



Planning and Community Development

Nicole Gorle

Council Initiated:

Yes

No

ECAF: 2026-0008

Motion: 26-011

Type:

- Contract
- Board Appt.
- Code Amendment
- Budget Action
- Other

Requested Handling:

- Normal
- Expedite
- Urgent

Fund Source:

- General Fund
- Other
- N/A

Executive Rec:

- Approve
- Do Not Approve
- N/A

Approved as to

Form:

- Yes
- No
- N/A

Subject: Lake Cassidy ADA Loop Trail – Agreement with Washington Trails Association

Scope: Under the agreement the Washington Trails Association (WTA) will be responsible for the construction of the Lake Cassidy ADA Loop Trail, utilizing volunteers to construct the project. The County will provide WTA with the materials necessary to complete the project as outlined in section 3.3 and will pay WTA \$1,600 per work party. Section 3.2 outlines the minimum requirements for each work party.

WTA will provide timely reports to the County, including:

- Project status
- Before and after photos
- Detailed description of work parties (number of volunteers, staff, hours worked, dates, etc.)

There are three attachments to the agreement:

Attachment A – map of the project location

Attachment B – Cost Summary

- Work Parties Maximum = \$64,000 (*\$1,600/work party*)
- Professional Services Maximum = \$5,000

Attachment C – NPDES Procedures

Duration: Execution through September 30, 2026

Fiscal Impact: Current Year Multi-Year N/A

Expenditures	Current Year	2027	2028	2029	2030	Total
Fund 100	\$1,294.87					\$1,294.87
Fund 309	\$67,705.13					\$67,705.13
Total's	\$69,000					\$69,000

Revenue	Current Year	2027	2028	2029	2030	Total
Total's	0	0	0	0	0	0

Authority Granted: Authorizes the Executive to execute the agreement and any future amendments.

Background: In 1992, Snohomish County acquired a 277-acre parcel adjacent to the Centennial Trail near Lake Cassidy with funding from the Washington State Recreation and Conservation Office (RCO) ([Project #92-117](#)). The original agreement requires public

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access to the property under section 13, regardless of “race, creed, color, sex, religion, national origin, handicap, or residence of the user.”

To enhance public access as required by RCO, the Department of Conservation and Natural Resources included \$150,000 in the 2025–2026 Adopted Budget for the Lake Cassidy ADA Loop Trail project (Change Request #31). This motion approves a contract with WTA to construct the project using those funds.

In accordance with [SCC 3.04.140\(2\)](#), because this is a contract for service that exceeds \$50,000 Council approval is required.

Requested Action: Move to GLS for consideration.