



Snohomish County Council

Administrative Session

Meeting Minutes

Jared Mead, Council Chair
Nate Nehring, Council Vice-Chair
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, June 27, 2023

9:00 AM

**Jackson Board Room
& Remote Meeting**

PRESENT:

Council Chair Mead
Vice-Chair Nehring
Councilmember Low
Councilmember Dunn
Councilmember Peterson
Heidi Beazizo, Chief of Staff
Ryan Countryman, Council Staff
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Mead called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and Assignment of Legislation to Committees

All items assigned as listed below, except for items E.1.a. and E.5.c.

With no objections, Chair Mead assigned item E.1.a., Motion 23-274, to Committee of the Whole for consideration at General Legislative Session on Wednesday, June 28th.

With no objections, Chair Mead assigned item E.5.c., Motion 23-269, to Committee of the Whole for consideration at Administrative Session on Tuesday, July 5th.

1. Community Safety and Justice

- a. Motion 23-274, approving the interlocal agreement between Snohomish County and the city of Brier relating to law enforcement services [2023-0740](#)
Motion 23-274 assigned to Committee of the Whole and moved to General Legislative Session, Wednesday, June 28th for consideration.

- b. Motion 23-275, approving Amendment No 2 to the Professional Services Agreement between Snohomish County and AB Staffing Solutions relating to temporary healthcare personnel [2023-0742](#)

- c. Motion 23-276, approving contract with Ruth Rivas to provide indigent services for the period from January 1, 2023, through December 31, 2023 [2023-0747](#)

2. Finance, Budget and Administration

- a. Ordinance 23-065, related to the 2023 Budget; making a supplemental appropriation in Parks Construction Fund 309 and Facility Construction Fund 311 to provide expenditure authority for various capital and capital improvement projects [2023-0707](#)

- b. Motion 23-265, approving a 2023 Budget transfer between programs in Grant Control Fund 130, General Fund 002, Reet Fund 191, and Facility Construction Fund 311 [2023-0706](#)

3. Health and Community Services

- a. Ordinance 23-066, approving form agreement for Emergency Use Facility License [2023-0709](#)

- b. Motion 23-266, amending the 2022 Annual Action Plan to expand the population served for an existing CDBG Project and to add home program income [2023-0710](#)

- c. Motion 23-267, authorizing the Executive to sign a grant agreement with Bastyr University to provide Advancing Health Literacy to Enhance Equitable Community Responses to COVID-19 grant funding [2023-0711](#)

4. Planning and Community Development

- a. Motion 23-270, confirming the re-appointment of Doug Wennerberg to the Developmental Disabilities Citizen Advisory Board [2023-0738](#)

[Clerk Note: 07/20/23 Motion Number has been corrected to 23-270. Motion Number was originally listed incorrectly on the agenda as 23-279]

5. Public Infrastructure and Conservation

- a. Ordinance 23-067, relating to sponsorships and licenses at County Parks and the Fair Park, amending Chapters 2.32 SCC and adding new Sections to Chapters 2.16 and 2.32 SCC [2023-0679](#)
- b. Motion 23-268, approve and authorize the County Executive to execute Amendment 1 to the Agreement for Professional Services with TLG Learning to provide Microsoft Office Suite Training [2023-0647](#)
- c. Motion 23-269, approve and authorize the County Executive to execute an Interlocal Agreement with the Lake Stevens Sewer District (District) to provide technology services [2023-0662](#)

Motion 23-269 assigned to Committee of the Whole and moved to Administrative Session Tuesday, July 5th for consideration.

6. Committee of the Whole

- a. Motion 23-273, appointing Karl Niemela to the Snohomish County Planning Commission [2023-0744](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and stated this appointment would be for a first partial term for Mr. Niemela expiring on July 1, 2026. He said further details on the nominee and the Planning Commission are in the written staff report in the agenda packet *[see 2023-0744 link]*.

ACTION: Vice-Chair Nehring made a motion to set time and date for a public hearing for July 19th at the hour of 9:00 a.m. Councilmember Dunn seconded the motion and it carried unanimously.

F. Clerk's Report on Pending Legislation - No Report**G. Reports of Council Committees:****1. Community Safety and Justice**

(Next meeting is scheduled for Tuesday, July 11, 2023, at 1:00 p.m.)

2. Finance, Budget and Administration

(Next meeting is scheduled for Tuesday, June 27, 2023, at 10:00 a.m.)

3. Health and Community Services

(Next meeting is scheduled for Tuesday, July 11, 2023, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, July 18, 2023, at 11:00 a.m.)

