



# Snohomish County

## Upgrade v9 – Oracle to SQL Migration

### Change Order 013

version 1.0

#### Title

Utilize 60 hours from “MP25 Post-Upgrade Prepaid Work” Bucket for the below changes. (Non-monetary Change Order.)

Add Customer Email to:

1. Invoice (as Option) (30 hours)
2. Portal Stat (SNO-INT7B – Amanda Code Enforcement Portal.) (30 hours)

\*This work will be delivered under a Project Name referencing “MP25 Post-Upgrade Prepaid Work” and is still part of the v9 Upgrade SOW.

#### Background and Justification

The purpose of this Change Order is to amend the Statement of Work for Upgrade v9 / New Feature Implementation & Oracle to SQL Migration as follows:

1. Snohomish County has requested Customer Email to be included in Invoice (as Option). This is related to SNO-INT7B (Amanda Code Enforcement Portal). (CF-14499)
2. Snohomish County has requested Customer Email to be included in Amanda Code Enforcement Portal Stat. This is related to SNO-INT7B (Amanda Code Enforcement Portal). (CBI-15889)

The 60 hours will be deducted from the “MP25 Post-Upgrade Prepaid Work” Bucket (as per change order 012) and two new \$0.00 milestones will be delivered for the CO-013 work.

This Change Order and Amendment is made by and between Cayenta, a Division of N. Harris Computer Corporation and Snohomish County and the Statement of Work made effective as of October 1, 2021.

#### Contact & General Information

	Snohomish County	Cayenta
<b>Contact</b>	Ken Klein	Tracey Whitmore
<b>Email</b>	kenneth.klein@co.snohomish.wa.us	twhitmore@harriscomputer.com
<b>Date</b>		
<b>Product</b>	Cayenta ERP	



## Description of Changes

As part of The County's integration for SNO-INT7B – Amanda Code Enforcement Portal Stat (CBI-15301) Snohomish County would like Cayenta to add Customer Email to the Invoice and to the Portal Stat.

1. Add Customer Email to Invoice - The County would like including Customer Email to be an Option, during Invoice creation.

Changes:

Add the INCLUDE\_EMAIL column to AR002M Open Item Master Table.

Add Include Customer Email flag to AR Receivable Entry and AR Recurring Receivable Entry forms. The flag will be off by default.

Modify Receivables Edit List, Receivables Approval, Recurring Receivables Edit List and Recurring Receivables Approval reports to display Include Customer Email flag.

Modify AR Invoice Print to display Customer email address when the Include Customer Email flag is ON.

Modify the AR/A002M Browser Program for Open Item Master form to add the Include Customer Email flag.

Modify the AR/AR402 Open Item Master List/Log report to add the Include Customer Email flag.

Add a pref code to the system to enable this feature.

2. Add Customer Email to Amanda Code Enforcement Portal Stat

Changes:

An email address will be included in the file from Amanda Code Enforcement.

On the Amanda portal: Cayenta will verify if the customer already exists, if yes, the email will be updated if it does not already exist or it will be modified if different than the email address within Cayenta, if no, the existing logic to create the customer will be expanded to include the email address.

## Milestone Description

The tables below outline:

- Table 1: \$0 deliverable milestones for CO-013 work.
- Table 2: "MP25 Post-Upgrade Prepaid Work" Total Hours both before and after CO-013.

**Table 1: Milestone Deliverables**

MP#	Milestone Description	Acceptance Criteria	Hours	Total \$ Amount
<b>MP25a Post-Upgrade Prepaid Work</b>	Add Customer Email to Invoice Option: Delivery for Testing	HARRIS delivers Add Customer Email to Invoice for testing	30	\$0
<b>MP25b Post-Upgrade Prepaid Work</b>	Add Customer Email to SNO-INT7B Amanda Code Enforcement Portal: Delivery for Testing.	HARRIS delivers Add Customer Email to SNO-INT7B Amanda Code Enforcement Portal for testing	30	\$0

**Table 2: MP25 Post-Upgrade Prepaid Work**Before Change Order 013:

MP#	Description	Hours	Amount	Balance (Hours)
MP25 Post-Upgrade Prepaid Work	MP25 Post-Upgrade Prepaid Work	100	\$0	100
	<b><u>MP25 Post-Upgrade Prepaid Work Totals:</u></b>	<b><u>100</u></b>	<b><u>\$0</u></b>	<b><u>100</u></b>

After Change Order 013:

MP#	Description	Hours Used	Amount	Balance (Hours)
MP25 Post-Upgrade Prepaid Work	Upon delivery of CO-013 work	60	\$0	40
	<b><u>MP25 Post-Upgrade Prepaid Work Totals:</u></b>	<b><u>60</u></b>	<b><u>\$0</u></b>	<b><u>40</u></b>

### Project Impact

<b>Budget</b>	No Impact
<b>Resources</b>	No Impact
<b>Payment Milestones</b>	Not Applicable
<b>Schedule</b>	As above



Approval

0	\$200	\$0
Chargeable Hours	Rate	Amount

Client Signature	Date
Klein, Ken	

Digitally signed by Klein, Ken  
Date: 2024.02.28 13:01:18 -08'00'

Ken Klein  
Project Sponsor

DocuSigned by:  
Larissa Wong

2/28/2024

EB5BE63DBD17432...	Date
Cayenta Signature	

Larissa Wong  
Vice President Professional  
Services

Monetary change orders will be executed with the return of the signed change order. The remaining fees shall be invoiced after delivery of goods and services and due thirty (30) days from the date of invoice.

Any applicable travel and lodging expenses shall be billed monthly as the work is performed and due thirty (30) days from the date of invoice.

Your signature serves as an acceptance of the "Amount" listed above as it relates to the description of work contained in this Change Order. Your signature also indicates you have reviewed and agree to the scope of work as detailed in any accompanying enclosures or attachments. This signed document indicates that you have provided all of the accurate information necessary to produce the work as stated in the above Change Order.

Internal Use Only

Customer # \_\_\_\_\_ Application # \_\_\_\_\_ Originated by # \_\_\_\_\_ PO# 0000000