

<b>Snohomish County Standard Consultant Agreement Supplement</b>		Consultant/Address/Telephone <b>Otak, Inc.</b> 11241 Willows Rd NE, Suite 200 Redmond, WA 98052	
Supplement Number <b>Supplement No.13</b>		Contact Name / E-Mail Address Nico Vanderhorst / nico.vanderhorst@otak.com	
Agreement Number <b>CCF08-13</b>		Execution Date February 25, 2014	Completion Date December 31, 2023
Project Title <b>North Creek Trail Design Services</b>		New Maximum Amount Payable <b>\$1,772,935.00</b>	
Description of Work <i>Provide Design Services for a section of the North Creek Regional Trail (2.8 miles) between SR 524 and North Creek Park at 183rd Street SE.</i>			

WHEREAS, Snohomish County desires to supplement the Agreement entered into with **Otak, Inc.** and executed on the 25<sup>th</sup> day of February, 2014, as amended by Supplement No.1 on the 5<sup>th</sup> day of August, 2015, Supplement No.2 on the 11<sup>th</sup> day of January, 2016, Supplement No.3 on the 20<sup>th</sup> day of June, 2016, Supplement No.4 on the 24<sup>th</sup> day of October, 2016, Supplement No.5 on the 24<sup>th</sup> day of April, 2017, Supplement No.6 on the 27<sup>th</sup> day of July, 2017, Supplement No. 7 on the 19<sup>th</sup> day of December 2018, Supplement No. 8 on the 24<sup>th</sup> day of April 2019, Supplement No. 9 on the 21<sup>st</sup> of November, 2019, Supplement No. 10 on the 16<sup>th</sup> day of April, 2020, Supplement No. 11 on 6<sup>th</sup> day of May, 2021 and Supplement No. 12 on 16<sup>th</sup> day of September, 2021, and identified as Agreement No. **CCF08-13**. All provision of the basic agreement remain in effect except as expressly modified by this supplement.

The changes to this Agreement are described as follows:

1. The "Completion Date" on the Agreement title page is amended as follows:  
Completion Date                    (~~December 31, 2022~~) **December 31, 2023**
2. **EXHIBIT E-2 Supplemental Consultant Fee Determination – Summary Sheet Fee Schedule**, attached hereto and by this reference replaces the previously amended Exhibit E-2.
3. **EXHIBIT F Breakdown of Overhead Cost**, attached hereto and by this reference replaces the previously amended Exhibit F.
4. **EXHIBIT G-2 Supplemental Subconsultant Fee Determination – Summary Sheet Fee Schedule**, attached hereto and by this reference replaces the previously amended Exhibit G-2.
5. **EXHIBIT G-3 Breakdown of Subconsultant's Overhead Cost**, attached hereto and by this reference replaces the previously amended Exhibit G-3.

IN WITNESS WHEREOF, the parties hereto have executed this Supplement No.11 on the date set forth under their signatures below, and effective as of the date of the last party to sign.

