



Snohomish County Council

Administrative Session

Meeting Minutes

Council Chair Jared Mead
Council Vice-Chair Nate Nehring
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, September 26, 2023

9:00 AM

Stillaguamish Room - First Floor
Robert J. Drewel Building
& Remote Meeting

SPECIAL MEETING

PRESENT:

Council Chair Mead
Vice-Chair Nehring
Committee Member Low (*remote*)
Committee Member Dunn
Committee Member Peterson
Heidi Beazizo, Chief of Staff
Deb Bell, Council Staff
Ryan Countryman, Council Staff
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Mead called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and Assignment of Legislation to Committees

All items assigned as listed below:

1. Community Safety and Justice

- a. Motion 23-413, approving Amendment 1 to the contract for security personnel services: Universal Protection Service d/b/a Allied Universal Security Services [2023-1136](#)
- b. Motion 23-418, approving the 2023-2026 Interlocal Agreement between Snohomish County and Everett Public Schools relating to school resource officer services [2023-1162](#)

2. Finance, Budget and Administration

- a. Motion 23-407, approving award of Workforce Project Funds [2023-1038](#)
- b. Motion 23-408, approving Amendment 1 to Agreement with Second Chance Foundation [2023-1134](#)

3. Health and Community Services**4. Planning and Community Development**

- a. Motion 23-416, authorizing the Snohomish County Executive to sign Change Order 005 with Passur Aerospace, Inc. for radar flight tracking and radar data services at the Snohomish County Airport [2023-1157](#)

5. Public Infrastructure and Conservation

- a. Ordinance 23-109, relating to the 2023 Budget; making an emergency appropriation in Equipment Rental and Revolving Fund 502 to provide expenditure authority for vehicles and equipment [2023-1149](#)
- b. Motion 23-409, allocation of Conservation Futures Property Tax Funds [2023-1132](#)
- c. Motion 23-410, approving and authorizing the County Executive to execute an interlocal agreement with the city of Stanwood (Stanwood) to provide technology services [2023-0950](#)

6. Committee of the Whole***Items a through m were discussed together.***

- a. Ordinance 23-096, approving and authorizing the County Executive to execute the interlocal agreement between Snohomish County and the city of Arlington for activities related to solid waste in Snohomish County [2023-1096](#)
- b. Ordinance 23-097, approving and authorizing the County Executive to execute the interlocal agreement between Snohomish County and the city of Brier for activities related to solid waste in Snohomish County [2023-1098](#)

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| c. | Ordinance 23-098, approving and authorizing the County Executive to execute the interlocal agreement between Snohomish County and the town of Darrington for activities related to solid waste in Snohomish County | <u>2023-1100</u> |
| d. | Ordinance 23-099, approving and authorizing the County Executive to execute the interlocal agreement between Snohomish County and the city of Gold Bar for activities related to solid waste in Snohomish County | <u>2023-1101</u> |
| e. | Ordinance 23-100, approving and authorizing the County Executive to execute the interlocal agreement between Snohomish County and the city of Granite Falls for activities related to solid waste in Snohomish County | <u>2023-1102</u> |
| f. | Ordinance 23-101, approving and authorizing the County Executive to execute the interlocal agreement between Snohomish County and the city of Lynnwood for activities related to solid waste in Snohomish County | <u>2023-1104</u> |
| g. | Ordinance 23-102, approving and authorizing the County Executive to execute the interlocal agreement between Snohomish County and the city of Mountlake Terrace for activities related to solid waste in Snohomish County | <u>2023-1105</u> |
| h. | Ordinance 23-103, approving and authorizing the County Executive to execute the interlocal agreement between Snohomish County and the city of Mukilteo for activities related to solid waste in Snohomish County | <u>2023-1106</u> |
| i. | Ordinance 23-104, approving and authorizing the County Executive to execute the interlocal agreement between Snohomish County and the city of Stanwood for activities related to solid waste in Snohomish County | <u>2023-1107</u> |
| j. | Ordinance 23-105, approving and authorizing the County Executive to execute the interlocal agreement between Snohomish County and the town of Index for activities related to solid waste in Snohomish County | <u>2023-1140</u> |
| k. | Ordinance 23-106, approving and authorizing the County Executive to execute the interlocal agreement between Snohomish County and the city of Everett for activities related to solid waste in Snohomish County | <u>2023-1142</u> |
| l. | Ordinance 23-107, approving and authorizing the County Executive to execute the interlocal agreement between Snohomish County and the city of Lake Stevens for activities related to solid waste in Snohomish County | <u>2023-1143</u> |

- m. Ordinance 23-108, approving and authorizing the County Executive to execute the interlocal agreement between Snohomish County and the city of Monroe for activities related to solid waste in Snohomish County [2023-1144](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report for items a through m. She explained there are multiple interlocal agreements (ILAs) with cities and towns that are set to expire December 31, 2023. She said new 15-year agreements for Solid Waste have been individually negotiated and there is no direct fiscal impact.

