



Finance, Budget and Administration

Jim Martin

Council Initiated:

☐ Yes

☒ No

ECAF: 2025-2786

Motion: 25-399

Type:

☐ Contract

☐ Board Appt.

☐ Code Amendment

☐ Budget Action

☒ Other

Requested Handling:

☒ Normal

☐ Expedite

☐ Urgent

Fund Source:

☐ General Fund

☐ Other

☒ N/A

Executive Rec:

☒ Approve

☐ Do Not Approve

☐ N/A

Approved as to

Form:

☐ Yes

☐ No

☒ N/A

Subject: Cancellation of outstanding warrants.

Scope: This motion cancels aged outstanding warrants in the total amount of \$86,874.30. Warrants are primarily for mileage reimbursement, jury fees, payroll, and fair exhibitors.

Duration: N/A

Fiscal Impact: ☒ Current Year ☐ Multi-Year ☐ N/A

Expenditures	Current Year	2026	2027	2028	2029	Total
Various	(\$86,874.30)					(\$86,874.30)
						0
Total's	(\$86,874.30)	0	0	0	0	(\$86,874.30)

Revenue	Current Year	2026	2027	2028	2029	Total
						0
						0
Total's	0	0	0	0	0	0

Authority Granted: N/A

Background: RCW 36.22.100 requires that County warrants not presented for payment within one year of issue be cancelled, and the funds submitted to Washington State Department of Revenue Unclaimed Property Division. There is no fiscal impact to the County as the payments are already accounted for.

The Finance department monitors warrants that are issued and remain outstanding, and does have policies in place to contact vendors for warrants over \$25. Outstanding warrants over \$25 receive special notices that remind vendors to redeem their warrants. Finance continues to contact vendors until the warrants are sent to the Department of Revenue Unclaimed Property Division by October 31st of the subsequent year. The DOR publishes the information in newspapers and on their website so that people can still redeem the outstanding warrants.

Requested Action: Move to GLS on October 1st for consideration.