



Washington Association of
**SHERIFFS &
POLICE CHIEFS**

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President
Sheriff John Nowels
Spokane County

June 24, 2025

President-Elect
Chief Rafael Padilla
City of Kent

Sheriff Susanna Johnson
Snohomish County Sheriff's Office
3000 Rockefeller Avenue
Everett, Everett 98201

Vice President
Sheriff Joe Kriete
Grant County

Past President
Chief Darrell Lowe
City of Redmond

Dear Sheriff Susanna Johnson:

Treasurer
Chief Damon Simmons
City of Liberty Lake

Subject: Registered Sex Offender Address Verification Program.

Executive Board

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City of Lynnwood

Chief Rebecca Mertzig
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Chief Rick Johnson
East Wenatchee Police
Department

Sheriff James Raymond
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Chief Sam White
Lower Elwha Klallam
Police Department

Chief John Batiste
Washington State Patrol

Mike Herrington, SAC
FBI—Seattle

The Washington State Legislature allocated \$9.9 million dollars over the 2025-2027 biennium for the Registered Sex Offender Address Verification Program. This year, local agencies will receive \$4.81 million dollars to conduct face-to-face address verifications for registered sex and kidnapping offenders as directed by RCW 9A.44.130. In 2010, this grant program was established with the intent that all sex offenders and kidnapping offenders would be verified at their registered address by the Sheriff's Office. This face-to-face address verification is important to maintain accuracy of the Sex Offender Registry and to enforce the sex offender registration laws of Washington State. It is important that this money continue to be used for its intended purpose.

I am pleased to inform you that the **Snohomish County Sheriff's Office** will receive **\$284,916.57** for the Registered Sex Offender Address Verification Program. The grant cycle will follow the state fiscal year, starting July 1, 2025 and ending June 30, 2026. Quarterly grant reports are due on October 10, 2025, January 10, 2026, April 10, 2026 and July 10, 2026. Quarterly grant reports are to be completed electronically and will be emailed to RSO coordinators. Reports must be received by WASPC prior to quarterly grant payments being issued to your agency.

Address verification funds are designed to support all aspects of registered sex offender address verification. Most importantly, funds are required to be used for face-to-face verification of a sex offender's address at the place of residency.

Steven D. Strachan
Executive Director

- For Level I Offenders—face-to-face address verification will occur once every twelve months.
- For Level II Offenders—face-to-face address verification will occur once every six months.
- For Level III Offenders—face-to-face address verification will occur once every three months.
- For the purposes of this grant, unclassified offenders and kidnapping offenders are considered level I offenders, unless the local jurisdiction sets a higher classification in the interest of public safety.

Leading collaboration among law enforcement professionals to enhance public safety.

Funding from this program will be used to send at least one staff member to at least one WASPC OffenderWatch User Group and SONAR Committee Meeting. Meeting dates are July 23, 2025, October 22, 2025, January 28, 2026, and April 22, 2026.

Address verification data must be entered into the statewide sex offender database, OffenderWatch. WASPC will conduct audits of the OffenderWatch records to confirm verification entries and completeness of records.

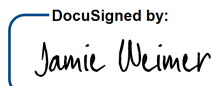
Registration, community notification and verification of offenders must follow the applicable state statutes (RCWs 4.24.550, 9A.44.130, 9A.44.135, 36.28A.230, etc.). Any delegation to cities should have signed Memorandums of Understanding (MOUs) clearly defining agreed upon responsibilities.

Please note the following terms will be adhered to for the 2025-2026 Registered Sex Offender Address Verification Program:

- Any agency not meeting at least 90% of required verifications will be contacted to develop a plan to correct the agency's noncompliance.
- Any agency not using OffenderWatch to track RSOs and verifications will not receive that quarter's grant payment until OffenderWatch records are adequately corrected.
- Agencies that do not participate in at least two (one in-person and one virtual) OffenderWatch User Group and SONAR Committee meetings will be penalized 10% of the final quarter's grant payment.
- Agencies should have at least one person trained in the current coding rules for the Static 99R.
- Quarterly grant reports must be received by WASPC prior to quarterly grant payments being issued to your agency.
- The agency may retain up to three percent (3%) of the amounts provided pursuant to this section for the cost of administration.

Please review the attached interagency agreement, sign, date, and return to the WASPC Office ASAP. If you have any questions, please contact Terrina Peterson at (360) 486-2386 or tpeterson@waspc.org.

Sincerely,

DocuSigned by:

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Jamie Weimer
Chief of Staff

**WASHINGTON ASSOCIATION OF SHERIFFS AND POLICE CHIEFS
INTERAGENCY AGREEMENT—SPECIFIC TERMS AND CONDITIONS**

Registered Sex Offender Address Verification Program

This AGREEMENT is entered into by and between the **WASHINGTON ASSOCIATION OF SHERIFFS AND POLICE CHIEFS** (hereinafter referred to as WASPC) and the **SNOHOMISH COUNTY SHERIFF'S OFFICE** (hereinafter referred to as the RECIPIENT).

Award Recipient Name and Address:

Snohomish County Sheriff's Office
3000 Rockefeller Avenue
Everett, WA 982013000 Rockefeller
AvenueEverettWA98201

Agency Contact: Susanna Johnson

Title: Sheriff

Project Title

Registered Sex Offender Address Verification

Funding Cycle

July 1, 2025-June 30, 2026

Agreement No:

RSO 2025-26 Snohomish

Funding Authority:

WA Association of Sheriffs and Police Chiefs

Grant Award:

\$284,916.57

Service Area:

Snohomish County

FUNDING SOURCE

Funding for this AGREEMENT is provided to WASPC through the Criminal Justice Training Commission from the State of Washington. Funding awarded the RECIPIENT shall not exceed the amount shown on the award letter.

SCOPE OF SERVICES

The RECIPIENT shall use the funds awarded to meet the following requirements:

- Face-to-face verifications of all registered offenders based on the schedule outlined in the award letter and RCWs 36.28A.230 and 9A.44.135. Any agency not meeting at least 90% of required verifications will be contacted to develop a plan to correct the agency's noncompliance.
- Quarterly reports will be submitted electronically by October 10, 2025, January 10, 2026, April 10, 2026, and July 10, 2026. Funds will be disbursed in equal allotments each quarter. Quarterly grant reports must be received by WASPC prior to quarterly grant payments being issued to your agency.
- Attendance of at least two OffenderWatch User Group and SONAR Committee Meeting. Meeting dates are July 23, 2025, October 22, 2025, January 28, 2026, and April 22, 2026. Agencies that do not participate in at least two OffenderWatch User Group and SONAR Committee meetings will be penalized 10% of the final quarter's grant payment.
- Up to date and accurate record entries into OffenderWatch. Any agency not using OffenderWatch to track verifications will not receive that quarter's grant payment until OffenderWatch records are adequately corrected.
- The agency may retain up to three percent (3%) of the amounts provided pursuant to this section for the cost of administration.

IN WITNESS WHEREOF, WASPC and RECIPIENT acknowledge and accept the terms of this AGREEMENT and attachments hereto, and in witness whereof have executed this AGREEMENT as of the date and year written below. The rights and obligations of both parties to this AGREEMENT are governed by the information on this Award Sheet and Letter and other documents incorporated herein.

For WASPC	For RECIPIENT
Name: Jamie Weimer	Name: Ken Klein
Title: Chief of Staff	Title: Executive Director
Agency: WA Assn. of Sheriffs & Police Chiefs	Agency: Snohomish County
Date: 8/11/2025	Date:
Signature: DocuSigned by: Jamie Weimer 0429DD062C5F4A6...	Signature: