



Snohomish County Council

Administrative Session

Meeting Minutes

Council Chair Jared Mead
Council Vice-Chair Nate Nehring
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, December 5, 2023

9:00 AM

**Jackson Board Room - 8th Floor
Robert J. Drewel Building
& Remote Meeting**

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring
Councilmember Low
Councilmember Dunn
Councilmember Peterson
Heidi Beazizo, Chief of Staff
Cynthia Foley, Council Staff
Jim Martin, Council Staff
Debbie Eco, Clerk of the Council

A. Call to Order

Chair Mead called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and Assignment of Legislation to Committees

All items assigned as listed below.

1. Community Safety and Justice

- a. Motion 23-526, approving agreement with the Washington State Office of Public Defense to Provide Indigent Defense Improvement Funds to Snohomish County Office of Public Defense for the period from January 1, 2024 to December 31, 2024 [2023-1396](#)
- b. Motion 23-534, approving the Interlocal Agreement between Snohomish County and the City of Sultan relating to Law Enforcement Services [2023-1421](#)

2. Finance, Budget and Administration

- a. Ordinance 23-138, approving the City of Marysville Interlocal Agreement for Flood Risk Mitigation CLFR-119b [2023-1415](#)
- b. Motion 23-528, approving an Interfund Loan from the General Fund 002 to the Special Revenue Fund, PEG Subfund, to provide interim funding for the Snohomish County Public and Educational Capital [2023-1402](#)
- c. Motion 23-529, authorizing approval of Amendment No. 9 to the Professional Services Agreement with Day Vengley & Associates, D.B.A. DVA Advertising & Public Relations, for Destination Marketing & Management Organizational (DMO) Services [2023-1417](#)
- d. Motion 23-535, authorizing the 2024 Local Hotel/Motel Fund Expenditure Plan [2023-1422](#)

3. Health and Community Services

- a. Motion 23-518, approving Amendment #4 to the Puget Sound Taxpayer Accountability Act (PSTAA) Interlocal Agreement with Edmonds School District [2023-1400](#)
- b. Motion 23-519, approving Amendment #3 to the Puget Sound Taxpayer Accountability Act (PSTAA) Interlocal Agreement with Everett Community College [2023-1401](#)
- c. Motion 23-520, approving Amendment #3 to the Puget Sound Taxpayer Accountability Act (PSTAA) Interlocal Agreement with Everett Public Schools [2023-1404](#)
- d. Motion 23-521, approving Amendment #3 to the Puget Sound Taxpayer Accountability Act (PSTAA) Interlocal Agreement with Mukilteo School District [2023-1406](#)
- e. Motion 23-522, approving Amendment #4 to the Puget Sound Taxpayer Accountability Act (PSTAA) Interlocal Agreement with WA State Community College Dist. 23 dba Edmonds College [2023-1407](#)

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- f. Motion 23-523, approving Amendment #4 to the Puget Sound Taxpayer Accountability Act (PSTAA) Interlocal Agreement with Washington State University Everett [2023-1409](#)
 - g. Motion 23-524, approving Amendment #4 to the Puget Sound Taxpayer Accountability Act (PSTAA) Interlocal Agreement with Northshore School District [2023-1414](#)
 - h. Motion 23-538, approving Amendment #1 with the Office of Head Start, Administration For Children and Families, Department of Health and Human Services [2023-1425](#)
- 4. Planning and Community Development**
- a. Motion 23-516, appointing Maggie Bright to the Evergreen State Fair Advisory Board [2023-1387](#)
 - b. Motion 23-517, appointing Markus Stone to the Evergreen State Fair Advisory Board [2023-1388](#)
 - c. Motion 23-525, authorizing the Snohomish County Executive to sign Amendment 1 with Aviation Security Consulting, Inc. for Security On-Call Support at the Snohomish County Airport [2023-1410](#)
 - d. Motion 23-539, referring proposed code amendments relating to Attached Single Family Housing to the department of Planning and Development Services and the Snohomish County Planning Commission [2023-1435](#)
 - e. Motion 23-540, referring proposed code amendments to reduce the minimum lot sizes in LDMR and MR zoning to the department of Planning and Development Services and the Snohomish County Planning Commission [2023-1436](#)
 - f. Motion 23-541, referring propose code revisions to increase flexibility regarding location of parking to the department of Planning and Development Services and the Snohomish County Planning Commission [2023-1437](#)
 - g. Motion 23-542, referring proposed code amendments relating to lot size averaging to the department of Planning and Development Services and the Snohomish County Planning Commission [2023-1438](#)
- 5. Public Infrastructure and Conservation**
- a. Motion 23-530, approving and authorizing the County Executive to Execute Amendment 2 to the Software as a Service Agreement for a Timekeeping and Attendance System with Kronos Incorporated, a UKG Company [2023-1019](#)
 - b. Motion 23-531, authorizing Facilities and Fleet Property Officer to sign forms on behalf of the County for Meadowdale Beach Park and Estuary Restoration Project [2023-1405](#)
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- c. Motion 23-532, approving 2023 Contract F23-53104-422 with Washington State Department of Commerce for the BPA Low-Income Energy Efficiency Program [2023-1411](#)