**SNOHOMISH COUNTY**

**OTAK, INC.**

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Title*

**EXHIBIT E-2**  
**Consultant Fee Determination – Summary Sheet**

**Fee Schedule**

**Consultant: Otak, Inc.**

**HOME RATES**

<b>Position Classification</b>	<b>Max Direct Salary Rate</b>	<b>Overhead @178.48%</b>	<b>Profit @26.40%</b>	<b>Max Rate Per Hour</b>
Sr. PIC/Sr. PM Civil	\$85.28	\$152.21	\$22.51	\$260.00
PIC/Sr. Project Manager Civil	\$73.80	\$131.72	\$19.48	\$225.00
Civil Engineer X	\$70.52	\$125.86	\$18.62	\$215.00
Civil Engineer IX	\$65.60	\$117.08	\$17.32	\$200.00
Civil Engineer VIII	\$61.02	\$108.91	\$16.11	\$186.04
Civil Engineer VII	\$53.51	\$95.50	\$14.13	\$163.14
Civil Engineer VI	\$49.18	\$87.78	\$12.98	\$149.94
Civil Engineer V	\$48.10	\$85.85	\$12.70	\$146.65
Civil Engineer IV	\$43.34	\$77.35	\$11.44	\$132.13
Civil Engineer III	\$39.42	\$70.36	\$10.41	\$120.18
Civil Engineer II	\$35.84	\$63.97	\$9.46	\$109.27
Civil Engineer I	\$29.00	\$51.76	\$7.66	\$88.42
Engineering Designer V	\$39.42	\$70.36	\$10.41	\$120.18
Engineering Designer IV	\$35.10	\$62.64	\$9.27	\$107.00
Engineering Designer III	\$32.50	\$58.01	\$8.58	\$99.09
Engineering Designer II	\$31.00	\$55.33	\$8.18	\$94.51
Engineering Designer I	\$28.00	\$49.97	\$7.39	\$85.37
Engineering Technician VII	\$35.10	\$62.64	\$9.27	\$107.00
Engineering Technician VI	\$35.10	\$62.64	\$9.27	\$107.00
Engineering Technician V	\$35.10	\$62.64	\$9.27	\$107.00
Engineering Technician IV	\$34.61	\$61.77	\$9.14	\$105.52
Engineering Technician III	\$30.96	\$55.26	\$8.17	\$94.39
Engineering Technician II	\$27.31	\$48.74	\$7.21	\$83.26
Engineering Technician I	\$20.00	\$35.70	\$5.28	\$60.98
Sr. PIC/Sr. PM LA/Master Planner	\$67.24	\$120.01	\$17.75	\$205.00
PIC/Sr. PM LA/Master Planner	\$67.24	\$120.01	\$17.75	\$205.00
Landscape Architect VII	\$55.29	\$98.68	\$14.60	\$168.57
Landscape Architect VI	\$50.99	\$91.01	\$13.46	\$155.46
Landscape Architect V	\$47.08	\$84.03	\$12.43	\$143.54
Landscape Architect IV	\$41.89	\$74.77	\$11.06	\$127.71
Landscape Architect III	\$38.40	\$68.54	\$10.14	\$117.07
Landscape Architect II	\$36.52	\$65.18	\$9.64	\$111.34
Landscape Architect I	\$28.00	\$49.97	\$7.39	\$85.37
Landscape Technician III	\$32.50	\$58.01	\$8.58	\$99.09
Landscape Technician II	\$26.00	\$46.40	\$6.86	\$79.27
Landscape Technician I	\$20.00	\$35.70	\$5.28	\$60.98
Urban Designer V	\$55.43	\$98.93	\$14.63	\$169.00
Sr. PM - Planner II	\$59.68	\$106.52	\$15.76	\$181.95
Sr. PM - Planner I	\$50.18	\$89.57	\$13.25	\$153.00
Planner IV	\$50.18	\$89.57	\$13.25	\$153.00
Planner III	\$44.97	\$80.26	\$11.87	\$137.10
Planner II	\$39.42	\$70.36	\$10.41	\$120.18
Planner I	\$31.73	\$56.63	\$8.38	\$96.74
Planner Associate IV	\$35.00	\$62.47	\$9.24	\$106.71
Planner Associate III	\$32.03	\$57.17	\$8.46	\$97.65
Planner Associate II	\$27.85	\$49.71	\$7.35	\$84.91

<b>Position Classification</b>	<b>Max Direct Salary Rate</b>	<b>Overhead @178.48%</b>	<b>Profit @26.40%</b>	<b>Max Rate Per Hour</b>
Planner Associate I	\$25.00	\$44.62	\$6.60	\$76.22
Sr. GIS Specialist Planner	\$38.46	\$68.64	\$10.15	\$117.26
GIS Specialist	\$30.00	\$53.54	\$7.92	\$91.46
Planning / GIS Intern	\$20.00	\$35.70	\$5.28	\$60.98
PIC/Scientist	\$63.96	\$114.16	\$16.89	\$195.00
Scientist VI	\$61.66	\$110.06	\$16.28	\$188.00
Scientist V	\$53.01	\$94.61	\$13.99	\$161.62
Scientist IV	\$48.25	\$86.12	\$12.74	\$147.10
Scientist III	\$43.49	\$77.62	\$11.48	\$132.59
Scientist II	\$33.96	\$60.61	\$8.97	\$103.54
Scientist I	\$26.96	\$48.12	\$7.12	\$82.20
Environmental Specialist	\$44.77	\$79.91	\$11.82	\$136.49
Project Coordinator II	\$39.03	\$69.66	\$10.30	\$119.00
Project Coordinator I	\$39.03	\$69.66	\$10.30	\$119.00
Project Administrative Assistant	\$31.50	\$56.22	\$8.32	\$96.04
Graphics Specialist	\$38.20	\$68.18	\$10.08	\$116.46

The rates listed above are the maximum rates payable under this AGREEMENT. Rates invoiced shall be based on the direct salary of the individual employee and shall not exceed those listed in this Exhibit E-2.

