

**AMENDMENT NO. 2 TO THE WEBSITE DEVELOPMENT AND HOSTING
AGREEMENT WITH ICON ENTERPRISES INC. D/B/A CIVICPLUS**

This Amendment No. 2 (“Amendment No. 2”) to the Website Development and Hosting Agreement, dated July 22, 2013, and as amended by Amendment No. 1 dated May 4, 2015 (together, hereafter “The Agreement”), by and between Snohomish County, a political subdivision of the State of Washington (the “County”), and Icon Enterprises, Inc., d/b/a CivicPlus, a corporation organized under the laws of the state of Kansas (“CivicPlus”) is entered into as of this 19th day of October, 2016.

RECITALS

- A. Whereas, the County and CivicPlus entered into The Agreement on July 22, 2013; and
- B. Whereas, Section 5, Additional Services, of the Agreement states that the County may contract with CivicPlus for additional Annual Services that exceed those defined in Exhibit A of the Agreement by amendment or separate agreement; and
- C. Whereas, the County chooses to add Active Directory Federation Services (ADFS) in order to integrate the County’s Active Directory single sign-on with CivicPlus for user management and ease of access, and Hypertext Transfer Protocol over Secure Socket Layer (HTTPS) services in order to comply with the County’s “HTTPS Everywhere” initiative, and to empower County-sponsored sites to be the authority for County information; and
- D. Whereas, Exhibit D, page 22, of the Agreement allows for a CivicPlus Redesign option upon four years of continuous service; and
- E. Whereas, the County has requested and CivicPlus has agreed to expedite the CivicPlus Redesign option; and
- F. Whereas, the parties have agreed to amend the Agreement to provide for the software and services to accommodate the successful addition of the ADFS and HTTPS and to expedite the CivicPlus Redesign as described in Exhibit D of the Agreement.

AGREEMENT

NOW, THEREFORE, in consideration of the covenants hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the County and CivicPlus agree that the Agreement shall be amended as follows:

Section 1. A new section 52 is added to the Agreement as follows:

52. ADFS and HTTPS —The County and CivicPlus agree to add ADFS and HTTPS software services and support to the services provided under the Agreement, as of October 19, 2016.

- A. The County shall pay Three Thousand, Six Hundred Dollars (\$3,600.00), to be invoiced upon execution of this Amendment, for the implementation and initial term of support for ADFS and HTTPS, which shall run from October 19, 2016, through July 31, 2017. The County shall pay One Thousand Eight Hundred Dollars (\$1,800.00) for ADFS and HTTPS support in Year Two (2), from August 1, 2017, through July 31, 2018.
- B. Beginning August 1, 2019, CivicPlus may increase the cost of annual maintenance and support by up to five (5) percent each year. PROVIDED, HOWEVER, that the County's obligations after December 31, 2016, are contingent upon local legislative appropriation of necessary funds for this specific purpose in accordance with the County Charter and applicable law. CivicPlus shall invoice the ADFS and HTTPS software services as separate items on the annual invoices to differentiate them as added services.

Section 2. Exhibit E, ("Amendment No. 2, Acquisition Statement of Work"), is added to describe the services added by this Amendment No. 2 and incorporated herein by this reference.

Section 3. The CivicPlus Redesign Option described in Exhibit D, page 22 of The Agreement, is expressly amended to allow for expedited redesign as described in Exhibit E, item number 3.

Section 4. Except as expressly amended by this Amendment No. 2, the terms and conditions of The Agreement remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment No. 2 to be duly executed as of the date set forth above.

CIVICPLUS

By: Tim Grant
Printed Name: Tim Grant
Date: 8/24/2016

SNOHOMISH COUNTY

By: Marcia Isenberg Marcia Isenberg
Deputy Executive *me*
Dave Somers, Snohomish County Executive
Date: 10-19-16

APPROVED AS TO FORM

By: Rebecca Wendling
Deputy Prosecuting Attorney
Date: 8/23/2016

RECOMMENDED FOR APPROVAL

By: [Signature]
Director, Information Technology Department
Date: 9/7/16

By: Juane Cybaer
Risk Management
Date: 9/8/16

COUNCIL USE ONLY	
Approved:	<u>10.11.16</u>
Docfile:	<u>D-1</u>

EXHIBIT E

Amendment No. 2, Acquisition Statement of Work:

Services Supporting the CivicPlus Public Internet Web Presence

Three Products/Services Needed:

- 1. ADFS Services**
- 2. HTTPS Services**
- 3. Expedited Redesign of County Website**

Project Overview

The County web presence is hosted by CivicPlus. These services set forth in this Exhibit E are designed to support, secure, and enhance the County's web presence.

The following two Services/protocols shall be acquired from and installed on servers by CivicPlus and hosted by CivicPlus. These are the servers that host and present Snohomish County Web content.

1. Description: Active Directory Federation Services (ADFS)

CivicPlus shall install ADFS to allow the integration of the County's Active Directory Services with the vendor-hosted web site. Installation of ADFS will prevent unauthorized usage of the web site and allow for active management of user accounts.

The CivicPlus installation of ADFS will allow the County to offer staff a secure authentication platform with single sign-on, and secure de-provisioning of user accounts.

- This Amendment No. 2 allows for one instance of this service configured by CivicPlus for use by: Main County website

2. Description: Secure Hypertext Transfer Protocol (HTTPS):

CiviPlus shall install HTTPS protocol empowering the County to conform to the industry standard "HTTPS Everywhere" effort currently underway. Acquisition of HTTPS ensures that citizens know and can be confident that the web site is the official source information.

- This Amendment No. 2 allows for three instances of this protocol to be configured by CivicPlus for use by:
 - Main County website (snohomishcountywa.gov)
 - Paine Field Airport site (painfield.com)
 - Evergreen State Fair (evergreenstatefair.org)

3. Expedited Redesign of County Website

The CivicPlus Master Contract includes a provision for an optional review and redesign of the County website after four years of continuous service. The cost of the redesign is included in the annual service fees paid to CivicPlus. The contract was signed in 2014 and the website redesign was scheduled to be completed in 2018.

CivicPlus shall expedite the website redesign to Q3/4 of 2016. Future website redesigns will return to the original contract schedule. The second website redesign will take place as originally scheduled in calendar year 2020.