6. Committee of the Whole

- a. Motion 23-515, authorizing the County Executive to sign 2024 LIHWAP Contract 24-32607-081 with the Washington State Department of Commerce for the LIHWAP Water Assistance Program [2023-1385](#)

Cynthia Foley, Legislative Analyst, provided a staff report and stated the motion would approve a contract in the amount of \$149,759.00.

ACTION: Vice-Chair Nehring made a motion to approve Motion 23-515. Councilmember Dunn seconded the motion and it carried unanimously.

- b. Motion 23-527, approving award of Workforce Project Funds to EASC [2023-1368](#)

Jim Martin, Sr. Legislative, Analyst, provided a staff report. He stated this ARPA funding contract is through December 31, 2024, with a not to exceed amount of \$1,522,082.

ACTION: Vice-Chair Nehring made a motion to approve Motion 23-527. Councilmember Dunn seconded the motion and it carried unanimously.

- c. Motion 23-536, approving and authorizing execution of the Agreement for Professional Services with Redcloud Consulting, Inc for Financial Enterprise Resource Planning and System Implementation Services [2023-1426](#)

Motion 23-536 was assigned to Committee of the Whole only and will be placed on Administrative Session December 12th for consideration.

- d. Motion 23-537, approving and authorizing the County Executive to sign Grant Agreement No. 23-22747 with Washington Department of Fish and Wildlife for The Transformational Collaborative Chinook Recovery in Whidbey Basin North and South [2023-1395](#)

Motion 23-537 was assigned to Committee of the Whole only and will be placed on Administrative Session December 12th for consideration.

F. Clerk's Report on Pending Legislation**G. Reports of Council Committees:****1. Community Safety and Justice**

(Next meeting is scheduled for Tuesday, December 12 2023, at 1:00 p.m.)

2. Finance, Budget and Administration

(Next meeting is scheduled for Tuesday, December 12, 2023, at 10:00 a.m.)

3. Health and Community Services

(Next meeting is scheduled for Tuesday, December 12, 2023, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, December 5, 2023, at 11:00 a.m.)

5. Public Infrastructure and Conservation

(Next meeting is scheduled for Tuesday, December 5, 2023, at 10:00 a.m.)

H. Reports of Outside Committees**I. Chairperson's Report**

1. Upcoming Planning Commission Meeting Topics November 6, 2023 [2023-1356](#)

J. Chief of Staff's Report**K. Full Council Action on Items from Committee of the Whole**

See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.

L. Other Business

1. Motion 23-533, approving Administrative Matters presented at General Legislative Session on December 6, 2023 [2023-1429](#)
 - a. Setting a public hearing date on Wednesday, January 3, 2024, at the hour of 10:30 a.m. to consider the following:
 - 1) Ordinance 23-135, relating to County employment, amending Chapter 3A.06 SCC [2023-1370](#)

M. Executive Session(s):

Pending Litigation
Pursuant to RCW 42.30.110(1)(i)
DPAs: Jason Cummings, Bridget Casey & Michael Held

At 9:04 a.m., Heidi Beazizo, Chief of Staff, stated that Council has a need for an Executive Session for a matter of Pending Litigation, pursuant to RCW 42.30.110(1)(i), for approximately 15 minutes, with no action to follow.

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring
Councilmember Low (*remote*)
Councilmember Dunn
Councilmember Peterson (*remote*)
Heidi Beazizo, Chief of Staff
Jim Martin, Council Staff
Ryan Countryman, Council Staff
Deb Bell, Council Staff
Nicole Gorle, Council Staff
Cynthia Foley, Council Staff
Ken Klein, Executive's Office
Lacey Harper (*remote*)
Jason Cummings, Prosecutor
Bridget Casey, Prosecutor's Office
Steve Bladdek, Prosecutor's Office
Geoff Enns, Prosecutor's Office
Scott Marlow Prosecutor's Office
Lisa Lindquist, Prosecutor's Office
Nathan Kennedy, Finance Director
Jill Ford, Council Staff (*remote*)

The Executive Session began at 9:05 a.m. for an initial 15 minutes to 9:20 a.m.

The Executive Session ended at 9:20 a.m.

N. Adjourn

At 9:20 a.m., Chair Mead called the meeting back to order and immediately recessed the Council until the 10:00 a.m. Public Infrastructure and Conservation Committee meeting.