avenue West Improvement Project [2023-0887](#)
- 6. Committee of the Whole**
- a. Ordinance 23-076, approving and authorizing the Snohomish County Executive to sign the Interlocal Agreement between Snohomish County and the Stillaguamish Tribe of Indians for Wood Acquisition to Support Jim Creek Restoration Project [2023-0880](#)
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Ryan Countryman, Sr. Legislative Analyst, provided a staff report. He said this is a grant funded project that Council has previously approved and he explained additional details of the project. He said the total cost of the project is \$30,600.00 and will have no impact to the General Fund.

ACTION: Councilmember Dunn made a motion to set time and date for a public hearing for Ordinance 23-076, for Wednesday, August 23, 2023, at the hour of 10:30 a.m. Acting Chair Low seconded the motion and it carried unanimously.

- b. Motion 23-307, approving an Aquatic Lands Lease renewal [2023-0847](#) between the State of Washington and Snohomish County at Kayak Point Park

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and explained this is an aquatics land lease for a period of 30 years. He provided background information and stated there is no cost to the County associated with this lease.

ACTION: Councilmember Dunn made a motion to approve Motion 23-307. Councilmember Peterson seconded the motion and it carried unanimously.

[Vice-Chair Nehring and Councilmember Mead left the meeting at 5:15 p.m.]

- c. Motion 23-327, approving and authorizing execution of the [2023-0787](#) Professional Services Agreement with Cerium Networks, Inc. for Teams Telephony Consulting Services

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and explained the County will be decommissioning Skype for messaging and voicemail and moving to Teams. He said the agreement is for one year and the cost of services will be \$173,704.80.

ACTION: Councilmember Dunn made a motion to approve Motion 23-327. Councilmember Peterson seconded the motion and it carried unanimously by the three members present.

- d. Motion 23-331, approving agreement for Minotaur Mazes at [2023-0808](#) the 2023 Snohomish County Evergreen State Fair

Ryan Countryman, Sr. Legislative Analyst, provided a staff report. He explained Minotaur Mazes is an interactive educational exhibit at the Evergreen State Fair, that is expected to be a popular new attraction. The total cost of services is \$40,500.00.

ACTION: Councilmember Dunn made a motion to approve Motion 23-331. Councilmember Peterson seconded the motion and it carried unanimously by the three members present.

F. Clerk’s Report on Pending Legislation - No Report

G. Reports of Council Committees:

1. Community Safety and Justice

(Next meeting is scheduled for Tuesday, August 22, 2023, at 1:00 p.m.)

2. Finance, Budget and Administration

(Next meeting is scheduled for Tuesday, August 22, 2023, at 10:00 a.m.)

3. Health and Community Services

(Next meeting is scheduled for Tuesday, August 22, 2023, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, August 15, 2023, at 11:00 a.m.)

5. Public Infrastructure and Conservation

(Next meeting is scheduled for Tuesday, August 15, 2023, at 10:00 a.m.)

H. Reports of Outside Committees

I. Chairperson’s Report

1. Upcoming Planning Commission Meeting Topics August 2, 2023 [2023-0909](#)

J. Chief of Staff’s Report

Heidi Beazizo, Chief of Staff, reminded councilmembers that at the end of August, Council will be meeting in the first floor meeting room as council chambers has some construction work completed.

Ms. Beazizo also noted that the final in-district meeting at the Alderwood Wastewater District is currently being re-scheduled, once the date has been final, an updated invitation will be sent out.

K. Full Council Action on Items from Committee of the Whole

See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.

L. Other Business

1. Motion 23-328, approving Administrative Matters presented at General Legislative Session on August 9, 2023 [2023-0913](#)
 - a. Receiving Proposed Amendments to the Hearing Examiner's Rules of Procedure [2023-0861](#)
 - b. Receiving the 2023 American Rescue Plan Act (ARPA) Shelter and Homelessness Spending Plan Memo [2023-0865](#)
 - c. Approving Bid Award Recommendation for RFP-23-017LY Copiers and Multi-Function Devices to Copiers NW, Inc. and Woodburn Company for and estimated annual amount of \$300,000 plus applicable Washington State Sales Tax. [2023-0853](#)
 - d. Approving Bid Award Recommendation Bid 23-047RB for Tires, Automotive & Heavy-Duty Truck, Tubes and Service to Goodyear Tire, Les Schwab, Industrial Tire, and Purcell Tire for an estimated amount of \$300,000 per year; initial term is a three-year contract with each of the four awarded companies on a fixed price basis for the initial year with the option to renew for an additional two-year term [2023-0882](#)
 - e. Approving Bid Award Recommendation Bid SW-010-21SB for Weatherization Assistance Program, Ductless Heat Pump Installation to Right On Heating & Sheet Metal Inc for an estimated amount of \$300,000.00 per year; initial term is two years with an option to extend for one additional year [2023-0884](#)
 - f. Approval of Council's Official Proceedings for June 2023 [2023-0912](#)

M. Executive Session(s):**N. Adjourn**

There being no further business, Acting Chair Low adjourned the Council for the day at 5:21 p.m.