

Finance, Budget and Administration

Jim Martin

Council	Initiated:

□Yes ⊠No

ECAF: 2025-2786	Subject: Ca	ancellation of	outstandin	ng warrants.					
Motion: 25-399 Type: Contract Board Appt. Code Amendment	Scope: This motion cancels aged outstanding warrants in the total amount of \$86,874.30. Warrants are primarily for mileage reimbursement, jury fees, payroll, and fair exhibitors. Duration: N/A								
☐ Budget Action ☑ Other	Fiscal Impact:	⊠Curre	ent Year	□Multi-Ye	ar □N/A	ı			
Requested Handling:	Expenditures	Current Year	2026	2027	2028	2029	Total		
Normal Normal	Various	(\$86,874.30)					(\$86,874.30)		
							0		
□Expedite	Total's	(\$86,874.30)	0	0	0	0	(\$86,874.30)		
□Urgent									
E	Revenue	Current Year	2026	2027	2028	2029	Total		
Fund Source:							0		
☐General Fund					_		0		
□Other	Total's	0	0	0	0	0	0		
⊠N/A	Authority Gran	ted: N/A							
Executive Rec:									
⊠Approve	Background: RCW 36.22.100 requires that County warrants not presented for								
☐ Do Not Approve	payment within one year of issue be cancelled, and the funds submitted to Washington								
□N/A	State Department of Revenue Unclaimed Property Division. There is no fiscal impact to the County as the payments are already accounted for.								
Approved as to									
Form:									
□Yes	The Finance department monitors warrants that are issued and remain outstanding,								
□No	and does have policies in place to contact vendors for warrants over \$25. Outstanding								
⊠N/A	warrants over \$	•							
	warrants. Finance continues to contact vendors until the warrants are sent to the Department of Revenue Unclaimed Property Division by October 31st of the								
	•		-	•	•				
	subsequent year. The DOR publishes the information in newspapers and on their website so that people can still redeem the outstanding warrants.								

Requested Action:

Move to GLS on October 1st for consideration.