



Snohomish County Council

Administrative Session

Meeting Minutes

Jared Mead, Council Chair
Nate Nehring, Council Vice-Chair
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, January 24, 2023

9:00 AM

Jackson Board Room
& Remote Meeting

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring (*remote*)
Councilmember Low
Councilmember Dunn
Councilmember Peterson (*remote*)
Heidi Beazizo, Chief of Staff
Vivian Dong, resident of city of Lynnwood
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Mead called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

D. Public Comment

Vivian Dong, resident of the city of Lynnwood, spoke in opposition of a proposed methadone clinic in her neighborhood.

E. Introduction and assignment of legislation to committees

All items assigned as listed below.

1. Finance and Economic Development

- a. Ordinance 23-003, related to County Budgets and Budget procedures; authorizing biennial Budgets; reenacting SCC 4.26.017 [2023-0076](#)
- b. Ordinance 23-005, relating to the Arts Commission duties, and composition; amending Chapter 2.95 Snohomish County Code [2023-0063](#)
- c. Motion 23-045, authorizing approval of the Snohomish County Strategic Tourism Plan Updated with Otak, Inc. [2023-0073](#)

2. Law and Justice/Human Services**3. Conservation, Sustainability and Recreation**

- a. Ordinance 23-004, relating to the Snohomish County Flood Damage Reduction Grant Program; awarding the Snohomish County program funds and authorizing the Executive to execute Interlocal Agreements with grant recipients regarding the expenditure of grant funds [2023-0013](#)
- b. Motion 23-044, authorizing the County Executive to execute Amendment No. 7 to the Professional Services Agreement with J.A. Brennan Associates, PLLC for master plan update and day-use improvements at Kayak Point Park [2023-0026](#)
- c. Motion 23-046, authorizing the Director of Conservation and Natural Resources to approve department initiated task assignments under the Public Works 2023-2025 On-Call Consultant Services Master Agreements [2023-0075](#)
- d. Motion 23-049, approving an Interlocal Agreement between the city of Edmonds and Snohomish County for disbursement of funds for Civic Park improvements [2023-0080](#)

4. Planning and Community Development

- a. Motion 23-043, authorizing approval of Contract Amendment 1 to the Professional Services Agreement with the CNA Corporation to provide additional consulting services [2023-0023](#)

5. Public Works and Infrastructure

- a. Motion 23-047, naming recently acquired County buildings [2023-0078](#)
- b. Motion 23-048, authorizing the Director of Public Works to approve Public Works initiated task assignments under the 2023-2025 Conservation and Natural Resources On-Call Master Agreements [2023-0081](#)

6. Committee of the Whole

F. Clerk's Report on Pending Legislation - No Report**G. Reports of Council committees:**

Committee Chairs announced upcoming committee meetings as listed on the agenda.

1. Finance and Economic Development

(Next meeting is scheduled for Tuesday, January 24, 2023, at 10:00 a.m.)

2. Law and Justice/Human Services

(Next meeting is scheduled for Tuesday, January 24, 2023, at 1:00 p.m.)

3. Conservation, Sustainability and Recreation

(Next meeting is scheduled for Tuesday, January 24, 2023, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, February 7, 2023, at 11:00 a.m.)

5. Public Works and Infrastructure

(Next meeting is scheduled for Tuesday, February 7, 2023, at 10:00 a.m.)

H. Reports of outside committees**I. Chairperson's Report**

1. Upcoming Planning Commission Meeting Topics
(January 5, 2023)

[2023-0032](#)

J. Chief of Staff's Report

Heidi Beazizo, Chief of Staff, provided a summary report on the following items:

1. Draft State Legislative Policy Document for the 2023 Legislative Session will be discussed tomorrow at General Legislative Session, rescheduled from last week.
2. Council Committees, proposed next steps is to prepare an ordinance to update code and finalize the job description for the analyst vacancy.
3. Wrap up of Health Department integration is scheduled for next week [January 31].

K. Full Council Action on Items from COMMITTEE OF THE WHOLE**L. Other Business**

M. Executive Session(s):

Pending Litigation
Pursuant to RCW 42.30.110(1)(i)
DPA: Sean Reay

At 9:06 a.m., Heidi Beazizo, Chief of Staff, stated that Council has a need for an Executive Session for pending litigation, pursuant to RCW 42.30.110(1)(i), for approximately 20 minutes, with possible action to follow.

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring (*remote*)
Councilmember Low
Councilmember Dunn
Councilmember Peterson (*remote*)
Heidi Beazizo, Chief of Staff
Jim Martin, Council Staff
Nicole Gorle, Council Staff
Deb Bell, Council Staff
Russell Wiita, Council Staff
Lacey Harper, Executive's Office
Ken Klein, Executive's Office
Alessandra Durham, Executive's Office (*remote*)
Tom Teigen, Conservation and Natural Resources Director (*remote*)
Sharon Swan, Parks Division Director (*remote*)
Kye Iris, Parks Department (*remote*)
Rich Patton Parks Department (*remote*)
Tom Stowe, Public Works
Sean Reay, Prosecutor's Office
Jill Ford, Council Staff (*remote*)

The Executive Session began at 9:07 a.m. for an initial 20 minutes to 9:27 a.m.
At 9:27 a.m., the Executive Session was extended for five minutes to 9:32 a.m.

The Executive Session ended at 9:32 a.m.

(There was no Council action taken as a result of this Executive Session.)

N. Adjourn

At 9:32 a.m., Chair Mead reconvened the Council and then immediately recessed the meeting until the 10:00 a.m. Finance and Economic Development Committee Meeting.