State Purchasing Checklist PB-26-0663

Agency	WA State DES	Item	Generator maintenance
RFP #	06225	Amount	$300,000
Title	Generator Maintenance, Repair, & Parts Services	Dept	Facilities
Supplier	Legacy Telecommunications LLC	Requestor	Anna Morton

	DOES THE BID MEET THE RCW REQUIREMENTS?	YES	NO	Copies/ Comments
1	Do we have the authority to bid/contract for the item?	x		Mot 24-232
2	Did the State process the bid consistent with the RCW?	x		
3	Was the bid advertised in compliance with the state's requirements? Where: **WEBS on 8/18/2025**	x		Webs screenshot
4	Firms located in Snohomish County submitted bids. If there are no qualified firms located in Snohomish County, enter N/A.	N/A		
5	Is the bid/contract current and does its current life equal or exceed the time being requested? **Term: 1/1/2026 – 12/31/2029 with 2yr extn available plus addl 12 mon**	x		Contract in file
6	Does the bid and/or contract contain the language to piggyback? Where: **Page 1 and 3**	x		Contract
7	Requested items are listed in the bid/contract	x		Contract
8	Was the award consistent to the Bid/RCW? Review the bid tabs or evaluation summary and award recommendations. **Price score is 1000/1050; award by region and categories**	x		RFP doc
9	Awarded made to the lowest, responsible bidder? If multiple awards, the requested supplier/item is the lowest, resp. bidder **Legacy has top score in region and all 3 categories**	x		Bid tab
10	There are no terms and conditions in the bid or contract that conflict with County code.	x		Contract
11	Risk Management approves the insurance. Or the supplier has agreed to insurance requested by RM.			pending
12	The requestor understands and agrees to the bid/contract terms and conditions of the state.	x		Contract
13	Check the State and Federal debarment list. The supplier is not listed	x		
14	If services are included-An internet search of the awarded supplier was conducted and there were no human rights violations found. Indicate N/A if no services	x		
15	If services are included, confirm existing paperwork is sufficient. **Includes prevailing wage**	x		Contract

I have reviewed the items on the above checklist for this solicitation and it:

☒ meets the requirements ☐ partially meets ☐ does not meet the requirements

Buyer Name Lynne Yara Date 2/9/2026

Per SCC 3.04.140(5) and Executive Order 25-01(2.D.5), the following approval authorizes purchases not to exceed $500,000 under the above referenced bid for the life of the bid/contract, any purchases exceeding $500,000 shall also require county council approval.

Piggyback Approved Thornton, Bill Digitally signed by Thornton, Bill Date: 2026.02.09 13:40:19 -08'00' Date