



# **Snohomish County Council**

## **Administrative Session**

### **Meeting Minutes**

Council Chair Nate Nehring  
Council Vice-Chair Megan Dunn  
Councilmembers: Sam Low, Jared Mead, Strom Peterson

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**Tuesday, May 13, 2025**

**9:00 AM**

**Jackson Board Room - 8th Floor  
Robert J. Drewel Building  
& Remote Meeting**

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#### **PRESENT:**

Council Chair Nehring  
Council Vice-Chair Dunn  
Councilmember Low  
Councilmember Mead  
Councilmember Peterson  
Heidi Beazizo, Council Chief of Staff  
Elena Lao, Deputy Clerk of the Council

#### **A. Call to Order**

Chair Nehring called the meeting to order at 9:00 a.m.

#### **B. Roll Call**

The clerk called the roll and stated that all five members were present.

#### **C. Special Reports**

1. Resolution 25-021, recognizing May 18-24, 2025, as Public Works [2025-1594](#)  
Week in Snohomish County

Councilmember Low acknowledged the Public Works Department and spoke in support of the Resolution.

Vice-Chair Dunn made a motion to approve Resolution 25-021. Councilmember Low seconded the motion and it carried unanimously.

**APPROVED: 5-0**

**D. Public Comment**

There were no persons present wishing to provide public comment.

**E. Introduction and Assignment of Legislation to Committees**

*All items assigned as listed below:*

**1. Community Safety and Justice**

- a. Motion 25-232, approving Amendment No. 1 to the Interlocal Agreement between Snohomish County and the City of Granite Falls relating to law enforcement services [2025-1530](#)
- b. Motion 25-233, confirming the appointment of Amna Jawaid to the Developmental Disabilities Citizen Advisory Board [2025-1556](#)

**2. Finance, Budget and Administration****3. Health and Community Services****4. Planning and Community Development**

- a. Motion 25-234, approving Sponsorship Agreement for the 2025 Evergreen State Fair and Food Drive [2025-1564](#)

**5. Public Infrastructure and Conservation****6. Committee of the Whole**

*Items a. and b. were re-assigned from Health and Community Services Committee to Committee of the Whole and moved to General Legislative Session May 14th for consideration.*

- a. Motion 25-225, approving and authorizing the County Executive to sign the Interlocal Agreement between Snohomish County and the City of Lynnwood regarding Snohomish County Outreach Team [2025-1453](#)
- b. Motion 25-229, approving Department of Social and Health Services Contract Signature Authorization Form within the Department of Human Services [2025-1489](#)

*Item c. was re-assigned from Public Infrastructure and Conservation Committee to Committee of the Whole and moved to General Legislative Session May 14th for consideration.*

- c. Motion 25-231, approving and authorizing the execution of Amendment 4 and Change Order 12 to the Software as a Service Agreement with Manatron, Inc. - Aumentum Technologies for Aumentum Tax Assessment and Collections System [2025-0948](#)

*Items d. through f. were assigned to Committee of the Whole and moved to General Legislative Session May 14th for consideration.*

- d. Motion 25-235, authorizing the County Executive to sign a Public Work Agreement between Snohomish County and Siemens Industry, Inc. [2025-1311](#)
- e. Motion 25-237, approving agreement for Edmonds New Start Center security services [2025-1137](#)
- f. Motion 25-238, approving agreement for Everett New Start Center security services [2025-1597](#)

**F. Clerk's Report on Pending Legislation - No Report**

**G. Reports of Council Committees:**

**1. Community Safety and Justice**

*(Next meeting is scheduled for Tuesday, May 13, 2025, at 1:00 p.m.)*

**2. Finance, Budget and Administration**

*(Next meeting is scheduled for Tuesday, May 13, 2025, at 10:00 a.m.)*

**3. Health and Community Services**

*(Next meeting is scheduled for Tuesday, May 27, 2025, at 11:00 a.m.)*

**4. Planning and Community Development**

*(Next meeting is scheduled for Tuesday, May 20, 2025, at 11:00 a.m.)*

**5. Public Infrastructure and Conservation**

*(Next meeting is scheduled for Tuesday, June 3, 2025, at 10:00 a.m.)*

**H. Reports of Outside Committees****I. Chairperson's Report****J. Chief of Staff's Report****K. Full Council Action on Items from Committee of the Whole****L. Other Business**

1. Motion 25-236, approving Administrative Matters presented at General Legislative Session on May 14, 2025 [2025-1585](#)  
(For review only)
  - a. Receiving and referring the following Open Space application to Planning and Development Services for recommendation:
    - 1) Open Space General New Application #3310 - [2025-1563](#)  
Matthew & Shannon Demiter
  - b. Approving the following Award Recommendation:
    - 1) Bid Award Recommendation for ITB 25-0418, Pit and Quarry Products Crushed Stone Quarry Spalls and Aggregate Materials, awarded to eleven (11) suppliers for an estimated annual spend of \$2,000,000.00 [2025-1589](#)

**M. Executive Session(s):**

Heidi Beazizo, Council Chief of Staff, stated that the Council will convene into Executive Session pursuant to RCW 42.30.110(1)(i) to discuss a matter relating to potential litigation for an initial ten minutes. She indicated that there is no anticipated action to follow and any necessary extensions would be announced.

At 9:03 a.m., Chair Nehring recessed the Council into Executive Session.

1. Potential Litigation  
Pursuant to RCW 42.30.110(1)(i)  
DPA: Jessica Kraft-Klehm

**PRESENT:**

Council Chair Nehring  
Council Vice-Chair Dunn  
Councilmember Low  
Councilmember Mead  
Councilmember Peterson

Heidi Beazizo, Council Chief of Staff  
Jim Martin, Council Staff  
Nicole Gorle, Council Staff  
Deb Bell, Council Staff  
Ryan Hembree, Council Staff  
Cynthia Foley, Council Staff  
Jill Ford, Council Staff (*remote*)  
Ken Klein, Executive Director  
Lacey Harper, Executive Director (*remote*)  
Alessandra Szebenyi (*remote*)  
Michael McCrary, Planning & Development Services (PDS) Director (*remote*)  
Darren Groth, PDS Long Range Planning Manager (*remote*)  
Terri Strandberg, PDS Planner (*remote*)  
Sarah Titcomb, PDS Planner (*remote*)  
Laura Kisielius, Deputy Prosecuting Attorney  
Alethea Hart, Deputy Prosecuting Attorney  
Jessica Kraft-Klehm, Deputy Prosecuting Attorney

The Executive Session started at 9:03 a.m. with an initial ten minutes to 9:13 a.m.  
At 9:13 a.m., the Chair extended the Executive Session five minutes to 9:18 a.m.  
At 9:18 a.m., the Chair extended the Executive Session five minutes to 9:23 a.m.  
At 9:23 a.m., the Chair extended the Executive Session five minutes to 9:28 a.m.  
At 9:28 a.m., the Chair extended the Executive Session three minutes to 9:31 a.m.  
The Executive Session ended at 9:31 a.m.

*(There was no Council action as a result of the Executive Session.)*

Chair Nehring reconvened the Council at 9:31 a.m. and noted the assignment of Committee of the Whole items to be moved to General Legislative Session on May 21st.

## **N. Adjourn**

At 9:32 a.m., Chair Nehring recessed the Council until the 10:00 a.m. Finance, Budget and Administration Committee meeting.