



Snohomish County Council

Administrative Session

Meeting Minutes

Council Chair Jared Mead
Council Vice-Chair Nate Nehring
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, January 2, 2024

9:00 AM

Jackson Board Room - 8th Floor
Robert J. Drewel Building
& Remote Meeting

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring
Councilmember Low
Councilmember Dunn
Councilmember Peterson
Heidi Beazizo, Chief of Staff
Jim Martin, Council Staff
Cynthia Foley, Council Staff
Deb Bell, Council Staff
Debbie Eco, Clerk of the Council

A. Call to Order

Chair Mead called the meeting to order at 9:00 a.m.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

1. Election of Council Chair and Vice-Chair for the year 2024

Vice-Chair Nehring nominated Councilmember Mead as Chair. Councilmember Peterson seconded the nomination. Councilmembers Dunn, Peterson, and Low spoke to the nomination.

ACTION: The question was called for and the nomination to elect Councilmember Mead as Chair carried four to one, with Councilmember Dunn voting against.

Councilmember Low nominated Councilmember Nehring for Vice-Chair. Councilmember Peterson seconded the nomination. Councilmembers Peterson and Low spoke to the nomination.

ACTION: The question was called for and the nomination to elect Councilmember Nehring as Vice-Chair carried four to one, with Councilmember Dunn voting against.

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and Assignment of Legislation to Committees

All items assigned as listed below.

1. Community Safety and Justice

- a. Motion 23-565, approving and authorizing the County Executive to execute an Agreement between Alcohol Monitoring Systems Inc and Snohomish County District Court [2023-1446](#)

2. Finance, Budget and Administration

- a. Motion 23-568, approving the Snohomish County Tourism Promotion Area Business Plan 2024 [2023-1486](#)
- b. Motion 23-574, authorizing the Executive to sign a contract for economic development services with Economic Alliance Snohomish County [2023-1490](#)

3. Health and Community Services

- a. Ordinance 23-140, approving the Puget Sound Taxpayer Accountability Act (PSTAA) Interlocal Agreement and 2023-2024 Services and Expenditure Plan with Snohomish School District [2023-1427](#)

4. Planning and Community Development

- a. Motion 23-570, concerning the County Council's position on a proposed Interlocal Agreement method annexation to the town of Woodway; BRB File No. 2023-04 - Point Wells Annexation [2023-1489](#)
- b. Motion 23-571, appointing Quynh Devitte to the Snohomish County Tourism Promotion Area (TPA) Advisory Board [2023-1495](#)
- c. Motion 23-572, appointing Raechel Morera to the Snohomish County Tourism Promotion Area (TPA) Advisory Board [2023-1496](#)

5. Public Infrastructure and Conservation

- a. Motion 23-561, relating to REET 2 Funds and Snohomish County/City Partnership Projects Authorizing the Director of Conservation and Natural Resources to Execute Interlocal Agreements with Project Recipients [2023-1471](#)
- b. Motion 23-567, accepting of a donation of real property owned by Janet S. Elliott - Portion Of Tax Parcels 27060800400400 and 27060900300400 [2023-1380](#)
- c. Motion 23-573, approving and authorizing the County Executive to execute a Critical Area Site Plan [2023-1493](#)
- d. Motion 23-575, approving the 2024 County Office Space Report [2023-1523](#)

6. Committee of the Whole

- a. Ordinance 23-141, related to the 2023 Budget; making an emergency appropriation in General Fund 002 to provide expenditure authority for unanticipated governmental fund lease costs [2023-1487](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report.

ACTION: Vice-Chair Nehring made a motion to set time and date for a public hearing for Ordinance 23-141 for January 24, 2024, at the hour of 10:30 a.m. Councilmember Low seconded the motion and it carried unanimously.

- b. Ordinance 23-142, approving and authorizing the County Executive to sign a Local Programs State Funding Agreement between the Washington State Department of Transportation and Snohomish County [2023-1497](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report.

ACTION: Vice-Chair Nehring made a motion to set time and date for a public hearing for Ordinance 23-142 for January 24, 2024, at the hour of 10:30 a.m. Councilmember Low seconded the motion and it carried unanimously.

- c. Motion 23-563, approving and authorizing the County Executive to execute the Washington State Department of Commerce Grant Agreement to Stabilize New Refugees Including Those from Ukraine and Afghanistan [2023-1473](#)

Cynthia Foley, Legislative Analyst, provided a staff.

ACTION: Vice-Chair Nehring made a motion to approve Motion 23-563. Councilmember Peterson seconded the motion and it carried unanimously.

- d. Motion 23-562, authorizing approval of Professional Services Agreement SWMCC11-23 with AmTest Inc. for Water and Sediment Laboratory Testing and Analysis [2023-1482](#)

Deb Bell, Sr. Legislative Analyst, provided a staff.

ACTION: Vice-Chair Nehring made a motion to approve Motion 23-562. Councilmember Low seconded the motion and it carried unanimously.

- e. Motion 23-564, approving and authorizing the execution of the Agreement for Professional Services with Anthro-Tech, Inc. for Web Redesign Services [2023-1299](#)

Deb Bell, Sr. Legislative Analyst, provided a staff.

ACTION: Vice-Chair Nehring made a motion to approve Motion 23-564. Councilmember Peterson seconded the motion and it carried unanimously.

- f. Motion 23-566, approving and authorizing execution of the Cooperative Purchasing Agreement with Smart Communications Holding, Inc. for Inmate Telecommunication Services [2023-1056](#)

Deb Bell, Sr. Legislative Analyst, provided a staff.

ACTION: Vice-Chair Nehring made a motion to continue Motion 23-566 to General Legislative Session Wednesday, January 3rd. Councilmember Dunn seconded the motion and it carried unanimously.

- g. Motion 23-576, approving a budget transfer between programs within the Road Fund 102 [2023-1525](#)

Deb Bell, Sr. Legislative Analyst, provided a staff.

ACTION: Vice-Chair Nehring made a motion to approve Motion 23-576. Councilmember Dunn seconded the motion and it carried unanimously.

F. Clerk's Report on Pending Legislation - No Report**G. Reports of Council Committees:****1. Community Safety and Justice**

(Next meeting is scheduled for Tuesday, January 9, 2024, at 1:00 p.m.)

2. Finance, Budget and Administration

(Next meeting is scheduled for Tuesday, January 9, 2024, at 10:00 a.m.)

3. Health and Community Services

(Next meeting is scheduled for Tuesday, January 9, 2024, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, January 2, 2024, at 11:00 a.m.)

5. Public Infrastructure and Conservation

(Next meeting is scheduled for Tuesday, January 16, 2024, at 10:00 a.m.)

H. Reports of Outside Committees**I. Chairperson's Report**

1. Upcoming Planning Commission Meeting Topics November 6, 2023 [2023-1356](#)

J. Chief of Staff's Report

Heidi Beazizo, Chief of Staff, provided a report.

K. Full Council Action on Items from Committee of the Whole

See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.

L. Other Business

1. Motion 24-001, approving Administrative Matters presented at General Legislative Session on January 3, 2024 [2023-1508](#)
 - a. Receiving the 2023 Hearing Examiner Public Meeting Report [2023-1485](#)
 - b. Approval of Council's Official Proceedings for November 2023 [2023-1505](#)

M. Executive Session(s):

N. Adjourn

At 9:19 a.m., Chair Mead recessed the Council until the 11:00 a.m. Planning and Community Development Committee meeting.