

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

MOTION NO. 21-435

APPROVE AND AUTHORIZE THE COUNTY EXECUTIVE TO EXECUTE
AMENDMENT 2 TO THE MASTER CONTRACT WITH ACCESS INFORMATION
MANAGEMENT SHARED SERVICES LLC TO PROVIDE RECORDS BOX STORAGE,
RETRIEVAL AND SHREDDING SERVICES

WHEREAS, the County issued a Request for Proposal, RFP-16-13, to provide additional secure storage for records boxes, retrieval of records boxes as needed, and shredding/disposal of records stored at the vendor's facility that have met their retention destruction date; and

WHEREAS, in response to the RFP, Datasite Business Archives submitted the highest rated proposal as scored by the County evaluation team and was awarded a five-year agreement to provide the services; and

WHEREAS, Datasite Business Archives was purchased by and Datasite assigned the agreement to Access Information Management Shared Services LLC ("Access"), who has continued to provide the services to the County through the period ending December 31, 2021; and

WHEREAS, the County wishes to continue and Access wishes to continue to provide the services for the period beginning January 1, 2022 through June 30, 2022, at the rates described in the 2022 compensation schedule included in Amendment 2.

NOW, THEREFORE ON MOTION, the County Council approves and authorizes the County Executive to Execute Amendment 2 to the Master Contract with Access Information Management Shared Services LLC for Records Box Storage, Retrieval and Shredding Services.


PASSED this 15th day of December, 2021.

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington



Council Vice-Chair

ATTEST:



Asst. Clerk of the Council