

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

MOTION NO. 26-019

APPROVING RECLASSIFICATIONS WITHIN THE FACILITIES AND FLEET DEPARTMENT

WHEREAS, the 2025-2026 Adopted Budget included a classified exempt Architectural and Construction Project Manager position for the Facilities and Fleet Department at pay grade 245 and a management exempt Special Projects Coordinator at pay grade 111; and

WHEREAS, the Facilities and Fleet Director reviewed the project management needs of the department to improve delivery of services and results by analyzing duties of select personnel; and

WHEREAS, the Facilities and Fleet department has a strong need for management talent to oversee its varied facility projects to gain efficiencies and improve cross-functional collaborations and minimize information gaps, resulting in a need to position reorganization; and

WHEREAS, in December 2025, the Human Resources Department reviewed Facilities and Fleet's reclassification request and recommended that the classified Architectural and Construction Manager position be reclassified to a non-classified ("management exempt") Division Manager position, with pay grade adjusting from 246 to 112 (250 in new classified pay range effective January 1, 2026); and

WHEREAS, also in December 2025, the Human Resources Department reviewed Facilities and Fleet's reclassification request and recommended that the non-classified ("management exempt") Special Projects Coordinator position be reclassified to a classified represented position, with pay grade adjusted from 111 to 245; and

WHEREAS, the 2025-2026 Adopted Budget includes sufficient funding to absorb personnel cost changes due to these actions.

NOW, THEREFORE, ON MOTION, the Snohomish County Council approves the reclassification of position FAC2025R from an Architectural and Construction Project Manager to Division Manager and the reclassification of position FAC2030R from a Special Projects Coordinator to Projects Advisor as governed by SCC Chapter 3.68 and 3.69 effective January 1, 2026.

PASSED this ____ day of _____, 2026.

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

Council Chair

ATTEST:

Deputy Clerk of the Council