

EMERGENCY BRIDGE HOUSING POLICY

SAFETY & SECURITY

PURPOSE

To maintain a safe and secure environment for participants, staff, and anyone on-site at County-owned Emergency Bridge Housing facilities.

POLICY

Maintaining safety is the top priority for both the County and Agency. Safety and security measures will be incorporated into the project scope of work, written procedures, staff training, facility design, and communication with participants.

Scope of Work: The County will contract with the Agency to provide funding for site operations and on-site services. The contract scope of work will require the Agency to undertake activities which promote safety and security, including:

1. 24/7 staffing of front desk, overseeing participant/guest entry, and monitoring security cameras.
2. Provide on-site security staff. The Agency may subcontract security services to a third party but must maintain oversight and close coordination with the subcontractor. 24/7 security staff will be provided during the first year of operations. The County, and Agency will reassess the level of security needed during the first year of operations.
3. Regularly patrol property.
4. Conduct routine room inspections to monitor rooms for safety or security concerns.
5. Conduct routine wellness checks to monitor participants' wellbeing.
6. Maintain written procedures for staff response to safety and security concerns, including contacting law enforcement or emergency services as appropriate.
7. Maintain written emergency plans including evacuation.
8. Train staff in de-escalation, trauma informed care, and response to safety or security concerns.

Facility Design: The facility incorporates design elements and equipment that promote safety and security. The property will have perimeter fencing and a single point of entry that allows staff to monitor entry. High quality vape detectors will be installed in every room. Security cameras will be installed in strategic locations not to include individual rooms.

Communication with Participants: The Agency shall promote a culture of safety and regularly communicate this priority to participants. Agency shall explain safety and security policies during the referral process, intake, and regularly throughout participation in the project. The Agency shall clearly communicate and consistently enforce the consequences of safety violations.