



# Snohomish County Council

## Administrative Session

### Meeting Minutes

Council Chair Jared Mead  
Council Vice-Chair Nate Nehring  
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

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Tuesday, October 3, 2023

9:00 AM

Jackson Board Room - 8th Floor  
Robert J. Drewel Building  
& Remote Meeting

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#### **PRESENT:**

Council Chair Mead  
Council Vice-Chair Nehring  
Councilmember Low (*remote*)  
Councilmember Dunn (*remote*)  
Councilmember Peterson (*remote*)  
Heidi Beazizo, Chief of Staff  
Deb Bell, Council Staff  
Ryan Countryman, Council Staff  
Jim Martin, Council Staff  
Debbie Eco, Clerk of the Council

*\*See below for names of people who spoke to Resolution 23-037*

#### **A. Call to Order**

Council Chair Mead called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

#### **B. Roll Call**

The clerk called the roll and stated that all five members were present.

#### **C. Special Reports**

1. Resolution 23-037, recognizing the month of October as Disability Employment Awareness Month in Snohomish County [2023-1169](#)

The clerk read the resolution title into the record. The following people spoke in favor of the resolution:

Lance Morehouse, Sherwood Community Services, CEO  
Mara Burnson, Listen & Talk, Executive Director  
Preston Dvoskin, Resident  
Megan Evans, Human Services  
James Paine, Resident  
Sandra Axford, Records Support

**ACTION:** Vice-Chair Nehring made a motion to approve Resolution 23-037.  
Councilmember Dunn seconded the motion and it carried unanimously.

*At 9:15 a.m., Chair Mead recessed the Council for a short break.*

*At 9:18 a.m., Chair Mead called the Council back to order.*

#### **D. Public Comment**

There were no persons present wishing to provide public comment.

#### **E. Introduction and Assignment of Legislation to Committees**

*All items assigned as listed below:*

##### **1. Community Safety and Justice**

- a. Motion 23-420, approving and authorizing the County Executive to execute a grant award from the Washington State Administrative Office of the Courts Reimbursement Agreement [2023-1159](#)

##### **2. Finance, Budget and Administration**

##### **3. Health and Community Services**

- a. Motion 23-419, authorizing approval of agreement for professional services with G & H International to provide consultation services for coordination of grocery supply chain operations [2023-1145](#)
- b. Motion 23-421, authorizing the executive to sign agreement for STD/HIV testing and treatment services with Ezzia Healthcare, PLLC [2023-1166](#)
- c. Motion 23-422, approving the 2023-2025 Snohomish County Criminal Justice Treatment Account (CJTA) Plan and authorize the County Executive to approve CJTA contracts and amendments [2023-1170](#)
- d. Motion 23-437, approving a budget transfer or reallocation within the Department of Human Services (Court Appointed Special Advocate) [2023-1174](#)

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- e. Motion 23-438, approving a budget transfer or reallocation within the Department of Human Services (Energy Assistance Fund) [2023-1175](#)
- 4. Planning and Community Development**
- 5. Public Infrastructure and Conservation**
- a. Ordinance 23-110, relating to Reet II Funds and Snohomish County/City Partnership Projects; awarding and authorizing the Executive to execute interlocal agreements with project recipients [2023-1161](#)
  - b. Ordinance 23-122, approving and authorizing the Snohomish County Executive to sign the interlocal agreement between the City of Monroe and Snohomish County for joint operation of the Winter Dog Park [2023-1176](#)
  - c. Motion 23-440, authorizing the County Executive to sign a Quit Claim Deed with the Washington State Department of Transportation [2023-1182](#)
- 6. Committee of the Whole**
- a. Ordinance 23-109, relating to the 2023 Budget; making an emergency appropriation in Equipment Rental and Revolving Fund 502 to provide expenditure authority for vehicles and equipment [2023-1149](#)

Deb Bell, Sr. Legislative Analyst, provided a detailed staff report.

**ACTION:** Vice-Chair Nehring made a motion to set time and date for a public hearing for Ordinance 23-109 on November 29, 2023, at the hour of 10:30 a.m. Councilmember Dunn seconded the motion and it carried unanimously.

***Items 6 b. and 6.c., Ordinances 23-111 and 23-112, were discussed together.***

Deb Bell, Sr. Legislative Analyst, explained these two ordinances are in addition to the 13 previous ordinances that have been set for public hearing. She said there will be a total of 19 interlocal agreements for solid waste with various cities and towns in Snohomish County. Councilmembers did not request further discussion, at this time.

