



Snohomish County Council

Administrative Session

Meeting Minutes

Stephanie Wright, Council Chair
Megan Dunn, Council Vice-Chair
Councilmembers: Sam Low, Nate Nehring, Jared Mead

Monday, October 18, 2021

10:30 AM

Remote Meeting via Zoom

PRESENT:

Council Chair Wright
Council Vice-Chair Dunn
Councilmember Low
Councilmember Nehring
Councilmember Mead (*entered at 10:37 a.m.*)
Geoffrey Thomas, Chief of Staff
Jim Martin, Council Staff
Ryan Countryman, Council Staff
Deb Bell, Council Staff
Heidi Beazizo, Council Staff
Nicole Gorle, Council Staff
Lacey Harper, Executive's Office
Josh Weiss, Gordon Thomas Honeywell
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Wright called the meeting to order at 10:30 a.m. and provided instructions for those wishing to provide public comment remotely via Zoom.

B. Roll Call

The clerk called the roll and stated that four members were present.

C. Special Reports

1. State Legislative Update - Gordon Thomas Honeywell

[2021-0911](#)

Lacey Harper, Executive's Office, provided an introduction.

Josh Weiss, Gordon Thomas Honeywell, provided an update and spoke about transportation, regional apprenticeship, and a Superior Court judge addition.

[Councilmember Mead entered the meeting at 10:37 a.m.]

Ms. Harper spoke briefly about the Draft Legislative Breakfast agenda. She said she hasn't heard any additional feedback on the draft language and if there wasn't any significant feedback from Council today, she suggested adopting it.

Mr. Weiss responded to questions from Vice-Chair Dunn related to the RAP program.

ACTION: Vice-Chair Dunn made a motion to approve the Snohomish County 2022 Draft Legislative Agenda. Councilmember Mead seconded the motion and it carried unanimously.

Ms. Harper provided an update of the Draft Transportation Letter of Support and said she is looking for an approval today.

ACTION: Vice-Chair Dunn made a motion to sign on to the Transportation Letter in packet today. Councilmember Mead seconded the motion and it carried unanimously.

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and assignment of legislation to committees

All items assigned as listed below:

1. Finance and Economic Development

2. Law and Justice/Human Services

a. Motion 21-389, approving the interlocal agreement between Snohomish County and the city of Marysville relating to Snohomish County auto theft task force participation [2021-0894](#)

b. Motion 21-390, approving the interlocal agreement between Snohomish County and the Washington State Patrol relating to Snohomish County auto theft task force participation [2021-0895](#)

3. Conservation, Sustainability and Recreation

4. Planning and Community Development

5. Public Works and Infrastructure

6. Committee of the Whole

- a. Ordinance 21-094, relating to the 2021 Budget; making a supplemental appropriation to provide expenditure authority in General Fund 002, Human Services Fund 124, Limited Tax Debt Service Fund 215, Parks Construction Fund 309, Facilities Construction Fund 311, Data Processing Fund 315, Surface Water Management Fund 415, and Information Services Fund 505 for proceeds from the sale of real property [2021-0870](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report.

ACTION: Vice-Chair Dunn made a motion to set time and date for a public hearing on Wednesday, November 3, 2021, at the hour of 10:30 a.m. Councilmember Mead seconded the motion and it carried unanimously.

- b. Motion 21-388, approving a plan for Social Justice Initiatives [2021-0891](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report.

ACTION: Vice-Chair Dunn made a motion to approve Motion No. 21-388. Councilmember Mead seconded the motion and it carried unanimously.

- c. Motion 21-386, concerning the County Council's position on a proposed petition method annexation to the city of Monroe; BRB File No. 06-2021 Monroe Woodlands and US 2 Bypass Annexation [2021-0863](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report. He stated Risk Management and the Executive recommend approval. Mr. Countryman responded to questions from Councilmember Low.

ACTION: Vice-Chair Dunn made a motion to approve Motion No. 21-386. Councilmember Mead seconded the motion and it carried unanimously.

