



Snohomish County Council

Administrative Session

Meeting Minutes

Council Chair Jared Mead
Council Vice-Chair Nate Nehring
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, November 21, 2023

9:00 AM

**Jackson Board Room - 8th Floor
Robert J. Drewel Building
& Remote Meeting**

PRESENT:

Council Chair Mead
Vice-Chair Nehring (*remote*)
Councilmember Low
Councilmember Dunn (*remote*)
Councilmember Peterson (*remote*)
Heidi Beazizo, Chief of Staff
Deb Bell, Council Staff
Jim Martin, Council Staff
Debbie Eco, Clerk of the Council

A. Call to Order

Chair Mead called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and Assignment of Legislation to Committees

All items assigned as listed below:

- 1. Community Safety and Justice**
- 2. Finance, Budget and Administration**
 - a. Ordinance 23-135, relating to County employment, amending Chapter 3A.06 SCC [2023-1370](#)
 - b. Motion 23-498, approving the Animal Redemption and Relinquishment Fees set by the Snohomish County Auditor [2023-1353](#)
 - c. Motion 23-506, authorizing the County Executive to sign Amendment No. 1 to the 2023 Collective Bargaining Agreement Between Snohomish County, Washington and the Washington State Council of County and City Employees AFSCME, AFL-CIO, Local 1811-PA (Prosecutor's Criminal and Family Support DPA Unit) [2023-1369](#)
 - d. Motion 23-508, approving award of Council Project Funds [2023-1225](#)
 - e. Motion 23-509, approving 2023 local hotel/motel seasonal marketing campaign [2023-1373](#)
- 3. Health and Community Services**
 - a. Motion 23-507, authorizing the Executive to sign the Agreement for Naloxone Distribution (Leave-Behind Program) between Snohomish County and North County Fire & EMS [2023-1375](#)
- 4. Planning and Community Development**
 - a. Motion 23-503, confirming the reappointment of Robin Schwartz to the Snohomish County Veterans Assistance Fund Executive Board [2023-1365](#)
 - b. Motion 23-504, confirming the appointment of Robert Reese to the Snohomish County Veterans Assistance Fund Executive Board [2023-1366](#)
- 5. Public Infrastructure and Conservation**
 - a. Motion 23-496, approving an interlocal agreement between Snohomish County and the Alderwood Water & Wastewater District concerning utility construction associated with the Swamp Creek Bridge #503 Replacement Project [2023-1349](#)
 - b. Motion 23-499, approving a name change of a Nonexclusive Right of Way Franchise from Mobilitie, LLC to Boldyn Networks US LLC [2023-1355](#)
 - c. Motion 23-500, approval of an interlocal agreement between Snohomish County and the city of Brier to adjust the Brier City limits as part of the Swamp Creek Bridge #503 Replacement Project [2023-1357](#)

6. Committee of the Whole

- a. Motion 23-501, authorizing the County Executive to execute Amendment No. 2 to the interlocal agreement between Snohomish County and the city of Snohomish for Park Project Funding [2023-1362](#)

(For assignment only)

- b. Ordinance 23-110, relating to Reet II Funds and Snohomish County/City Partnership Projects; awarding and authorizing the Executive to execute interlocal agreements with project recipients [2023-1161](#)

Heidi Beazizo, Chief of Staff, provided a staff report and explained that this ordinance would authorize the Executive to sign five interlocal agreements with the cities of Arlington, Everett, Mukilteo, Lynnwood, and Lake Stevens for 2023 County/City Partnership Projects. She said the total REET II investment is \$320,000 and each investment per city is included in the staff report [linked at 2023-1161]

ACTION: Councilmember Low made a motion to set time and date for Wednesday, December 13th at the hour of 10:30 a.m for Ordinance 23-110. Councilmember Peterson seconded the motion and it carried unanimously.

- c. Ordinance 23-134, granting a non-exclusive franchise authorizing limited use of the public road rights-of-way in portions of Unincorporated Snohomish County, Washington to Northshore Utility District [2023-1354](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and explained details of the proposed franchise.

ACTION: Councilmember Low made a motion to set time and date for Wednesday, December 13th at the hour of 10:30 a.m for Ordinance 23-134. Councilmember Peterson seconded the motion and it carried unanimously.

- d. Amended Motion 23-450, related to the 2023 Budget; approving a transfer of budgeted contingency from Non-Departmental to County Offices and Departments within General Fund 002 [2023-1216](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report and explained the necessity for the budget transfer.

ACTION: Councilmember Low made a motion to approve Substitute Motion 23-450. Councilmember Dunn seconded the motion and it carried unanimously.