## Fee Schedule

**Consultant: Otak, Inc.**

### FIELD RATES

Position Classification	Max Direct Salary Rate	Overhead @137.14%	Profit @26.40%	Max Rate Per Hour
PIC/Sr. CM	\$70.00	\$96.00	\$18.48	\$184.48
Construction Manager VI	\$67.44	\$92.49	\$17.80	\$177.73
Construction Manager V	\$58.81	\$80.66	\$15.53	\$155.00
Construction Manager IV	\$55.00	\$75.43	\$14.52	\$144.95
Construction Manager III	\$50.00	\$68.57	\$13.20	\$131.77
Construction Manager II	\$45.00	\$61.71	\$11.88	\$118.59
Construction Manager I	\$40.00	\$54.86	\$10.56	\$105.42
Field Representative VII	\$40.60	\$55.68	\$10.72	\$107.00
Field Representative VI	\$40.60	\$55.68	\$10.72	\$107.00
Field Representative V	\$40.60	\$55.68	\$10.72	\$107.00
Field Representative IV	\$35.22	\$48.30	\$9.30	\$92.82
Field Representative III	\$33.00	\$45.26	\$8.71	\$86.97
Field Representative II	\$29.00	\$39.77	\$7.66	\$76.43
Field Representative I	\$27.00	\$37.03	\$7.13	\$71.16
CM Documentation Specialist III	\$40.60	\$55.68	\$10.72	\$107.00
CM Documentation Specialist II	\$36.19	\$49.63	\$9.55	\$95.38
CM Documentation Specialist I	\$30.00	\$41.14	\$7.92	\$79.06
PIC/PLS - Sr. Manager	\$75.13	\$103.03	\$19.83	\$198.00
Professional Land Surveyor V	\$58.06	\$79.62	\$15.33	\$153.00
Professional Land Surveyor IV	\$55.00	\$75.43	\$14.52	\$144.95
Professional Land Surveyor III	\$50.00	\$68.57	\$13.20	\$131.77
Professional Land Surveyor II	\$45.50	\$62.40	\$12.01	\$119.91
Professional Land Surveyor I	\$41.75	\$57.26	\$11.02	\$110.03
Survey Crew Chief III	\$45.00	\$61.71	\$11.88	\$118.59
Survey Crew Chief II	\$40.00	\$54.86	\$10.56	\$105.42
Survey Crew Chief I	\$35.00	\$48.00	\$9.24	\$92.24
Survey Office Technician III	\$38.00	\$52.11	\$10.03	\$100.15
Survey Office Technician II	\$34.00	\$46.63	\$8.98	\$89.60
Survey Office Technician I	\$30.00	\$41.14	\$7.92	\$79.06
Survey Field Technician III	\$29.00	\$39.77	\$7.66	\$76.43
Survey Field Technician II	\$27.00	\$37.03	\$7.13	\$71.16
Survey Field Technician I	\$25.00	\$34.29	\$6.60	\$65.89

The rates listed above are the maximum rates payable under this AGREEMENT. Rates invoiced shall be based on the direct salary of the individual employee and shall not exceed those listed in this Exhibit E-2.

## EXHIBIT F Breakdown of Overhead Cost

CONSULTANT'S audited overhead report from the WSDOT Audit Office, or other report supporting Overhead Rate (per Chapter 31.5 of the WSDOT Local Agency Guidelines), provided by CONSULTANT attached hereto and incorporated herein as Exhibit "F".