Ms. Bell noted there is an error in her staff report and explained she inadvertently included the city of Bothell but their ILA will not be expiring at the same time as these others and will address at that time.

ACTION: Vice-Chair Nehring made a motion to set time and date for a public hearing for all ordinances listed on the agenda a - m, (Ordinances 23-096, 23-097, 23-098, 23-099, 23-100, 23-101, 23-102, 23-103, 23-104, 23-105, 23-106, 23-107, and 23-108), for November 29, 2023, at the hour of 10:30 a.m. Councilmember Dunn seconded the motion and it carried unanimously.

- n. Motion 23-417, approving and authorizing the execution of the Software as a Service (SAAS) agreement with Questica, Ltd for their budget software solution [2023-1037](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and stated the total cost of the agreement will be \$1,546,857.00 plus sales tax for the initial five-year term.

ACTION: Vice-Chair Nehring made a motion to approve Motion 23-417. Councilmember Peterson seconded the motion and it carried unanimously.

- o. Motion 23-411, confirming the appointment of Gul Subaykan to the Snohomish County Council on Aging [2023-0952](#)

Ryan Countryman, Sr. Legislative Analyst, provided a brief staff report and explained this motion would appoint Gul Subaykan for an initial three-year term. He provided background information for Ms. Subaykan.

ACTION: Vice-Chair Nehring made a motion to approve Motion 23-411. Councilmember Dunn seconded the motion and it carried unanimously.

- p. Motion 23-412, approving a proposed annexation to the Lake Stevens Sewer District BRB File 2023-01 - Sparman Sewer Annexation [2023-1099](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and explained this motion would approve the Sparman Annexation. He said the motion also states the Council does not oppose the annexation and will not invoke the jurisdiction of the Boundary Review Board. Mr. Countryman explained additional details of the annexation.

Responding to Councilmember Dunn, he clarified that this annexation is for one parcel and a fragment of the neighboring parcel.

ACTION: Vice-Chair Nehring made a motion to approve Motion 23-412. Councilmember Peterson seconded the motion and it carried four to zero to one, with Councilmember Low abstaining.

- q. Motion 23-414, concerning the County Council's Position on a Proposed Petition Method Annexation to the City of Granite Falls; BRB File No. 2023-02-MTIL Annexation [2023-1116](#)

This motion was for assignment to committee only.

F. Clerk's Report on Pending Legislation - No Report

G. Reports of Council Committees:

1. Community Safety and Justice

(Next meeting is scheduled for Tuesday, September 26, 2023, at 1:00 p.m. Meeting is a Special Meeting of the County Council and will be held in in the Stillaguamish Room on the First Floor of the Robert J. Drewel Building)

2. Finance, Budget and Administration

(Next meeting is scheduled for Tuesday, September 26, 2023, at 1:00 p.m. Meeting is a Special Meeting of the County Council and will be held in in the Stillaguamish Room on the First Floor of the Robert J. Drewel Building)

3. Health and Community Services

(Next meeting is scheduled for Tuesday, September 26, 2023, at 1:00 p.m. Meeting is a Special Meeting of the County Council and will be held in in the Stillaguamish Room on the First Floor of the Robert J. Drewel Building)

4. Planning and Community Development

(Planning and Community Development Committee meetings are suspended during budget deliberations and will resume the week of November 27, 2023)

5. Public Infrastructure and Conservation

(Public Infrastructure and Conservation Committee meetings are suspended during budget deliberations and will resume the week of November 27, 2023)

H. Reports of Outside Committees

Vice-Chair Nehring provided a report for the Conservation Futures Board Meeting that held a special meeting last night (September 25, 2023).

I. Chairperson's Report

1. Upcoming Planning Commission Meeting Topics August 2, 2023 [2023-0909](#)

J. Chief of Staff's Report

Heidi Beazizo, Chief of Staff, reported the following:

- The Executive will deliver the proposed Budget this afternoon.
- Standing committees will be suspended during budget deliberation with an anticipated resumption date of November 28th.
- Council chambers construction will be mostly completed this week, allowing Council to return to the 8th floor chambers for council meetings beginning October 3rd.

K. Full Council Action on Items from Committee of the Whole

See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.

L. Other Business

1. Motion 23-415 approving Administrative Matters presented at General Legislative Session on September 27, 2023 [2023-1158](#)
 - a. Setting a public hearing date on October 18, 2023, at the hour of 10:30 a.m. to consider the following:
 - 1) Ordinance 23-092, approving and authorizing the Snohomish County Executive to sign an interlocal agreement for overlay improvements within Silver Lake Water and Sewer District [2023-1031](#)
 - 2) Ordinance 23-095, approving procedures for management and disposition of county owned vehicles, amending Chapter 4.46 SCC [2023-1054](#)

M. Executive Session(s):

N. Adjourn

At 9:11 a.m. Chair Mead recessed the Council until the Finance, Budget and Administration Committee Meeting.