



Monthly Program Update

Snohomish County Early Head Start

DATE: February 19, 2026
TO: Snohomish County Council
FROM: Karen Matson, Human Services Department Division Manager
TOPIC: Early Head Start Governance – December 2025

REPORT PURPOSE:

- | | |
|---|---|
| <input type="checkbox"/> A. Early Head Start Personnel Actions | <input checked="" type="checkbox"/> D. Governing Bodies Communication |
| <input checked="" type="checkbox"/> B. Early Head Start Program Reports | <input checked="" type="checkbox"/> E. Correspondence |
| <input type="checkbox"/> C. Early Head Start Governance | |

A. EARLY HEAD START PERSONNEL ACTIONS

Governing body approval required for all personnel actions, to ensure participation of parents in hiring and agency personnel policies are followed.

No personnel actions this period

B. EARLY HEAD START PROGRAM REPORTS AND UPDATES

Governing body must review financial statements and other program reports as part of program and fiscal oversight.

Monthly Fiscal Management Report

Awaiting year-end closeout document

Monthly Credit Card Usage Report

Awaiting year-end closeout document

Program Enrollment and Attendance – Program Year to Date

Early Head Start program enrollment as of December 31, 2025:

- Total enrollment: 100
- % of Over-Income Families (100-130% FPL): 6
- % of Over-Income Families (> 130% FPL): 1
- % of Children with an IFSP: 21
- Current Waiting List: 18
- % of Completed Home Visits: 77
- Vacancies over 30 Days: 0

Program Information Report Data

- Pregnant People: 7
- Children Under 1 Year: 23
- Children 1 – 2 Years: 25

- Children 2 – 3 Years: 27
- Well-Child Exams: 89%
- Dental Screenings: 74%
- Immunizations: 79%

Other Reports

None

C. EARLY HEAD START GOVERNANCE

The Governing Body is required to review and approve periodic programmatic reports, processes, and outcomes, including but not limited to Self-Assessment, Eligibility Recruitment Selection Enrollment Attendance (ERSEA), monitoring reports and funding applications, etc., as part of program and fiscal oversight.

No governance actions this period

D. POLICY COUNCIL & EARLY LEARNING PROGRAM COMMUNICATION and LINKAGES

Sharing of information strengthens the partnerships of the governing bodies.

Policy Council Information:

Policy Council representatives work in tandem with the Early Head Start Advisory Committee and with program administration to oversee the Early Head Start program. The Policy Council monthly meeting agenda and minutes are attached.

Early Head Start Advisory Committee Information:

Early Head Start Advisory Committee representatives work in tandem with the Early Head Start Policy Council and with program administration to oversee the Early Head Start program. The Advisory Committee did not meet in December 2025.

E. CORRESPONDENCE

Correspondence shared by the Office of Head Start, Department of Children, Youth and Families.

Snohomish County received a letter from the Office of Head Start, dated December 11, 2025, recognizing and congratulating the Early Head Start program on satisfactorily completing the under-enrollment plan. The Office of Head Start acknowledged the significant work and effort of program staff to achieve and maintain at least 97% enrollment for six consecutive months following the conclusion of the twelve-month under-enrollment plan. No further action is required. See attached document.

Snohomish County received a Notice of Award, dated December 22, 2025, fully funding the Early Head Start program from January 1, 2026 through December 31, 2026. See attached document.