SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

MOTION NO. 23-340

APPROVE AND AUTHORIZE THE COUNTY EXECUTIVE TO EXECUTE
AMENDMENT 1 TO THE AGREEMENT TO PROVIDE PROFESSIONAL SERVICES WITH
THE MASTER'S TOUCH, LLC FOR PRINTING AND MAILING SERVICES OF
ASSESSOR PROPERTY DOCUMENTS

WHEREAS, the County issued a Request for Proposal, RFP-042-21BC, for the printing and mailing of Assessor documents with the option of electronic delivery; and

WHEREAS, in response to the RFP, The Master's Touch, LLC submitted the highest rated proposal as scored by the County evaluation team; and

WHEREAS, additional funding of Fifteen Thousand Six Hundred ($15,600) is requested for inflation and increased costs of paper and envelopes; and

WHEREAS, The Master's Touch, LLC has been providing the requisite printing, mailing, and optional electronic delivery services since 2022; and

WHEREAS, the additional cost to the Agreement will be $15,600 through the initial term.

NOW, THEREFORE, ON MOTION, the County Council approves and authorizes the County Executive to Execute Amendment 1 to the Agreement for Professional Services with The Master's Touch, LLC to provide Printing and Mailing Services, the receipt and sufficiency of which are hereby acknowledged, the County and Contractor agree as follows:

1. Article 3 of the Agreement: Compensation, subarticle a is hereby deleted in its entirety and replaced with the following:

    a. <u>Services</u>. The County will pay the Contractor for services as and when set forth in Amendment 1 Schedule B, which is attached hereto and by this reference made a part of this Agreement.

2. Article 3 of the Agreement: Compensation, subarticle f is hereby deleted in its entirety and replaced with the following:

    f. <u>Contract Maximum</u>. Total charges under this Agreement, all fees and expenses included, shall not exceed $135,600.00 for the initial term of this Agreement (excluding extensions, if any).

PASSED this 30th day of August, 2023.

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

_Jared Mead_____
Council Chair

ATTEST:

_M Glennlas_____
Deputy Clerk of the Council