



Snohomish County Council

Administrative Session

Meeting Minutes

Megan Dunn, Council Chair
Jared Mead, Council Vice-Chair
Councilmembers: Stephanie Wright, Sam Low, Nate Nehring

Monday, April 25, 2022

10:30 AM

Jackson Board Room
& Remote Meeting

PRESENT:

Council Chair Dunn
Council Vice-Chair Mead (*remote*)
Councilmember Wright (*remote*)
Councilmember Low
Councilmember Nehring
Geoffrey Thomas, Chief of Staff
Jim Martin, Council Staff
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Dunn called the meeting to order at 10:30 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

1. Resolution 22-019, recognizing Arbor Day in Snohomish County [2022-0433](#)

ACTION: Vice-Chair Mead made a motion to approve Resolution No. 22-019. Councilmember Wright seconded the motion and it carried unanimously.

2. Resolution 22-020, recognizing April 28 through May 1, 2022, as [2022-0434](#)
YWCA Stand Against Racism Week in Snohomish County

ACTION: Vice-Chair Mead made a motion to approve Resolution No. 22-020. Councilmember Wright seconded the motion and it carried unanimously.

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and assignment of legislation to committees

All items assigned as listed below:

1. Finance and Economic Development

- a. Motion 22-172, approving award of Council project funds (UTSAV) [2022-0394](#)
- b. Motion 22-173, approve and authorize the County Executive to execute an agreement to provide professional services with The Master's Touch, LLC for printing and mailing services of Assessor property documents [2022-0416](#)
- c. Motion 22-175, approving award of Council project funds (Monroe Community Senior Center) [2022-0428](#)

2. Law and Justice/Human Services

- a. Motion 22-170, approving a budget transfer in Fund 130 Grant Control for the Recovery Navigator Program [2022-0369](#)
- b. Motion 22-177, approve and authorize the County Executive to execute the Washington State Department of Commerce Grant Agreement for stabilizing newly arriving refugees from the 2021 Afghanistan conflict [2022-0429](#)

3. Conservation, Sustainability and Recreation

- a. Motion 22-180, authorizing grant applications to the Washington State Recreation and Conservation Office for planning projects at multiple County parks [2022-0395](#)

4. Planning and Community Development

- a. Ordinance 22-020, relating to Growth Management; concerning subdivisions and short subdivisions; amending Chapters 30.23, 30.41A, 30.41B, and 30.91M SCC [2022-0390](#)

5. Public Works and Infrastructure

- a. Motion 22-176, authorizing the County Executive to sign Supplement No. 7 to Professional Services Agreement CCF02-18 with Jacobs Engineering Group Inc. for the Ash Way: 164th St SW to Gibson Rd Improvements Project [2022-0424](#)

6. Committee of the Whole

- a. Motion 22-171, authorizing the County Executive to sign the [2022-0373](#) 2022 Collective Bargaining Agreement between Snohomish County, Washington and the Washington State Council of County and City Employees, AFSCME, AFL-CIO, Local 1811-PA

Jim Martin, Sr. Legislative Analyst, provided a staff report, he explained that the agreement would include a 3% cost of living adjustment, a one-time lump sum payout, and Juneteenth as a paid holiday. He said this agreement covers approximately 65 employees in the Prosecutor's Office.

ACTION: Council Vice-Chair Mead made a motion to approve Motion No. 22-171. Councilmember Wright seconded the motion and it carried unanimously.

F. Clerk's Report on Pending Legislation - No Report**G. Reports of Council committees:****1. Finance and Economic Development**

(Next meeting is scheduled for Tuesday, April 26, 2022, at 10:30 a.m.)

2. Law and Justice/Human Services

(Next meeting is scheduled for Monday, April 25, 2022, at 1:30 p.m.)

3. Conservation, Sustainability and Recreation

(Next meeting is scheduled for Tuesday, April 26, 2022, at 9:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, May 3, 2022, at 10:30 a.m.)

5. Public Works and Infrastructure

(Next meeting is scheduled for Tuesday, May 3, 2022, at 9:00 a.m.)

H. Reports of outside committees

Councilmember Wright provided a brief update on the Sound Transit Elected Leaders Group and said that they met last week and narrowed down the options for the station locations and maintenance yard.

I. Chairperson's Report

1. Planning Commission Pending Issues (April 6, 2022) [2022-0380](#)

J. Chief of Staff's Report

There was no Chief of Staff's report.

K. Full Council Action on Items from COMMITTEE OF THE WHOLE

See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.

L. Other Business

1. Review of Motion 22-179, approving Administrative Matters presented at Council General Legislative Session on April 27, 2022 [2022-0430](#)
 - a. Approving Bid Award Recommendation PW-22-008SB 2022 to Cadman Materials, Inc. for the County Overlay and ADA Program in the amount of \$3,253,401.96, plus applicable Washington State Sales Tax [2022-0407](#)
 - b. Approving Bid Award Recommendation Bid 22-13DW to Pape Machinery for Multi-Purpose Tractor and Attachments in the amount of \$337,745.00, plus applicable Washington State Sales Tax [2022-0414](#)
 - c. Receiving the 2nd Quarter 2021 Contract Report from the Executive Office [2022-0387](#)
 - d. Receiving the 3rd Quarter Contract 2021 Report from the Executive Office [2022-0388](#)
 - e. Setting a public hearing on May 18, 2022, at the hour of 10:30 a.m. to consider Motion 22-178, approving the Spring 2022 Open Space Applications [2022-0406](#)

M. Executive Session(s):**N. Adjourn**

Meeting adjourned at 10:36 a.m.