



Snohomish County Council

Administrative Session

Meeting Minutes

Jared Mead, Council Chair
Nate Nehring, Council Vice-Chair
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, January 31, 2023

9:00 AM

**Jackson Board Room
& Remote Meeting**

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring
Councilmember Low (*remote*)
Councilmember Nehring
Councilmember Peterson (*remote*)
Heidi Beazizo, Chief of Staff
Deb Bell, Council Staff
Josh Dugan, Executive's Office
Dennis Worsham, Health Department Director
George Skiles, Performance Auditor
Debbie Eco, Clerk of the Council
**See names below for people who provided public comment*

A. Call to Order

Council Chair Mead called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

D. Public Comment

The following people spoke in opposition of the recently opened methadone clinic in Lynnwood. They spoke of safety concerns and representation in their District.

Vivian Dong, resident of the city of Lynnwood

Michelle Meyer, resident of zip code 98036

Jacob Fullen, resident of zip code 98036 in unincorporated Snohomish County

E. Introduction and assignment of legislation to committees

All items assigned as listed below.

1. Finance and Economic Development

- a. Ordinance 23-006, approving the Port of Everett Interlocal Agreement CLFR-035a [2022-1300](#)
- b. Ordinance 23-007, approving the Public Facility District of Edmonds Interlocal Agreement CLFR-036c [2022-1347](#)

2. Law and Justice/Human Services

- a. Motion 23-055, approving contract with Mark Middaugh to provide indigent services for the period from January 1, 2023, through December 31, 2023 [2023-0095](#)
- b. Motion 23-057, approving contract with Ann Mahony to provide indigent services for the period from January 1, 2023, through December 31, 2023 [2023-0100](#)

3. Conservation, Sustainability and Recreation

- a. Motion 23-051, confirming the appointment of Kyle Strand to the Snohomish County Ethics Commission [2023-0083](#)
- b. Motion 23-052, confirming the appointment of Charles Wichert to the Snohomish County Ethics Commission [2023-0085](#)
- c. Motion 23-054, approving an Interlocal Agreement between the City of Everett and Snohomish County for Disbursement of Funds for Hannabrook Park Improvements [2023-0091](#)

4. Planning and Community Development**5. Public Works and Infrastructure**

- a. Motion 23-050, authorizing the County Executive to sign Legal Services Contract CC02-23 with Hillis Clark Martin and Peterson P.S. For On-Call Environmental Review [2023-0082](#)

6. Committee of the Whole

- a. Ordinance 23-008, amending the Administrative and General Legislative Agendas and standing committees as established in Snohomish County Code 2.48 Council Meetings [2023-0104](#)

Heidi Beazizo, Chief of Staff, provided a staff report, she explained this ordinance would amend the county code to rename and alphabetize the council standing committees and also proposes to add a new committee named Health and Community Services.

Chair Mead thanked Ms. Beazizo and the analyst team for their time and effort on this ordinance.

ACTION: Councilmember Nehring made a motion to set time and date for a public hearing for March 1, 2023. Councilmember Dunn seconded the motion and it carried unanimously.

- b. Motion 23-053, approving a 2022 Budget Transfer between programs within the Road Fund 102 [2023-0086](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained this motion would approve a budget transfer that is necessary due to a late December snow event. She said there is sufficient appropriation within the overall Road Fund 102 Budget to cover the \$300,000.00 budget-neutral revision with no net change to the Fund's overall budget.

ACTION: Councilmember Nehring made a motion to approve Motion 23-053. Councilmember Dunn seconded the motion and it carried unanimously.

F. Clerk's Report on Pending Legislation - No Report**G. Reports of Council committees:**

Committee Chairs announced upcoming committee meetings as listed on the agenda.

1. Finance and Economic Development

(Next meeting is scheduled for Tuesday, February 28, 2023, at 10:00 a.m.)

2. Law and Justice/Human Services

(Next meeting is scheduled for Tuesday, February 28, 2023, at 1:00 p.m.)

3. Conservation, Sustainability and Recreation

(Next meeting is scheduled for Tuesday, February 28, 2023, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, February 7, 2023, at 11:00 a.m.)

5. Public Works and Infrastructure

(Next meeting is scheduled for Tuesday, February 7, 2023, at 10:00 a.m.)

