



# **Snohomish County Council**

## **Administrative Session**

### **Meeting Minutes**

Council Chair Nate Nehring  
Council Vice-Chair Megan Dunn  
Councilmembers: Sam Low, Jared Mead, Strom Peterson

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**Tuesday, December 9, 2025**

**9:00 AM**

**Jackson Board Room - 8th Floor  
Robert J. Drewel Building  
& Remote Meeting**

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#### **PRESENT:**

Council Chair Nehring (*remote*)  
Council Vice-Chair Dunn  
Councilmember Low  
Councilmember Mead (*not present*)  
Councilmember Peterson  
Heidi Beazizo, Council Chief of Staff  
Ryan Hembree, Council Staff  
Lisa Hickey, Asst. Clerk of the Council

#### **A. Call to Order**

Vice-Chair Dunn called the meeting to order at 9:00 a.m.

#### **B. Roll Call**

The clerk called the roll and stated that four members were present.

#### **C. Special Reports**

#### **D. Public Comment**

There were no persons present wishing to provide public comment.

#### **E. Introduction and Assignment of Legislation to Committees**

*All items assigned as listed below:*

##### **1. Community Safety and Justice**

- a. Motion 25-550, confirming the appointment of Shawnti Johnson to the Snohomish County Children's Commission

[2025-3742](#)

- b. Motion 25-551, confirming the appointment of Becky Passarella to the Snohomish County Marine Resources Advisory Committee [2025-3731](#)
  - c. Motion 25-552, confirming the appointment of Heidi Stewart to the Snohomish County Marine Resources Advisory Committee [2025-3732](#)
  - d. Motion 25-553, confirming the reappointment of Julie Schlenger to the Snohomish County Marine Resources Advisory Committee [2025-3733](#)
  - e. Motion 25-554, confirming the reappointment of Sara Maxwell to the Snohomish County Marine Resources Advisory Committee [2025-3734](#)
- 2. **Finance, Budget and Administration**
  - a. Motion 25-559, adopting the Snohomish County Executive Branch Equal Employment Opportunity Plan for 2025-2026 [2025-3725](#)
- 3. **Health and Community Services**
  - b. Motion 25-563, authorizing the County Executive to sign Professional Services Agreement EF25-016G with Perteet, Inc. to provide design services for drainage design services on the Evergreen State Fairgrounds [2025-3739](#)
  - b. Motion 25-568, appointing Meghan Lelonek, MD, to serve as acting health officer when Snohomish County health officer may be absent [2025-3765](#)
- 4. **Planning and Community Development**
  - a. Motion 25-562, authorizing the Executive to approve Change Order No. 01 to Contract SWMCCA2025-03 with Scarsella Bros, Inc. [2025-3677](#)
- 5. **Public Infrastructure and Conservation**
- 6. **Committee of the Whole**
  - a. Motion 25-543, approving the contract with Public Safety Psychological Services, PLLC, for pre-employment psychological examinations [2025-3646](#)

*Motion 25-543 was re-assigned from Community Safety and Justice Committee to Committee of the Whole and moved to General Legislative Session December 10th for consideration.*

- b. Ordinance 25-082, granting a Non-Exclusive Franchise Authorizing Limited Use of the Public Road Rights-Of-Way in Snohomish County, Washington, to Warm Beach Christian Camps and Conference Center [2025-3644](#)

*Ordinance 25-082 was re-assigned from Public Infrastructure and Conservation Committee to Committee of the Whole and moved to General Legislative Session December 10th to set time and date for a public hearing.*

***Items c through h were assigned to Committee of the Whole and moved to General Legislative Session December 10th for consideration.***

- c. Motion 25-560, authorizing the County Executive to sign the Professional Services Agreement with Davis Door Service, Inc. for mechanical door and gate maintenance and repair services [2025-3726](#)
- d. Motion 25-561, authorizing the County Executive to sign Amendment No. 1 to Agreement CC02-24 with NWFF Environmental for spill response at Public Works managed and operated facilities [2025-3729](#)
- e. Motion 25-564, approving and authorizing the County Executive to execute an Interlocal Agreement with the City of Arlington ("Arlington") to provide technology services [2025-2973](#)
- f. Motion 25-565, authorizing the County Executive to sign Amendment 5 to the Professional Services Agreement with Smith Fire Systems Inc. for critical fire upgrades and deficiency repair services at various county facilities [2025-3693](#)
- g. Motion 25-566, authorizing the County Executive to sign Amendment 6 to the Professional Services Agreement with Smith Fire Systems Inc. for fire systems inspection and maintenance services [2025-3719](#)
- h. Motion 25-569, authorizing the County Executive to sign Amendment Number 4 to Agreement for Professional Services with Jacobs Engineering Group Inc. for airfield engineering on call consulting services [2025-3785](#)

