



Health and Community Services

Nicole Gorle

Council Initiated:

☐ Yes

☒ No

ECAF: 2024-0182

Motion: 24-116

Type:

☒ Contract

☐ Board Appt.

☐ Code Amendment

☐ Budget Action

☐ Other

Requested Handling:

☐ Normal

☒ Expedite – 3/21

☐ Urgent

Fund Source:

☐ General Fund

☒ Other

☐ N/A

Executive Rec:

☒ Approve

☐ Do Not Approve

☐ N/A

Approved as to

Form:

☐ Yes

☐ No

☒ N/A

Subject: 2024 Low-Income Home Energy Assistance Program (LIHEAP) Contract

Scope: Approve Contract 24-32606-081 with the Washington State Department of Commerce to accept federal dollars to assist low-income households with heating assistance. Total contract amount is \$3,583,119. Of that amount \$284,877 may be used for administration of the contract, \$2,754,041 for direct services, and 544,201 for client services.

Duration: October 1, 2023 through September 30, 2025

Fiscal Impact: ☒ Current Year ☒ Multi-Year ☐ N/A

The County will receive an additional \$101,652 than what was anticipated in the adopted budget. Below shows the total contract amount

Expenditures	2023	2024	2025	2026	2027	Total
Fund 124	\$895,780	\$2,687,339				\$3,583,119
						0
Total's	\$895,780	\$2,687,339	0	0	0	\$3,583,119

Revenue	2023	2024	2025	2026	2027	Total
Fund 124	\$895,780	\$2,687,339				\$3,583,119
						0
Total's	\$895,780	\$2,687,339	0	0	0	\$3,583,119

Authority Granted: Authorizes the Executive to execute the contract and future amendments.

Background: The Low-Income Home Energy Assistance Program is funded by the United States Department of Health and Human Services¹ through the Washington State Department of Commerce. The Energy Assistance Program provides financial assistance to low-income households for heating expenses. The intent of the program is to help low-income households with the rising home energy costs.

The program typically opens around November 15 and closes when all funds are spent, typically April 1. The money used for this program are federal funds, annually distributed to counties through the Washington State Department of Commerce. The maximum benefit an individual can receive is \$1,000 per heating season. The amount an individual receives is dependent on their income, household size, type of housing, and heating bill.

¹ <https://www.acf.hhs.gov/ocs/programs/liheap/about>

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Council approved funding for contract was included in both the grant work plan and budget, however the actual award exceeds the anticipated amount by \$101,652. Because this amount exceeds \$50,000, Council approval is required.²

Requested Action: For council to consider taking action.

² <https://snohomish.county.codes/SCC/4.26.025>