



Snohomish County Council

Administrative Session

Meeting Minutes

Stephanie Wright, Council Chair
Megan Dunn, Council Vice-Chair
Councilmembers: Sam Low, Nate Nehring, Jared Mead

Monday, August 23, 2021

10:30 AM

Remote Meeting via Zoom

PRESENT:

Council Chair Wright
Council Vice-Chair Dunn
Councilmember Low
Councilmember Nehring
Councilmember Mead
Geoffrey Thomas, Council Chief of Staff
Elena Lao, Asst. Clerk of the Council

A. Call to Order

Council Chair Wright called the meeting to order at 10:30 a.m. and provided instructions for those wishing to provide public comment remotely via Zoom.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

1. Items pending introduction more than 30 days:

- a. Ordinance relating to the 2021 Annual Budget; revising the 2021 FTE Limitation; amending Amended Ordinance No. 20-075 (Received in Council Office on July 14, 2021) [2021-0510](#)
- b. Ordinance relating to the 2021 Budget; making a supplemental appropriation in Grant Control Fund 130 to provide expenditure authority for American Rescue Plan Act Funds (Received in Council Office on July 14, 2021) [2021-0511](#)

Council Chair Wright explained that no action is necessary as the two items pending introduction will most likely be left to lapse.

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and assignment of legislation to Committee

All items assigned as listed below:

1. Finance and Economic Development

- a. Ordinance 21-052, amending Amended Ordinance No. 21-045 relating to Covid-19 Premium Pay for eligible Snohomish County Employees to clarify application of its provisions [2021-0594](#)
- b. Motion 21-285, approving and ratifying the Agreement between Snohomish County and the State of Washington, Office of Public Defense for the purpose of providing indigent defense representation pursuant to State v. Blake [2021-0640](#)

2. Law and Justice/Human Services

- a. Motion 21-283, approve and authorizing the Snohomish County Executive to execute Amendment 3 of the North Sound BH-ASO-Snohomish County ICCN 20-21 contract [2021-0621](#)

3. Operations**4. Planning and Community Development****5. Public Works**

- a. Motion 21-282, authorizing the County Executive to sign Professional Services Agreement CCF05-20(B) with Q-Free America, Inc. for Phase II of the adaptive Signal Control Technology Project [2021-0615](#)
- b. Motion 21-286, authorizing the County Executive to sign Professional Services Agreement CC04-21 with Lee & Associates Commercial Real Estate Services, LLC [2021-0620](#)

6. Committee of the Whole**F. Clerk's Report on Pending Legislation**

- 1. Pending Legislation Report [2021-0630](#)

G. Reports of Council committees:

Committee Chairs announced upcoming committee meetings, as listed on the agenda.

1. Finance and Economic Development

(Next meeting is scheduled for Tuesday, August 24, 2021, at 10:30 a.m.)

2. Law and Justice/Human Services

(Next meeting is scheduled for Monday, September 13, 2021, at 1:30 p.m.)

3. Operations

(Next meeting is scheduled for Tuesday, August 24, 2021, at 9:00 a.m.)

4. Planning and Community Development

(A Special Meeting is scheduled for Tues., Aug. 31, 2021, at 10:30 a.m.)

5. Public Works

(Next meeting is scheduled for Tuesday, September 7, 2021, at 9:00 a.m.)

H. Reports of outside committees

There were no reports of outside committees.

I. Chairperson's Report

1. Planning Commission Pending Issues (8/12/21)

[2021-0610](#)

J. Chief of Staff's Report

Geoffrey Thomas, Council Chief of Staff, had no new report.

K. Full Council Action on Items from COMMITTEE OF THE WHOLE**L. Other Business**

- 1 Motion 21-284, approving Administrative Matter presented at Council General Legislative Session on August 25, 2021

[2021-0639](#)

- a. Receiving Notice of Proposed Rulemaking Action - Amendments to the Snohomish County Engineering Design and Development Standards (EDDS)

[2021-0637](#)

- b. Approving Bid Award Recommendation SW-001-21JR to Accord Contractors, LLC for Talotam Demolition & Abatement in the amount of \$263,749 plus WA State Sales Tax

[2021-0617](#)

M. Executive Session(s):

Geoffrey Thomas, Council Chief of Staff, noted that the Council will convene into two remote Executive Sessions to discuss matters relating to potential litigation, pursuant to RCW 42.30.110(1)(i), for 10 minutes with no anticipated action to follow. He noted that any extensions would be announced by the clerk in the open Zoom meeting.

At 10:34 a.m., Council Chair Wright recessed the Council into the remote Executive Sessions.

1. Potential Litigation
Pursuant to RCW 42.30.110(1)(i)
DPA: Bridget Casey

PRESENT:

Council Chair Wright
Council Vice-Chair Dunn
Councilmember Low
Councilmember Nehring
Councilmember Mead
Geoffrey Thomas, Council Chief of Staff
Heidi Beazizo, Council Staff
Deb Bell, Council Staff
Ryan Countryman, Council Staff
Nicole Gorle, Council Staff
Jim Martin, Council Staff
Ken Klein, Executive Director
Lacey Harper, Executive Director
Josh Dugan, Executive Chief of Staff
Sheila Barker, Risk Manager
Sharon Swan, Department of Conservation and Natural Resources
Jeremy Husby, Department of Conservation and Natural Resources
Michael McCreary, Director, Department of Planning and Development Services
Jason Cummings, Chief Civil Deputy Prosecuting Attorney
Bridget Casey, Deputy Prosecuting Attorney
Rebecca Guadamud, Deputy Prosecuting Attorney

2. Potential Litigation
Pursuant to RCW 42.30.110(1)(i)
DPA: Becky Guadamud & Sean Reay

PRESENT:

Council Chair Wright
Council Vice-Chair Dunn
Councilmember Low
Councilmember Nehring
Councilmember Mead
Geoffrey Thomas, Council Chief of Staff
Heidi Beazizo, Council Staff
Deb Bell, Council Staff
Ryan Countryman, Council Staff
Nicole Gorle, Council Staff
Jim Martin, Council Staff
Ken Klein, Executive Director
Lacey Harper, Executive Director
Josh Dugan, Executive Chief of Staff

Sheila Barker, Risk Manager
Tom Teigen, Director, Department of Conservation and Natural Resources
Sharon Swan, Department of Conservation and Natural Resources
Jeremy Husby, Department of Conservation and Natural Resources
Michael McCreary, Director, Department of Planning and Development Services
Jason Cummings, Chief Civil Deputy Prosecuting Attorney
Bridget Casey, Deputy Prosecuting Attorney

The remote Executive Sessions started at 10:34 a.m. for an initial 10 minutes.
At 10:44 a.m., an extension was announced for five minutes to 10:49 a.m.
The Executive Sessions ended at 10:49 a.m.

N. Adjourn

At 10:49 a.m., Council Chair Wright reconvened the Council and adjourned for the day.