



# Health and Community Services

Cynthia Foley

**ECAF:** 2024-0599

**Motion:** 24-177

**Type:**

- Contract
- Board Appt.
- Code Amendment
- Budget Action
- Other

**Requested Handling:**

- Normal
- Expedite
- Urgent

**Fund Source:**

- General Fund
- Other
- N/A

**Executive Rec:**

- Approve
- Do Not Approve
- N/A

**Approved as to**

**Form:**

- Yes
- No
- N/A

**Subject:** Amendment No. 2 to the Reciprocal Agreement Between Snohomish County and The Sound Foundation for Public Health

**Scope:** The [Sound Foundation for Public Health](#) (Foundation) is a non-profit that is independent of the Health Department with a separate board of directors, bylaws, mission, policies and procedures that has power and authority to solicit, raise, and acquire contributions, grants, gifts, bequests, trusts, and property in accordance with its mission.

The *Reciprocal Agreement Between the Snohomish County and the Sound Foundation for Public Health* defines a mutually beneficial exchange between the organizations – the Snohomish County Health Department provides administrative support, and the Foundation fundraises for the benefit of the Department.

Amendment No. 1 to the contract, executed on December 14, 2022, transferred all agreement rights, interests, and obligations to Snohomish County effective January 1, 2023.

Amendment No. 2 replaces most of the language in the contract. Many of the changes are not substantive and reflect the Health District transition to becoming a Health Department within Snohomish County.

There are substantive changes in the amended Section III of the contract. Revisions to this section obligate the County to pay for the salary and benefits of the Sound Foundation Manager position. Deleted language in Section III removes reporting requirements on upcoming activities and an annual cost-benefit analysis. There are reporting mechanisms demonstrating revenues and expenditures in other portions of the contract.

Amendment No.2 also revises language in Sections I, II, and *Exhibit A Scope of services*, without making substantive changes.

In replaced Section I agreement, the County agrees to:

- Accept such donations and instruments deemed gifts tendered by the Foundation for which the County is designated as the recipient by the donor, in compliance with applicable laws, County and Foundation policies, and any gift agreements.
- Maintain accounting records reflecting the costs of service rendered by the County on behalf of the Foundation.

In replaced Section II of the agreement, the Foundation agrees to:

- Seek and prioritize funding opportunities focused on meeting the needs of the County's Health Department.
- Encourage continuous and special philanthropic support for the benefit of the Health Department.
- Provide to the County an end-of-year, or as requested by the County, balance sheet and summary of the Foundation's revenue and expenses.

In replaced Exhibit A Scope of Services:

- The Foundation will develop a fundraising plan and complete all documents to maintain 501 c3 status.
- The County will provide administrative support.

# Health and Community Services

Cynthia Foley

**Council Initiated:**

Yes

No

- The County provides management and technical oversight through an ex-officio designee on the Foundation Board.

**Duration:** Agreement: April 15, 2021, until April 15, 2025  
Amendment: Upon Execution through April 15, 2025

**Fiscal Impact:**  Current Year  Future-Year  N/A

The contract impacts budgets through April 15, 2025, when the contract expires.

Expenditures	Current Year	2025	2026	2027	2028	Total
Fund 125 - Labor	\$144,607					\$144,607
Fund 125 - Operations and Supplies	\$37,665					\$37,665
<b>Totals</b>	<b>\$182,272</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$182,272</b>

Revenue	Current Year	2024	2025	2026	2027	Total
						0
						0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Authority Granted:** Motion 24-177 authorizes the Executive to sign Amendment No. 2 to the Reciprocal Agreement between Snohomish County and Sound Foundation for Public Health.

**Background:** The *Reciprocal Agreement Between the Health District and the Sound Foundation for Public Health* was executed by the Health District on April 15, 2021.

In Summer of 2022, Council took actions that initiated integration of the Health District into the County. On June 8, 2022, Council approved a Notice to withdraw from the Snohomish Health District through Motion 22-248<sup>1</sup>, and on August 24, 2022, approved a Common Interest and Non-Disclosure and Joint Defense Agreement with the Snohomish Health District through Ordinance 22-030<sup>2</sup>.

**Requested Action:** Move Motion 24-177 to the GLS agenda on May 22, 2024, for Council consideration.

<sup>1</sup> [2022-0600 - Motion 22-248 \(legistar.com\)](#)

<sup>2</sup> [2022-0752 - Ordinance 22-030 \(legistar.com\)](#)