



Snohomish County

Facilities and Fleet Management

3000 Rockefeller Ave., M/S 404
Everett, WA 98201-4046
(425) 512-4880
www.snoco.org

Memorandum

RE: PW-23-007SB - Sheriff West Precinct & Paine Field

Apprentice Utilization

3 April 2026

Western Ventures was unable to meet the necessary apprentice utilization for bid number PW-23-007SB for the construction of the Sheriff West Precinct Tenant Improvements and Paine Field Tenant Improvements.

Section 43 of the General Conditions for the project, included with the Instructions to the Bidders included by reference via item 1(B) of the Agreement, requires the apprenticeship utilization participation for this project is fifteen percent (15%) of total project labor hours.

Section 43 subsection F.2 of the General Conditions allows for a modification of the requirement. Western Ventures did not request a modification during the course of the project.

Please, refer to the attached Apprentice Participation letter from Western Ventures as a explanation.

Prepared by:

Lance Meinhold
Architectural & Construction Project Manager
Facilities & Fleet Management

October 7, 2025

Snohomish County
3000 Rockefeller Ave
Everett, WA 90837

Re: Sheriff Office West Precinct & Paine Field TI
Project #PW-23-007SB
Apprentice Participation

Please consider this letter an official notification that we believe we have met the 15% Apprenticeship Participation on this project although the Department of Labor & Industries is showing that we only achieved 13.48% based on the Affidavit of Wages Paid filings, and 14.76% based on the Certified Payroll Reports at the Dept of L&I.

We have found that our Affidavit filings have been skewed due to an 'import' feature not working properly when filing the Affidavit of Wages Paid forms. We found at least three impacted subcontractors who used this feature to import the hours worked from their Certified Payrolls within the system, resulting in inaccurate information being reported on the Affidavit. We were told this is currently a known issue that is being investigated at L&I. In the meantime, I believe we should be looking at the Certified Payroll Reports submitted to L&I as an accurate reference to what was worked on this project.

With this established, please note that Superintendent and Supervisory hours are not subject to the calculation for apprentice participation, however, the L&I filing system does not allow us to exclude or differentiate Superintendent and Supervisory hours from the filing and resulting calculation. Western Ventures had 3109.5 Superintendent/Supervisory hours that should not be included in the calculation, but remain included at this time. So, if we were to remove these 3109.5 Superintendent/Supervisory hours, we show we achieved 19% apprentice participation for this project.

Western Ventures Construction, Inc. takes the Apprenticeship Participation goals set forth by the State of Washington and our Owners very seriously and exhaust all possible resources to meet these goals. We also encourage all of our subcontractors to work with local unions and training centers to employ Apprentices whenever possible. By doing this, we are strengthening our work crews with knowledgeable and properly trained employees for a better future in construction.

Please do not hesitate to contact me with any questions or to discuss this matter.

Thank you for your consideration,
Western Ventures Construction, Inc.



Shannon McPhee
President

Cc: State of Washington, Dept of L&I (uploaded)