



Snohomish County Council

Administrative Session

Agenda

Council Chair Megan Dunn
Council Vice-Chair Sam Low
Councilmembers: Nate Nehring, Jared Mead, Strom Peterson

Tuesday, January 27, 2026

9:00 AM

**Jackson Board Room - 8th Floor
Robert J. Drewel Building
& Remote Meeting**

****Updated 1/26/26 @ 1:18 a.m.****

Webinar Link: <https://zoom.us/j/94846850772>

**Attend in person at 3000 Rockefeller Ave, Jackson Board Room, 8th Floor, Everett, WA
Join remotely using the Zoom link above or call 1-253-215-8782 or 1-206-337-9723
and enter Meeting ID 948-4685 0772**

- A. Call to Order**
- B. Roll Call**
- C. Special Reports**
- D. Public Comment**
- E. Introduction and Assignment of Legislation to Committees**
 - 1. Community Safety and Justice**
 - 2. Finance, Budget and Administration**
 - a. Motion 26-054, 2026 Local Hotel/Motel Fund Round 2 Expenditure Plan [2026-0235](#)
 - 3. Health and Community Services**
 - a. Motion 26-057, approving Amendment 1 of Retroactive Capital Project Technical Assistance Contract with KDK, LLC [2026-0249](#)

4. Planning and Community Development

- a. Motion 26-058, approving Amendment 15 with Puget Sound Energy for the Weatherization Program [2026-0276](#)

5. Public Infrastructure and Conservation

- a. Motion 26-053, authorizing the County Executive to sign Amendment No. 1 to Agreement CC01-24 with Graymar Environmental Services, LLC for spill response at Public Works managed and operated facilities [2026-0231](#)

6. Committee of the Whole

- a. Motion 26-056, adopting the Snohomish County Council Public Meeting Conduct Rules [2026-0250](#)

(for assignment to Committee of the Whole. Move to Administrative Session February 3rd for consideration)

- b. Motion 26-055, confirming the appointment of Brian Holtzclaw to the Snohomish County Planning Commission [2026-0241](#)

(for assignment to Committee of the Whole. Move to General Legislative Session January 28th to set time and date for a public hearing)

Items c through r: for re-assignment from Community Safety and Justice Committee to Committee of the Whole. Move to General Legislative Session January 28th for consideration.

- c. Motion 26-026, reappointing Megan Hodgson to represent Professional Personnel Management on the Citizens' Commission on Salaries of Elected Officials [2026-0081](#)

- d. Motion 26-027, appointing Seth Newsome to represent Organized Labor on the Citizens' Commission on Salaries of Elected Officials [2026-0082](#)

- e. Motion 26-028, appointing Emily Beth Packard to represent the County Council At-Large position on the Citizens' Commission on Salaries of Elected Officials [2026-0083](#)

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- f. Motion 26-029, reappointing Erik Martin to represent the District 5 position for the Citizens' Commission on Salaries of Elected Officials [2026-0084](#)
 - g. Motion 26-030, appointing Janet K. Fletcher to represent the District 4 position for the Citizens' Commission on Salaries of Elected Officials [2026-0085](#)
 - h. Motion 26-031, appointing Anthony Upchurch to represent the Legal Profession on the Citizens' Commission on Salaries of Elected Officials [2026-0132](#)
 - i. Motion 26-032, appointing Janet Trowbridge to represent the District 3 position for the Citizens' Commission on Salaries of Elected Officials [2026-0133](#)
 - j. Motion 26-033, appointing Gay A. Garvin to represent the District 2 position for the Citizens' Commission on Salaries of Elected Officials [2026-0135](#)
 - k. Motion 26-034, reappointing James Caravan to represent the District 1 position for the Citizens' Commission on Salaries of Elected Officials [2026-0136](#)
 - l. Motion 26-035, appointing David Shaefer to represent the Business Sector on the Citizens' Commission on Salaries of Elected Officials [2026-0137](#)
 - m. Motion 26-043, confirming the appointment of Kerry Canning to the Developmental Disabilities Citizen Advisory Board [2026-0138](#)
 - n. Motion 26-051, confirming the re-appointment of Sanika Kabbur to the Snohomish County Children's Commission [2026-0201](#)
 - o. Motion 26-045, confirming the appointment of Myra Lane to the Snohomish County Ethics Commission [2026-0207](#)
 - p. Motion 26-025, approving the Contract for Goods and Subscription Services with Reassurance Solutions, LLC [2026-0020](#)
 - q. Motion 26-038, approving a budget transfer in Grant Fund 130 for funds received from the Washington State Administrative Office of the Courts [2025-3492](#)

- r. Motion 26-042, approving Amendment No. 2 to the Security Services Agreement between Snohomish County and Universal Protection Service d/b/a Allied Universal Security Services [2026-0090](#)

F. Clerk's Report on Pending Legislation

G. Reports of Council Committees:

1. Community Safety and Justice

(Next meeting is scheduled for Tuesday, February 10, 2026, at 1:00 p.m.)

2. Finance, Budget and Administration

(Next meeting is scheduled for Tuesday, February 10, 2026, at 10:00 a.m.)

3. Health and Community Services

(Next meeting is scheduled for Tuesday, January 27, 2026, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, February 3, 2026, at 11:00 a.m.)

5. Public Infrastructure and Conservation

(Next meeting is scheduled for Tuesday, February 3, 2026, at 10:00 a.m.)

H. Reports of Outside Committees

I. Chairperson's Report

J. Chief of Staff's Report

1. 2025 Lapse and No Action Reports [2026-0238](#)

K. Full Council Action on Items from Committee of the Whole

L. Other Business

(added 1/26/26 @ 11:15 a.m.)

1. Motion 26-059, approving Administrative Matters presented at General Legislative Session on January 28, 2026 [2026-0307](#)

(For review only)

- a. Approving the following Purchasing Award Recommendations:
- 1) Bid Award Recommendation for RFP-25-0630JM-C, [2026-0290](#)
WorkForce Suite licenses, to WorkForce Software, an ADP Company, with an estimated spend of \$325,000.00 plus applicable Washington State Sales Tax for the initial five (5) year term
 - 2) Piggyback Award Recommendation for Facilities and Fleet's use of a "piggyback" or "cooperative purchase" contract issued by Sourcewell under SCC 3.04.220, for Aboveground Fuel and Fluid Storage with Related Hardware, Software, and Services over the proposed term of two (2) years [2026-0292](#)

M. Executive Session(s):

N. Adjourn