- b. Ordinance 23-111, approving and authorizing the County Executive to execute the interlocal agreement between Snohomish County and the City of Mill Creek for activities related to solid waste in Snohomish County [2023-1171](#)

**ACTION:** Vice-Chair Nehring made a motion to set time and date for a public hearing to consider Ordinance 23-111 on Wednesday, November 29, 2023, at the hour of 10:30 a.m. Councilmember Dunn seconded the motion and it carried unanimously.

- c. Ordinance 23-112, approving and authorizing the County Executive to execute the interlocal agreement between Snohomish County and the City of Snohomish for activities related to solid waste in Snohomish County [2023-1172](#)

**ACTION:** Vice-Chair Nehring made a motion to set time and date for a public hearing to consider Ordinance 23-112 on Wednesday, November 29, 2023, at the hour of 10:30 a.m. Councilmember Dunn seconded the motion and it carried unanimously.

- d. Motion 23-416, authorizing the Snohomish County Executive to sign Change Order 005 with Passur Aerospace, Inc. for radar flight tracking and radar data services at the Snohomish County Airport [2023-1157](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and explained the current change order would extend the agreement an additional five years to October 31, 2028. The annual cost of the extension would be \$92,996.00. He said the Airport Fund 410 has sufficient funds for current and future years and there is no impact to County general revenues.

**ACTION:** Vice-Chair Nehring made a motion to approve Motion 23-416. Councilmember Peterson seconded the motion and it carried unanimously.

**2023 Budget Items:**

Jim Martin, Sr. Legislative Analyst, provided a brief staff report summarizing the 2024 budget motions and ordinances submitted by the County Executive.

**ACTION:** Vice-Chair Nehring made a motion to set time and date for a public hearing to consider items e through aa, as listed on the agenda, for Tuesday, October 24, 2023, at the hours of 10:30 a.m. and 6:00 p.m. Councilmember Low seconded the motion and it carried unanimously.

- e. Budget Ordinance 23-113, relating to Property Taxes, Fixing the 2024 General Property Tax Levy for Snohomish County and Preserving Future Levy Capacity [2023-1067](#)
- f. Budget Ordinance 23-114, authorizing an increase in General Tax Revenues for Property Taxes collected in 2024 [2023-1068](#)
- g. Budget Ordinance 23-115, relating to Property Taxes; Fixing the 2024 Road Property Tax Levy for Snohomish County and Preserving Future Levy Capacity [2023-1069](#)
- h. Budget Ordinance 23-116, authorizing an increase in Road Tax Revenues for Property Taxes collected in 2024 [2023-1070](#)
- i. Budget Ordinance 23-117, relating to Property Taxes, Fixing the 2024 Conservation Futures Property Tax Levy for Snohomish County and Preserving Future Levy Capacity [2023-1071](#)
- j. Budget Ordinance 23-118, authorizing an increase in Conservation Futures Tax revenues for Property Taxed collected in 2024 [2023-1072](#)
- k. Budget Motion 23-423, approving the 2024 Surface Water Management Annual Construction Program [2023-1059](#)
- l. Budget Motion 23-424, approving the 2024 - 2029 Surface Water Management Six-Year Capital Improvement Plan [2023-1060](#)
- m. Budget Ordinance 23-119, approving the 2024 Annual Construction Plan for County Transportation Improvements [2023-1108](#)
- n. Budget Motion 23-425, adopting the 2024-2029 Six-Year Transportation Improvement Program [2023-1074](#)
- o. Budget Motion 23-426, approving the 2024 Solid Waste Management Division Annual Construction Program [2023-1075](#)
- p. Budget Motion 23-427, approving the 2024 - 2029 Solid Waste Management Division Six-Year Capital Improvement Plan [2023-1076](#)
- q. Budget Ordinance 23-120, relating to the Growth Management Act, adopting the 2024-2029 Capital Improvement Program as part of the Snohomish County Capital Facilities Plan [2023-1092](#)

