



Snohomish County Council

Public Infrastructure and Conservation Committee

Meeting Minutes

Sam Low, Committee Chair
Megan Dunn, Committee Vice-Chair
Committee Members: Nate Nehring, Jared Mead, Strom Peterson

Deb Bell, Senior Legislative Analyst
Darcy Cheesman, Legislative Aide
Cheri Danner, Assistant Clerk of the Council

Tuesday, June 3, 2025

10:00 AM

**Jackson Board Room - 8th Floor
Robert J. Drewel Building
& Remote Meeting**

PRESENT:

Committee Chair Low
Committee Vice-Chair Dunn (*not present*)
Committee Member Nehring (*not present*)
Committee Member Mead
Committee Member Peterson
Deb Bell, Council Staff
Viggo Forde, Information Technology Director
Nathan Kennedy, Finance Department Director
Lisa Hillman, Information Technology Deputy Director
Cheri Danner, Assistant Clerk of the Council

CALL TO ORDER

Committee Chair Low called the meeting to order at 10:00 a.m.

ROLL CALL

The clerk called the roll and stated that three members were present.

PUBLIC COMMENT

There were no persons present wishing to provide public comment.

ACTION ITEMS

Deb Bell, Sr. Legislative Analyst, provided a staff report for the following items:

1. Ordinance 25-030, relating to Chapter 2.68 SCC; amending SCC [2025-1529](#)
2.68.030, 2.68.037, and 2.68.060

ACTION: Move to Administrative Matters, General Legislative Session June 11th to set time and date for a public hearing.

2. Ordinance 25-031, approving and authorizing the County Executive to sign an Interlocal Agreement with Community Transit concerning the Administration of Commute Trip Reduction (CTR) Plans and Programs [2025-1744](#)

ACTION: Move to Administrative Matters, General Legislative Session June 11th to set time and date for a public hearing

3. Motion 25-266, authorizing the County Executive to sign a statutory warranty deed to the City of Mill Creek [2025-1742](#)

ACTION: Move to Consent Agenda, General Legislative Session June 11th for consideration.

4. Motion 25-243, approving and authorizing the County Executive to execute the Right-Of-Way Plan for 228th Street SE from 35th Ave to 39th Ave SE Widening Project RC1757; UPI# 20-0003 [2025-1627](#)

ACTION: Move to Consent Agenda, General Legislative Session June 11th for consideration.

5. Motion 25-257, approving and authorizing the County Executive to execute the Right-of-Way Plan for S Machias / Dubuque Rd Intersection Improvements Project; RC1742; UPI# 18-0051 [2025-1698](#)

ACTION: Move to Consent Agenda, General Legislative Session June 11th for consideration.

6. Motion 25-260, approving and authorizing the County Executive to execute Amendment 4 to the Technology Solution Contract for an Electronic Content Management Solution with Open Text [2025-1346](#)

ACTION: Move to Consent Agenda, General Legislative Session June 4th for consideration.

7. Motion 25-244, approve and authorize notice to proceed with payment for year 2025-2026 Microsoft Support Services [2025-1629](#)

ACTION: Move to Consent Agenda, General Legislative Session June 11th for consideration.

8. Motion 25-247, authorizing of storage space at the Blue Barn (AKA Tax No. 29053500101100 and 3718 Fobes Road, Snohomish, WA 98290) [2025-1633](#)

ACTION: Move to Consent Agenda, General Legislative Session June 11th for consideration.

9. Motion 25-248, authorizing the property officer of the Department of Property Management of the Facilities and Fleet Division to sign Temporary Construction and Monitoring Easement and Landowner Agreement in connection with Fish Enhancement Project with Adopt-A-Stream Foundation [2025-1640](#)

ACTION: Move to Consent Agenda, General Legislative Session June 11th for consideration.

10. Motion 25-249, authorizing the sale of eighteen (18) units of surplus ER&R equipment [2025-1670](#)

ACTION: Move to Consent Agenda, General Legislative Session June 11th for consideration.

DISCUSSION ITEM

1. Enterprise Resource Planning Update [2025-1779](#)
Viggo Forde, Department of Information Services Director

Viggo Forde, Director of Information Technology, Nathan Kennedy, Director of Finance and Lisa Hillman, Deputy Director of Information Technology provided a detailed PowerPoint presentation and provided an update on the Enterprise Resource Planning System.

Committee Chair Low thanked Mr. Forde for the presentation.

Meeting adjourned at 10:30 a.m.