H. Reports of outside committees

Councilmember Dunn provided a brief report for the following:

1. Clean Air Agency
 - a. Appointed a new member for the at-large position
 - b. Approved the multi-year strategic plan

2. Washington Association of Counties
 - a. Testifying on two Bills
 - b. Board of Directors will be meeting this week in Olympia

I. Chairperson's Report

1. Upcoming Planning Commission Meeting Topics January 5, 2023 [2023-0102](#)

J. Chief of Staff's Report

1. 2022 Lapse and No Action Report [2023-0087](#)

Heidi Beazizo, Chief of Staff, provided a report on the following items:

1. Current Performance Audit contract is expiring, she said she has reached out to Purchasing to start discussions about a new RFP.

2. 2023 Lapse and No Action Reports. She brought these reports to the councilmembers' attention and noted that if no action is taken, the items will lapse on February 1, 2023.

3. Posting for recruitment for vacant analyst this week and will remain active for at least three weeks.

K. Full Council Action on Items from COMMITTEE OF THE WHOLE

See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.

L. Other Business

1. Review of Motion 23-056, approving Administrative Matters Motion presented at General Legislative Session on February 1, 2023
 - a. Setting a public hearing date on February 22, 2023, at the hour of 10:30 a.m. to consider the following:
 - 1) Ordinance 23-003, related to County Budgets and Budget procedures; authorizing biennial Budgets; reenacting SCC 4.26.017 [2023-0076](#)
 - 2) Ordinance 23-005, relating to the Arts Commission duties, and composition; amending Chapter 2.95 Snohomish County Code [2023-0063](#)
 - 3) Ordinance 23-004, relating to the Snohomish County Flood Damage Reduction Grant Program; awarding the Snohomish County program funds and authorizing the Executive to execute Interlocal Agreements with grant recipients regarding the expenditure of grant funds [2023-0013](#)
 - 4) Ordinance 23-002, relating to the 2022 Budget; making an emergency appropriation in Fund 124 to provide expenditure authority for rental assistance [2023-0071](#)
2. Post integration update on the Health Department [2023-0038](#)
Josh Dugan and Dennis Worsham

Josh Dugan, Executive's Office, provided a presentation and a detailed update on the Health Department integration.

Councilmember Dunn echoed concerns from the Sound Public Health Foundation regarding their uncertainty about next steps and what their role is. She spoke further to helpful practices and noted that if he [Dennis Worsham, Health Department Director] has a debrief meeting, it would be helpful to continue in-person meetings and the frequently asked questions document. Councilmember Dunn also spoke to bargaining agreements and the need for a bigger labor negotiation focus. She requested to flag the need for another labor negotiator. Mr. Dugan said he wasn't aware of any future plans but thanked her for the feedback.

Councilmember Nehring requested a meeting to discuss rules of the Council, the new Board, and the Executive's Office, to make sure all are on the same page. Mr. Dugan said he would work with Mr. Worsham for a later discussion.

Dennis Worsham, Health Department Director, shared a presentation, introduced himself, and spoke about a successful integration to implementation.

3. 2023 Performance Audit Plan - George Skiles[2023-0017](#)

(continued discussion from Administrative Session January 17, 2023)

Ms. Beazizo provided an introduction and background information. She explained that following discussion today, should an audit be selected, she would be asking Council for direction. Responding to Chair Mead, Ms. Beazizo said there are no timeline requirements to make a decision and explained the constraints would be with needing a new RFP and potentially a new contractor. The current performance auditor would have to be done in August.

George Skiles, Performance Auditor, provided a brief review of the proposed audit for the Human Services Department.

Councilmembers discussed their preferences and concerns, and Mr. Skiles responded to questions regarding options for the 2023 performance audit.

Councilmember Dunn expressed her concerns with an audit for Human Services. Councilmember Nehring expressed concerns with end results of any audit when the departments come to Council and ask for significant budget requests.

After further discussion, councilmembers agreed they could wait on an audit for Human Services. Councilmember Dunn requested an overview of what would be included in an audit for the Courts vs. Facilities.

Chair Mead provided closing remarks and suggested delaying this discussion a couple of weeks to make a decision. Councilmembers concurred.

M. Executive Session(s):**N. Adjourn**

With no further business, Chair Mead adjourned the Council for day at 10:06 a.m.