F. Clerk's Report on Pending Legislation - No Report**G. Reports of Council committees:**

Committee meetings are suspended during budget deliberations.

1. Finance and Economic Development
2. Law and Justice/Human Services

3. **Conservation, Sustainability and Recreation**
4. **Planning and Community Development**
5. **Public Works and Infrastructure**

H. Reports of outside committees

I. Chairperson's Report

Planning Commission Pending Issues - No new report

J. Chief of Staff's Report

Geoffrey Thomas, Chief of Staff, provided a brief Districting Committee update.

K. Full Council Action on Items from COMMITTEE OF THE WHOLE

See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.

L. Other Business

1. Motion 21-391, approving Administrative Matters presented at Council General Legislative Session on October 20, 2021 [2021-0890](#)

- a. Approving Bid Award Recommendation 048-21BC for the purchase of Firewall Hardware and Support from Issquared, Inc. in the amount of \$350,182.27, plus applicable WA State sales tax [2021-0900](#)

- b. Approval of Council's Official Proceedings for September 2021 [2021-0901](#)

2. **2022 Budget Deliberations
Council Analyst One Page Summary Presentation
Executive Recommended Budget**

- a. Introduction - Geoffrey Thomas and Jim Martin

Chair Wright shared her appreciation for the Council staff. Mr. Thomas also thanked staff and provided a brief introduction.

- b. Interfund Overview - Jim Martin, Heidi Beazizo, & Deb Bell

Jim Martin, Sr. Legislative Analyst, provided a high-level overview.

Deb Bell, Legislative Analyst, provided an interfund overview for Equipment Rental & Revolving (ER&R) Fund, Facilities & Fleet, and Department of Information Technologies.

Heidi Beazizo, Legislative Analyst, provided an interfund overview of the security program.

c. Department Overviews

i. Finance and Economic Development Committee - Jim Martin

One Page Summaries

[2021-0904](#)

Mr. Martin spoke about the following county department budgets: Executive, Legislative (Council), Assessor, Auditor, Finance, Human Resources, Non-Departmental, Debt Service, Airport, and Treasurer.

Mr. Martin responded to questions from Councilmember Nehring regarding the Policy Development FTE for Human Resources and said he would e-mail Council with more information.

ii. Law & Justice/Human Services Committee - Heidi Beazizo

One Page Summaries

[2021-0907](#)

Ms. Beazizo spoke about the following county department budgets: Human Services, District Court, Sheriff, Prosecuting Attorney, Office of Public Defense, Medical Examiner, Superior Court, Clerk, and Sheriff's Corrections.

iii. Conservation, Sustainability and Recreation Committee - Nicole Gorle

One Page Summaries

[2021-0908](#)

Nicole Gorle, Sr. Legislative Analyst, spoke about Department of Conservation and Natural Resources.

Vice-Chair Dunn requested a total budget of the food and farming center, different phases of what has been funded and what hasn't. Ms. Gorle said she would provide that for her.

iv. Planning and Community Development Committee - Ryan Countryman

One Page Summaries

[2021-0909](#)

Ryan Countryman, Sr. Legislative Analyst, spoke about the following county department budgets: Planning & Development Services (PDS),

Office of Hearings Administration, Snohomish Health District, and Department of Emergency Management.

Councilmember Low asked about an updated list of PDS fees. Mr. Countryman said he will work with PDS to provide that.

Vice-Chair Dunn asked about administrative fees for the Health District. Mr. Countryman said he will have to check about overhead costs and get back to her.

v. Public Works and Infrastructure Committee - Deb Bell

One Page Summaries

[2021-0913](#)

Ms. Bell spoke about the following county department budgets: Public Works, Department of Information Technology, and Facilities & Fleet.

d. Conclusion - Jim Martin

Chair Wright expressed her appreciation of dedication for the whole Council team.

Mr. Martin provided closing remarks.

Councilmembers Low and Nehring thanked the analysts for their hard work and long hours and Chair Wright also thanked the clerk staff.

M. Executive Session(s):

N. Adjourn

Chair Wright adjourned the Council at 12:15 p.m.