5. Public Infrastructure and Conservation

(Next meeting is scheduled for Tuesday, July 18, 2023, at 10:00 a.m.)

H. Reports of Outside Committees**I. Chairperson's Report**

1. Upcoming Planning Commission Meeting Topics June 1, 2023

[2023-0684](#)

J. Chief of Staff's Report

Heidi Beazizo, Chief of Staff, noted that due to the 4th of July holiday, Administrative Session will be held on July 5th at 9:00 a.m. and General Legislative Session will be held at 6:00 p.m. at the Marysville Civic Center.

K. Full Council Action on Items from Committee of the Whole

See above Introduction and assignment of legislation to committees under Committee of the Whole for action taken.

L. Other Business

1. Motion 23-271, approving Administrative Matters presented at General Legislative Session on June 28, 2023

[2023-0745](#)

- a. Setting a public hearing date on July 19, 2023, at the hour of 10:30 a.m. to consider the following:

- 1) Ordinance 23-050, relating to Growth Management, amending the Snohomish County Zoning Map to correct errors in the implementation of Amended Ordinance No. 21-060

[2023-0513](#)

- 2) Ordinance 23-062, relating to the Growth Management Act, amending Appendix B of the Countywide Planning Policies for Snohomish County to Establish 2044 Initial Housing Growth Targets

[2023-0675](#)

- b. Setting a public hearing date on July 19, 2023, at the hour of 10:30 a.m. to consider the following Open Space Applications:
- 1) Open Space General Application #3240 - Tulalip Tribes [2022-1341](#)
 - 2) Open Space General Application #3243 - Lauren Heitmann [2022-1327](#)
 - 3) Open Space General Application #3244 - Steve Youngren [2022-1309](#)
 - 4) Open Space Farm and Agriculture-Conservation Application #3246 - Theodore and Annette Haines [2022-1364](#)
 - 5) Open Space Farm and Agriculture-Conservation Application #3247 - Christine & Christopher Gildow [2022-1351](#)
 - 6) Open Space Farm and Agriculture-Conservation Application #3248 - Lorraine Glover [2022-1352](#)
 - 7) Open Space Farm and Agriculture-Conservation Application #3249 - Myron Friesen & Jennifer Swaim [2022-1353](#)
 - 8) Open Space General Application #3250 - Rhonda Moen [2022-1363](#)
 - 9) Open Space General Application #3251 - Craig and Lori Garretson [2022-1361](#)
 - 10) Open Space Farm and Agriculture-Conservation Application #3252 - William and Susan Fletcher [2022-1321](#)
 - 11) Open Space Farm and Agriculture-Conservation #3253 - Marjana Botting [2022-1317](#)
 - 12) Open Space Farm and Agriculture-Conservation Application #3254 - Patrick Mawet [2022-1362](#)
 - 13) Open Space Farm and Agriculture-Conservation Application #3255 - Keith Ollom [2022-1359](#)
 - 14) Open Space General Application #3256 -Paul and Lindsay Cocker [2022-1365](#)
- c. Receiving the 2023 Hires vs Separation by Departments Report – January to May [2023-0724](#)
- d. Receiving the 2023 American Rescue Plan Act (ARPA) Youth Spending Plan Memo [2023-0716](#)

M. Executive Session(s):

1. **Pending Litigation**
Pursuant to RCW 42.30.110(1)(i)
DPA: Sean Reay & Bridget Casey

At 9:05 a.m. Heidi Beazizo, Chief of Staff, stated there is a need for an Executive Session to discuss a matter of Pending Litigation RCW 42.30.110(1)(i) for an estimated duration of 15 minutes, with no action to follow.

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring
Councilmember Low
Councilmember Dunn
Councilmember Peterson
Heidi Beazizo, Chief of Staff
Jim Martin, Council Staff
Nicole Gorle, Council Staff
Deb Bell, Council Staff
Ryan Countryman, Council Staff
Darcy Cheesman, Council Staff
Ken Klein, Executive's Office
Lacey Harper, Executive's Office
A Bounjaktha, Executive's Office
Tom Teigen, Conservation and Natural Resources Director
Sharon Swan, Parks Division Director
Rich Patton, Parks Division
Kye Iris, Parks Division
Sean Reay, Prosecutor's Office
Steve Dickson, Public Works
Tom Stowe, Public Works
Jill Ford, Council Staff (*remote*)

Executive Session began at 9:05 a.m. and ended at 9:20 a.m.

[There was no action as a result of this Executive Session]

N. Adjourn

At 9:20 a.m., Chair Mead called the meeting back to order and then immediately recessed the Council until the 10:00 a.m. Finance, Budget and Administration Committee Meeting.