



Snohomish County Council

Committee: Committee of the Whole

Analyst: Ryan Countryman

ECAF: 2023-0366

Proposal: Motion 23-137

Date: April 12, 2023

Consideration

Proposed Motion 23-137 would approve contract *Amendment #2 with the Office of Head Start, Administration for Children and Families, Department of Health and Human Services.*

Background and Analysis

The Office of Head Start (OHS) provides support for Early Head Start programs. OHS is part of the Administration for Children and Families, U.S. Department of Health and Human Services. OHS has awarded Snohomish County continued, annual renewable funding to support the enrollment of children and families in local Early Head Start programs. The Snohomish County Human Services Department (HSD) administers this grant funding in collaboration with local agencies and school districts. The adopted 2023 Human Services Department Grant Work Plan already includes the total award for an original grant contract plus Amendment #1.

OHS has recently made \$109,176 in additional funds available to Snohomish County. To receive this, Snohomish County would need to contract Amendment #2. Of the new funds, \$74,600 is for Cost of Living Adjustment (COLA) purposes. Spending of the remaining \$34,576 is more flexible and must meet the Quality Improvement objectives detailed in the March 7, 2023 letter from OHS in the agenda package. The County would also need to provide a supplemental application to OHS by April 21, 2023. Since the amount of Amendment #2 exceeds \$50,000, SCC 4.26.025 requires approval by the County Council before the County Executive can execute Amendment #2. In the OHS process, an approved application becomes the contract amendment. Therefore, the County Council approval is necessary before the April 21, 2023 deadline to allow HSD staff to process and submit the application by that date.

Current Proposal

Summary: Motion 23-137 would approve Amendment #2 and authorize the County Executive to approve any additional amendments thereto.

Fiscal Implications: Receipt and expenditure of \$109,176 in grants to support Early Head Start programs.

Handling: Marked as urgent; Assigned to COW to meet the April 21 deadline.

Finance: Approve

Executive Recommendation: Approve

Request: Consideration in Committee of the Whole on April 12, 2023.