***Items i through k were assigned to Committee of the Whole and moved to General Legislative Session December 17th for consideration.***

- i. Motion 25-555, approving 2024-2025 Annual Reports for the Puget Sound Taxpayer Accountability Act (PSTAA) Interlocal Agreement(s) [2025-3762](#)
- j. Motion 25-556, authorizing the Executive to sign Data Sharing Agreement with Washington State Department of Health for access to Child Wellness Survey dataset(s) [2025-3748](#)
- k. Motion 25-557, authorizing the executive to sign Data Sharing Agreement with Washington State Department of Health for access to Overdose Fatality Review dataset(s) [2025-3749](#)
- l. Ordinance 25-084, relating to Growth Management; revising minimum parking regulations; Amending Chapters 30.23a and 30.26 of the Snohomish County Code [2025-3617](#)

Ryan Hembree, Legislative Analyst, provided a staff report.

Councilmember Low made a motion to set time and date for Ordinance 25-084 for a public hearing on Wednesday, January 7, 2025, at the hour of 10:30 a.m. Councilmember Peterson seconded the motion and it carried unanimously.

- m. Ordinance 25-085, approving and authorizing the County Executive to sign the Interlocal Agreement between the State of Washington Department of Fish and Wildlife and Snohomish County for operation and maintenance of public access of Chinook Marsh [2025-3669](#)

Ryan Hembree, Legislative Analyst, provided a staff report.

Councilmember Low made a motion to set time and date for Ordinance 25-084 for a public hearing on Wednesday, January 7, 2025, at the hour of 10:30 a.m. Councilmember Peterson seconded the motion and it carried unanimously.

## **F. Clerk's Report on Pending Legislation - No Report**

**G. Reports of Council Committees:****1. Community Safety and Justice**

*(Next meeting is scheduled for Tuesday, January 13, 2026, at 1:00 p.m.)*

**2. Finance, Budget and Administration**

*(Next meeting is scheduled for Tuesday, December 9, 2025, at 10:00 a.m.)*

**3. Health and Community Services**

*(Next meeting is scheduled for Tuesday, January 13, 2026, at 11:00 a.m.)*

**4. Planning and Community Development**

*(Next meeting is scheduled for Tuesday, December 16, 2025, at 11:00 a.m.)*

**5. Public Infrastructure and Conservation**

*(Next meeting is scheduled for Tuesday, December 16, 2025, at 10:00 a.m.)*

**H. Reports of Outside Committees**

Councilmember Low reported the Puget Sound Regional Council (PSRC) Operations and Executive Committees went over priorities moving forward into Legislative Session. Vice-Chair Dunn reported that Community Transit passed their first biennial budget.

**I. Chairperson's Report****J. Chief of Staff's Report**

Heidi Beazizo, Chief of Staff, provided a report.

**Walk-On Motion**

1. Motion 25-573, making an appointment to the Snohomish County District Court to fill a vacancy in the Everett Electoral District [2025-3815](#)

Councilmember Low made a motion to move Motion 25-573 to a Special Meeting on December 15, 2025 at the hour of 2:30 p.m. Councilmember Peterson seconded the motion and it carried unanimously.

**K. Full Council Action on Items from Committee of the Whole**

**L. Other Business**

1. Motion 25-558, approving Administrative Matters presented at General Legislative Session on December 10, 2025 (For review only) [2025-3784](#)
  - a. Approving the following Award Recommendations:
    - 1) Bid Award Recommendation RFP-25-0599JM-C for Licenses, Citrix to vTech Prime in the estimated amount of \$160,000.00 over an initial 5-year term, plus applicable Washington State sales tax [2025-3752](#)
    - 2) Bid Award Recommendation PW-25-0585SB for Culvert Replacement Near 10101 167th Ave, to Konnerup Construction, Inc. in the amount of \$3,269,767.00 plus applicable Washington State Sales Tax [2025-3788](#)
  - b. Receiving the following Report:
    - 1) Snohomish County Early Head Start Monthly Program Update - October 2025 [2025-3781](#)

**M. Executive Session(s):****N. Adjourn**

At 9:08 a.m., Vice-Chair Dunn recessed the meeting until the 10:00 a.m. Finance, Budget, and Administrative Committee meeting.