



Committee of the Whole

Cynthia Foley

Council Initiated:

Yes

No

ECAF: 2024-2032

Motion: 24-359

Type:

- Contract
- Board Appt.
- Code Amendment
- Budget Action
- Other

Requested Handling:

- Normal
- Expedite
- Urgent

Fund Source:

- General Fund
- Other
- N/A

Executive Rec:

- Approve
- Do Not Approve
- N/A

Approved as to

Form:

- Yes
- No
- N/A

Subject: Interlocal Agreement for Emergency Services with the Town of Index

Scope: The Town of Index signed an Interlocal Agreement for Emergency Management Services provided by the Snohomish County Department of Emergency Management. Pursuant to the agreements, the County will maintain a Comprehensive Emergency Management Plan that describes multi-jurisdiction response. The Town of Index will receive assistance maintaining an annex to the Snohomish County Hazard Mitigation Plan, and assistance with the development of a recovery framework and a continuity of operations plan. The County will assist with emergency management training and collaborate with the jurisdiction to develop community volunteer capabilities. Services provided under the interlocal agreement are detailed in Schedule A of the contract.

The Town of Index will pay \$230.00 in return for receiving the services describes in Schedule A of the contract. Service charges are based on a per capita rate that is adjusted annually for inflation and OFM population data.

The Town of Index selected additional services (shown in Schedule B of the contract) that will be delivered at additional cost to that jurisdiction. The cost for additional services will be agreed upon by the administrators of the agreement. Contracted emergency management services are approximately revenue neutral.

Duration: Upon execution until December 31, 2026, and may be extended for up to two additional two-year terms.

Fiscal Impact: Current Year Future-Year N/A

Expenditures	Current Year	2025	2026	2027	2028	Total
						0
Totals	0	0	0	0	0	0

Revenue	Current Year	2025	2026	2027	2028	Total
ILA Revenue - Index		\$230				\$230
Totals	0	\$230	0	0	0	\$230

Authority Granted: Motions 24-359 authorizes the County Executive to execute the interlocal agreement for Emergency Management Services with the Town of Index.

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Background: On June 12, 2024, Council approved Ordinance 24-041¹ establishing a form interlocal agreement for emergency management services. The form agreement establishes a rate for emergency managements services provided by Snohomish County to cities and tribes. The rate is adjusted annually. Agreements established with jurisdictions that are substantially the same form as approved in Ordinance 24-041 may be approved by Council by motion.

Cities and tribes that contract with the County for emergency management services are entitled to voting representation on the Snohomish County Department of Emergency Management Advisory Board.

Requested Action: Consider taking action on Motion 24-359.

¹ [2024-0893 - Ordinance 24-041 \(legistar.com\)](#)