

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

MOTION NO. 26-044

APPROVE AND AUTHORIZE EXECUTION OF THE SOFTWARE AS A SERVICE (SAAS)
AGREEMENT WITH STONESHARE CORP. FOR A DOCUMENT MANAGEMENT SYSTEM

WHEREAS, the County's Human Resources Department has a need to develop, implement and host an electronic document and records management system; and

WHEREAS, the solution is anticipated to be a pilot project and depending on its success, as well as other needs for a similar solution, the County may request additional services from StoneShare under the contract in the future; and

WHEREAS, the County published RFP-25-0527JM to solicit proposals for a new electronic document and records management system; and

WHEREAS, StoneShare Corp. was selected by the Snohomish County evaluation committee as submitting the highest-ranking proposal to provide this new electronic document and records management system; and

WHEREAS, the cost for the services, including initial development and implementation, and optional extensions, shall not exceed One Hundred Thirteen Thousand Seven Hundred Fifty Dollars (\$113,750.00) plus applicable sales tax; and

WHEREAS, the Agreement allows for optional renewals of up to four (4) one (1) year terms with written notice from the County to StoneShare Corp;

NOW, THEREFORE ON MOTION, the Snohomish County Council approves and authorizes the County Executive to execute the Agreement for Professional Services for an electronic document and records management system and associated amendments between Snohomish County and StoneShare Corp.

PASSED this _____ day of _____, 2026.

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

Council Chair

ATTEST:

Deputy Clerk of the Council