- e. Motion 23-497, approving award of Workforce Project Funds [2023-1289](#)
(Workforce Snohomish)

Jim Martin, Sr. Legislative Analyst, provided a staff report. He stated the contract is through December 31, 2024, with a not to exceed amount of \$1,500,000.00.

ACTION: Councilmember Low made a motion to approved Motion 23-497. Vice-Chair Nehring seconded the motion and it carried unanimously.

- f. Motion 23-502, authorizing the Chair of the Council to sign [2023-1363](#)
certification of 2024 tax levy estimates

Jim Martin, Sr. Legislative Analyst, provided a staff report and explained the tax levy certification process.

ACTION: Councilmember Low made a motion to approve Motion 23-502. Councilmember Dunn seconded the motion and it carried unanimously.

- g. Ordinance 23-130, approving amendment to Whatcom [2023-1222](#)
County contract for Youth Cannabis & Commercial Tobacco
Prevention Program

Heidi Beazizo, Chief of Staff, provided a staff report. She explained this ordinance would approve Amendment 4 to the contract with Whatcom County to continue the Cannabis & Commercial Tobacco prevention program and increase the funding by \$45,000, bringing the total for the contract period to \$142,928 and extending the contract period to June 30, 2024.

ACTION: Councilmember Low made a motion to set time and date for Wednesday, December 13th at the hour of 10:30 a.m for Ordinance 23-130. Councilmember Peterson seconded the motion and it carried unanimously.

- h. Motion 23-419, authorizing approval of agreement for professional services with G & H International to provide consultation services for coordination of grocery supply chain operations [2023-1145](#)

Heidi Beazizo, Chief of Staff, provided a staff report. She stated the contract maximum for all charges and fees is \$150,000.00.

ACTION: Councilmember Low made a motion to approve Motion 23-419. Councilmember Peterson seconded the motion and it carried unanimously.

- i. Motion 23-482, approving contract between North Sound Behavioral Health-ASO and Snohomish County for the continued implementation of the Recovery Navigator Program [2023-1318](#)

Heidi Beazizo, Chief of Staff, provided a staff report.

ACTION: Councilmember Low made a motion to approve Motion 23-482. Vice-Chair Nehring seconded the motion and it carried unanimously.

- j. Motion 23-491, approving a contract between the Research Foundation of CUNY and Snohomish County for development support in the launching of a Criminal Justice Data Dashboard [2023-1323](#)

Heidi Beazizo, Chief of Staff, provided a staff report. She stated this motion would approve a contract with the Research Foundation of CUNY and she listed the deliverables under the contract. She said the term of the agreement is September 1, 2023, through August 31, 2024, with a one year extension allowed. The total of the agreement is \$75,000, with \$29,000 anticipated costs this year.

ACTION: Councilmember Low made a motion to approve Motion 23-491. Councilmember Dunn seconded the motion and it carried unanimously.

F. Clerk's Report on Pending Legislation - No Report

G. Reports of Council Committees:

1. Community Safety and Justice

(Next meeting is scheduled for Tuesday, November 28, 2023, at 1:00 p.m.)

2. Finance, Budget and Administration

(Next meeting is scheduled for Tuesday, November 28, 2023, at 10:00 a.m.)

3. Health and Community Services

(Next meeting is scheduled for Tuesday, November 28, 2023, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, December 5, 2023, at 11:00 a.m.)

5. Public Infrastructure and Conservation

(Next meeting is scheduled for Tuesday, December 5, 2023, at 10:00 a.m.)

H. Reports of Outside Committees**I. Chairperson's Report**

1. Upcoming Planning Commission Meeting Topics November 6, 2023 [2023-1356](#)

J. Chief of Staff's Report

Heidi Beazizo, Chief of Staff, reported the following items:

1. Council committees will resume next Tuesday, November 28th. There will be three weeks of committees before Council recesses for the winter holiday beginning December 18th.
2. Annual Legislative Lunch is next Wednesday, November 29th and she asked councilmembers to RSVP with Jill [Ford, Administrative Assistant].

K. Full Council Action on Items from Committee of the Whole

See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.

L. Other Business

1. Motion 23-505, approving Administrative Matters presented at General Legislative Session on November 22, 2023 [2023-1374](#)
 - a. Approving Piggyback Award Recommendation for the use of a "piggyback" competitive solicitation number BPM002338 for Software VAR Services (Adobe Software) issued and awarded by the National Association of State Procurement Professionals (NASPO) in conjunction with The Arizona State Procurement Office in the amount of \$650,000.00 [2023-1348](#)

M. Executive Session(s):

N. Adjourn

There being no further business, Chair Mead adjourned the Council for the day at 9:14 a.m.