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| r.  | Budget Motion 23-428, approving the 2024 Department of Conservation and Natural Resources - Office of Energy & Sustainability (OES) Grant Work Plan  | <a href="#"><u>2023-1077</u></a> |
| s.  | Budget Motion 23-429, approving the 2024 Department of Conservation and Natural Resources - Surface Water Management (SWM) Grant Work Plan   | <a href="#"><u>2023-1078</u></a> |
| t.  | Budget Motion 23-430, approving the 2024 Department of Emergency Management Grant Work Plan  | <a href="#"><u>2023-1079</u></a> |
| u.  | Budget Motion 23-431, approving the 2024 Snohomish County Health Department Grant Work Plan  | <a href="#"><u>2023-1080</u></a> |
| v.  | Budget Motion 23-432, approving the 2024 Human Services Department Grant Work Plan   | <a href="#"><u>2023-1081</u></a> |
| w.  | Budget Motion 23-433, approving the 2024 Prosecuting Attorney's Office (PAO) Grant Work Plan   | <a href="#"><u>2023-1082</u></a> |
| x.  | Budget Motion 23-434, approving the 2024 Sheriff's Office Grant Work Plan  | <a href="#"><u>2023-1083</u></a> |
| y.  | Budget Motion 23-435, approving the 2024 Superior Court Grant Work Plan  | <a href="#"><u>2023-1084</u></a> |
| z.  | Budget Motion 23-436, approving the schedule of rental rates to be charged by Fleet Services Division in 2024  | <a href="#"><u>2023-1087</u></a> |
| aa. | Budget Ordinance 23-121, adopting the 2024 Budget and Making Appropriations for the Operation of County Agencies and Departments and Capital Improvements for the period beginning January 1, 2024, and ending December 31, 2024 | <a href="#"><u>2023-1073</u></a> |
- F. Clerk's Report on Pending Legislation - No Report**
- G. Reports of Council committees:**
- Committee meetings are suspended during budget deliberations and will resume the week of November 27, 2023.*
- 1. Community Safety and Justice**
  - 2. Finance, Budget and Administration**
  - 3. Health and Community Services**
  - 4. Planning and Community Development**
  - 5. Public Infrastructure and Conservation**
- H. Reports of Outside Committees**
- I. Chairperson's Report**
- 1. Upcoming Planning Commission Meeting Topics August 2, 2023** [2023-0909](#)
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**J. Chief of Staff's Report**

Heidi Beazizo, Chief of Staff, noted that department presentations on Budget begin next week, Tuesday, following Administrative Session and the Community Budget Forum is Wednesday, October 11th at 6:00 pm in Council Chambers. She said the analysts continue to analyze the Budget and prepare their one-page summaries.

**K. Full Council Action on Items from Committee of the Whole**

*See above Introduction and assignment of legislation to committees under Committee of the Whole for additional actions taken.*

1. Motion 23-414, concerning the County Council's Position on [2023-1116](#)  
a Proposed Petition Method Annexation to the City of  
Granite Falls; BRB File No. 2023-02-MTIL Annexation

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and provided details of the annexation. He said this is a petition annexation and explained a new notice of intention (NOI) has been submitted adding a small strip of right-of-way to the area that had been omitted in the original notice. Mr. Countryman said a substitute motion has been prepared to reflect the revised notice and also states the County Council does not object to the annexation as revised and will not be invoking the jurisdiction of the Boundary Review Board.

**ACTION:** Vice-Chair Nehring made a motion to approve Motion 23-414. Councilmember Dunn seconded the motion and it carried unanimously.

**L. Other Business**

1. Motion 23-439 approving Administrative Matters presented at [2023-1180](#)  
General Legislative Session on October 4, 2023
  - a. Setting a public hearing date on October 25, 2023, at the hour of 10:30 a.m. to consider the following:
    - 1) Ordinance 23-094, modifying vacation leave accruals [2023-1053](#)  
for classified employees and amending SCC  
3A.06.050
    - 2) Ordinance 23-091, approving agreement with [2023-1034](#)  
Washington State Department of Health for the  
sharing of opioid overdose data

- 3) Ordinance 23-093, approving Amendment No. 16 to consolidated contract with Washington State Department of Health and providing authority for future amendments regarding Covid-19 LHJ Gap Funding, Executive Office of Resiliency & Health Security - WFD LHJ, Office of Immunization - FSU Ukrainian Community Outreach Resource Center, Office of Immunization - Ukrainian Outreach Support [2023-1024](#)

- b. Approving Piggyback Award Recommendation for the use of a “piggyback” competitive bid 113021 for Firefighting Apparatus and Fire Service Vehicles issued and awarded by Sourcewell, a State of Minnesota local government unit [2023-1177](#)

**M. Executive Session(s):**

**N. Adjourn**

There being no further business, Chair Mead adjourned the Council for the day at 9:33 a.m.