

SNOHOMISH COUNTY COUNCIL  
Snohomish County, Washington

NOTICE OF INTRODUCTION OF ORDINANCE  
AND  
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN, that the Snohomish County Council will hold a public hearing to consider Proposed Ordinance 22-007 on Wednesday, March 30, 2022, at the hour of 10:30 a.m. at 3000 Rockefeller Avenue, 8th Floor, Jackson Board Room, Everett, WA, in conjunction with a remote meeting platform via the following Zoom link:

**Zoom Webinar link:** <https://zoom.us/j/94846850772>

Dial in: (253) 215 8782 or (301) 715 8592

Meeting ID: 948 4685 0772

**Note:** Please check the Council webpage 24 hours prior to the scheduled hearing time for the most up-to-date information <https://snohomish.legistar.com/Calendar.aspx>, or contact the Council Clerk at 425-388-3494 or at [contact.council@snoco.org](mailto:contact.council@snoco.org).

**Background:** Snohomish County Code Chapter 2.350 pertains to the Department of Information Technology and related authority, functions, reporting, planning, rates, and governance. Existing code language contains outdated references to Information Technology (IT) solutions and services that need to be updated. Additionally, current code sections detail a restrictive and multi-faceted approach to IT governance that does not reflect existing IT practice. The proposed code amendment revises the current language, decision making and planning practices to better align with industry standards and establish a clear direction for the IT department that aligns with modern business practices. A summary is as follows:

PROPOSED ORDINANCE NO. 22-007

RELATING TO THE DEPARTMENT OF INFORMATION SERVICES;  
AMENDING CHAPTER 2.350 SCC

The proposed amendments to Snohomish County Code Chapter 2.350 revises the current language, decision making and planning practices to better align with industry standards and establish a clear direction for the IT department that aligns with modern business practices.

The following sections are amended:

- Section 1. Amends SCC 2.350.015 Legislative intent
- Section 2. Amends SCC 2.350.020 Definitions
- Section 3. Amends SCC 2.350.030 Authority and functions
- Section 4. Amends SCC 2.350.060 Rule making authority
- Section 5. Amends SCC 2.350.065 Strategic technology plan
- Section 6. Amends SCC 2.350.070 Information services plan
- Section 7. Amends SCC 2.350.075 Information services catalog
- Section 8. Amends SCC 2.350.080 Director to review contracts related to information services
- Section 9. Amends SCC Chapter 2.350.090 Review procedures
- Section 10. Repeals SCC 2.350.110 through 2.350.190
- Section 11. Amends SCC 2.350.200 Rates and charges
- Section 12. Adds a new section 2.350.300 Information technology governance model
- Section 13. Adds a new section 2.350.310 Governance and project communication
- Section 14. Effective date is 10 days after it is signed by the Executive or otherwise enacted
- Section 15. Severability

At the hearing, the Council will consider a substitute ordinance that makes additional amendments to the proposed ordinance.

**Where to Get Copies of the Proposed Ordinance:** Copies of the full ordinance and related documentation are available upon request by calling the Snohomish County Council Office at (425) 388-3494, 1-800-562-4367 x3494, TDD 1-800-877-8339, or by e-mailing [Contact.Council@snoco.org](mailto:Contact.Council@snoco.org).

**Website Access:** The ordinance and related documents can be accessed through the Council's website at <https://snohomish.legistar.com/Legislation.aspx> (File 2022-0055) or <https://snohomishcountywa.gov/2134/Council-Hearings-Calendar> - Hearings Calendar.

**Public Testimony:** All interested persons may testify concerning the above-described matter at the time and place indicated above or by remote participation in the meeting. Written testimony is encouraged and may be sent to Snohomish County Council, 3000 Rockefeller Avenue, M/S 609, Everett, WA 98201, faxed to 425 388-3496, or e-mailed to [contact.council@snoco.org](mailto:contact.council@snoco.org). Submitting testimony 24 hours prior to the hearing will ensure copies are provided to Council and appropriate staff in advance of the hearing. (Note: All public testimony are public records and may be subject to disclosure pursuant to RCW Chapter 42.56. Any contact information provided will be available to the public on the Council's website.)

**American Disabilities Act Notice:** Accommodations for persons with disabilities are available upon request. Please make arrangements one week prior to the hearing by calling Elena Lao at 425-388-3494, 1-800-562-4367 x3494, TDD 1-800-877-8339, or e-mail [elena.lao@snoco.org](mailto:elena.lao@snoco.org).

Dated this 11<sup>th</sup> day of March, 2022.

SNOHOMISH COUNTY COUNCIL  
Snohomish County, Washington

  
\_\_\_\_\_  
Council Chair

ATTEST:

  
\_\_\_\_\_  
Asst. Clerk of the Council

Publish: March 17, 2022

SUBMIT AFFIDAVIT TO: Council

SUBMIT INVOICE TO: Dept. of Information Technology 104474