



Snohomish County Council

Administrative Session

Meeting Minutes

Jared Mead, Council Chair
Nate Nehring, Council Vice-Chair
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, May 23, 2023

9:00 AM

**Jackson Board Room
& Remote Meeting**

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring (*not present*)
Councilmember Low
Councilmember Dunn
Councilmember Peterson (*remote; entered meeting at 9:03 a.m.*)
Heidi Beazizo, Chief of Staff
Deb Bell, Council Staff
Ryan Countryman, Council Staff
Joelle Kelly, Office of the CASA
Fire Chief Joshua Cole, Snohomish County Airport
Elena Lao, Deputy Clerk of the Council
**See name listed below of individuals providing public comment.*

A. Call to Order

Council Chair Mead called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

B. Roll Call

The clerk called the roll and stated that three members were present.

[Clerk Note: Councilmember Peterson entered the meeting remotely at 9:03 a.m. and four members were present.]

C. Special Reports

D. Public Comment

The following individual provided public comment:

- Brenda Bolanos-Ivory, resident of Everett, expressed concerns relating to fraudulent activity involving homeless housing.

E. Introduction and Assignment of Legislation to Committees

All items assigned as listed below:

1. Community Safety and Justice

- a. Motion 23-219, approval of the Professional Services Agreement between Snohomish County and Therapeutic Health Services to provide Opiate Substitution Treatment Services at the County jail [2023-0566](#)

2. Finance, Budget and Administration

- a. Motion 23-221, approving an Opioid Abatement and Spending Plan [2023-0431](#)

3. Health and Community Services

- a. Ordinance 23-052, approving agreement with Health Care Authority for the Medicaid Administrative Claiming Program [2023-0562](#)
- b. Motion 23-217, authorizing the release of funds of the Snohomish Health Department conditioned in Amended Ordinance 22-059 [2023-0545](#)

4. Planning and Community Development**5. Public Infrastructure and Conservation**

- a. Motion 23-213, approve and authorize execution of the Software as a Service (SAAS) Agreement with Cities Digital, Inc. DBA "CDI" for a document management system [2023-0024](#)
- b. Motion 23-216, authorizing the County Executive to sign a contract with Smith Fire Systems, Inc for fire systems inspection and maintenance services on at various County facilities [2023-0536](#)
- c. Motion 23-214, approving and authorizing the County Executive to execute the Right-Of-Way Plan for Alderwood Mall Parkway: SR 525 to 168 St SW; RC1750; UPI# 19-0010 [2023-0563](#)

6. Committee of the Whole

- a. Amended Motion 23-208, approving a lease for the Office of the Court Appointed Special Advocate (CASA) at 3306 Wetmore Avenue, Everett, WA 98201 [2023-0552](#)

Deb Bell, Senior Legislative Analyst, provided an overview and fiscal impacts of the proposed lease for the Office of the Court Appointed Special Advocate to accommodate additional staff. She also explained the proposed Substitute Motion clarifying the terms of the lease.

In response to questions, Joelle Kelly, CASA Division Manager, explained the need for additional office space to accommodate staff and volunteers.

ACTION: Councilmember Low made a motion to approve proposed Substitute Motion 23-208. Councilmember Dunn seconded the motion it carried unanimously, as amended, by the four members present.

- b. Motion 23-218, authorizing the County Executive to sign a training agreement for mandated airport rescue firefighting training between Snohomish County and 139 Fire, LLC [2023-0570](#)

Ryan Countryman, Senior Legislative Analyst, provided a staff report on the scope and cost of the training agreement for execution by June 14, 2023.

In response to questions, Airport Fire Chief Joshua Cole explained that water will be used during the firefighting training. He noted that PFAS material or foam will not be used for the training exercises.

ACTION: Councilmember Low made a motion to approve Motion 23-218. Councilmember Dunn seconded the motion and it carried unanimously by the four members present.

F. Clerk's Report on Pending Legislation

1. Pending Legislation Report [2023-0584](#)

G. Reports of Council Committees:

1. **Community Safety and Justice**

(Next meeting is scheduled for Tuesday, May 23, 2023, at 1:00 p.m.)

2. Finance, Budget and Administration

(Next meeting is scheduled for Tuesday, May 23, 2023, at 10:00 a.m.)

3. Health and Community Services

(Next meeting is scheduled for Tuesday, June 13, 2023, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, June 6, 2023, at 11:00 a.m.)

5. Public Infrastructure and Conservation

(Next meeting is scheduled for Tuesday, June 6, 2023, at 10:00 a.m.)

H. Reports of Outside Committees**I. Chairperson's Report**

1. Upcoming Planning Commission Meeting Topics April 10, 2023 [2023-0486](#)

J. Chief of Staff's Report

Heidi Beazizo, Council Chief of Staff, provided an update relating to the process, timeline, and interview schedule to fill the District Court Judge vacancies for the Cascade Division and South Division.

In response to questions, Ms. Beazizo indicated that the Council's Legislative Aides are on the interview panel at this time.

K. Full Council Action on Items from Committee of the Whole

See above Introduction and assignment of legislation to committees under Committee of the Whole for action taken.

L. Other Business

1. Review of Motion 23-220, approving Administrative Matters presented at General Legislative Session on May 24, 2023 [2023-0585](#)
 - a. Setting a public hearing date on June 14, 2023, at the hour of 9:00 a.m. to consider the following:
 - 1) Motion 23-191, reappointing Mark James to the Snohomish County Planning Commission [2023-0528](#)

- b. Setting a public hearing date on June 14, 2023, at the hour of 10:30 a.m. to consider the following:
 - 1) Ordinance 23-045, approving and authorizing the Snohomish County Executive to sign First Amendment to the Interlocal Agreement between Snohomish County and the Tulalip Tribes of Washington to implement portions of the Community Floodplain Solutions - Phase II Project [2023-0465](#)
 - 2) Ordinance 23-051, relating to Growth Management; promoting innovative housing types in the R-5 Zone; adding a new Chapter 30.41H (Rural Village Housing Demonstration Program); and adding a new section to Chapter 30.86 of the Snohomish County Code [2023-0555](#)
- c. Receiving the 2022 Fourth Quarter Contract Report [2023-0514](#)
- d. Receiving the 2023 American Rescue Plan Act (ARPA) Behavioral Health Facilities Awardees Memo [2023-0587](#)
- e. Approval of Council's Official Proceedings for April 2023 [2023-0583](#)

M. Executive Session(s):

N. Adjourn

At 9:14 a.m., Council Chair Mead recessed the meeting until the 10:00 a.m. Finance, Budget and Administration Committee meeting.