

SNOHOMISH COUNTY COUNCIL  
Snohomish County, Washington

MOTION NO. 22-503

AUTHORIZING THE COUNTY EXECUTIVE TO SIGN THE  
2023-2025 ON-CALL CONSULTANT SERVICES MASTER AGREEMENTS  
FOR THE PLANNING AND DEVELOPMENT SERVICES DISCIPLINE

WHEREAS, the Planning and Development Services Department has determined the need for consultant services on an on-call as-needed basis for emergency projects, time critical projects, and for elements of projects where the required expertise is not available; and

WHEREAS, the current 2019-2022 On-Call Consultant Services program expires as of December 31, 2022; and

WHEREAS, the five (5) consultants responding to RFQ-22-006SB, under the Planning and Development Services discipline, as shown in Exhibit A, were selected through established Federal, State and County policies and practices; and

WHEREAS, Council's approval of the 2023-2025 On-Call Consultant Services Master Agreements for Planning and Development Services will support the department in meeting County goals as related to drafting and implementing the County's Comprehensive Plan, other areas of business required under the State Growth Management Act, other mandates, and allied planning activities;

NOW, THEREFORE, ON MOTION, the Snohomish County Council approves and authorizes the County Executive to sign the 2023-2025 On-Call Consultant Services Master Agreements for the Planning and Development Services Discipline with a cumulative amount not to exceed \$2,200,000.00 and further authorizes the County Executive to execute Task Assignments and administrative Supplements that do not exceed \$25,000.00.

PASSED this 14<sup>th</sup> day of December, 2022.

SNOHOMISH COUNTY COUNCIL  
Snohomish County, Washington

  
\_\_\_\_\_  
Council Chair

ATTEST:

  
\_\_\_\_\_  
Asst. Clerk of the Council

**2023-2025 On-Call Consultant Services Summary Listing - Planning Development Services**

**EXHIBIT A**

| <b>Discipline / Subcategory</b><br><i>(Services Provided)</i> | <b>Consultant Name</b>           | <b>Contract Number</b> | <b>Not to Exceed Dollar Amount</b> |
|---|----------------------------------|------------------------|------------------------------------|
| <b>Planning and Development Services</b>                      |                                  |                        | \$ 2,200,000.00                    |
| <b>Comp Plan</b>  | BERK Consulting, Inc.            | OCC23/3-1(B)           |                                    |
| <b>Comp Plan</b>  | Community Attributes, Inc.       | OCC23/3-1(H)           |                                    |
| <b>Land Use</b>   | David Evans and Associates, Inc. | OCC23/3-2(K)           |                                    |
| <b>Land Use</b>   | Hale Milligan & Associates, LLC  | OCC23/3-2(W)           |                                    |
| <b>Comp Plan</b>  | Leland Consulting Group, Inc.    | OCC23/3-1(AM)          |                                    |
|   |                                  |                        |                                    |
|   |                                  |                        |                                    |
|   |                                  |                        |                                    |
| <b>Total Dollars</b>  |                                  |                        | \$ 2,200,000.00                    |