Development Division  
Contract Services Office  
PO Box 47408  
Olympia, WA 98504-7408  
7345 Linderson Way SW  
Tumwater, WA 98501-6504

TTY: 1-800-833-6388  
[www.wsdot.wa.gov](http://www.wsdot.wa.gov)

May 26, 2021

Otak, Inc.  
808 SW Third Avenue, Suite 800  
Portland, OR 97204

Subject: Acceptance FYE 2020 ICR – CPA Report

Dear Justin Monahan:

We have accepted your firms FYE 2020 Indirect Cost Rate (ICR) based on the "Independent CPA Report," prepared by D.L. Purvine, CPA, PLC as follows:

- Home Office Rate: 178.48% of direct labor  
(rate includes 1.27% Facilities Capital Cost of Money)
- Field Office Rate: 137.14% of direct labor  
(rate includes 0.33% Facilities Capital Cost of Money)

This rate will be applicable for WSDOT Agreements and Local Agency Contracts in Washington only. This rate may be subject to additional review if considered necessary by WSDOT. Your ICR must be updated on an annual basis.

Costs billed to agreements/contracts will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement/contract.

This was not a cognizant review. Any other entity contracting with the firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to contact our office at (360) 705-7019 or via email [consultantrates@wsdot.wa.gov](mailto:consultantrates@wsdot.wa.gov).

Regards;

A handwritten signature in blue ink that reads "Erik K. Jonson".

ERIK K. JONSON  
Contract Services Manager  
EKJ:ah

**EXHIBIT G-2**  
**Subconsultant Fee Determination – Summary Sheet**

**Fee Schedule**

**Subconsultant: Landau Associates, Inc.**

<b>Position Classification</b>	<b>Max Direct Salary Rate</b>	<b>Overhead @180.98%</b>	<b>Profit @26.40%</b>	<b>Max Rate Per Hour</b>
Principal	\$84.59	\$153.08	\$22.33	\$260.00
Senior Associate	\$73.20	\$132.48	\$19.32	\$225.00
Associate	\$56.01	\$101.37	\$14.79	\$172.16
Senior	\$55.00	\$99.54	\$14.52	\$169.06
Senior Project	\$47.36	\$85.71	\$12.50	\$145.58
Project	\$36.06	\$65.26	\$9.52	\$110.84
Senior Staff /CAD Designer	\$45.35	\$82.07	\$11.97	\$139.40
Staff / Senior Technician II	\$33.00	\$59.72	\$8.71	\$101.44
Data Specialist	\$38.47	\$69.62	\$10.13	\$118.25
CAD / GIS Technician	\$38.39	\$69.48	\$10.13	\$118.00
Project Coordinator	\$38.50	\$69.68	\$10.16	\$118.34
Assistant / Technician	\$22.90	\$41.44	\$6.05	\$70.39
Support Staff	\$25.75	\$46.60	\$6.80	\$79.15

The rates listed above are the maximum rates payable under this AGREEMENT. Rates invoiced shall be based on the direct salary of the individual employee and shall not exceed those listed in this Exhibit G-2.

**EXHIBIT G-3**  
**Breakdown of Subconsultant's Overhead Cost**

SUBCONSULTANT'S audited overhead report from the WSDOT Audit Office, or other report supporting Overhead Rate (per Chapter 31.5 of the WSDOT Local Agency Guidelines), provided by SUBCONSULTANT attached hereto and incorporated herein as Exhibit "G-3".



**Development Division**  
Contract Services Office  
PO Box 47408  
Olympia, WA 98504-7408  
7345 Linderson Way SW  
Tumwater, WA 98501-6504

TTY: 1-800-833-6388  
[www.wsdot.wa.gov](http://www.wsdot.wa.gov)

March 15, 2022

Landau Associates, Inc.  
103 2<sup>nd</sup> Avenue South  
Edmonds, WA 98020

Subject: Acceptance FYE 2021 ICR – CPA Report

Dear Ashleigh Walker:

We have accepted your firm's FYE 2021 Indirect Cost Rate (ICR) of 180.98% of direct labor (rate includes 0.13% Facilities Capital Cost of Money) based on the "Independent CPA Report," prepared by Stambaugh Ness. This rate will be applicable for WSDOT Agreements and Local Agency Contracts in Washington only. This rate may be subject to additional review if considered necessary by WSDOT. Your ICR must be updated on an annual basis.

Costs billed to agreements/contracts will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement/contract.

This was not a cognizant review. Any other entity contracting with the firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to contact our office at (360) 705-7019 or via email [consultantrates@wsdot.wa.gov](mailto:consultantrates@wsdot.wa.gov).

Regards;

A handwritten signature in blue ink that reads "Erik K. Jonson".

ERIK K. JONSON  
Contract Services Manager

EKJ:ah