

SNOHOMISH COUNTY COUNCIL  
Snohomish County, Washington

MOTION NO. 23-468

AUTHORIZING THE SNOHOMISH COUNTY EXECUTIVE TO EXECUTE A CONTRACT  
AMENDMENT FOR ADDITIONAL SERVICES FOR RFP 23-047RB WITH TRANSPORTATION  
DEMAND MANAGEMENT, LLC AT SNOHOMISH COUNTY AIRPORT

WHEREAS, Snohomish County Airport (the Airport) initiated a terminal apron reconstruction project in summer of 2023 that requires temporary passenger busing services from the passenger terminal; and

WHEREAS, the Airport entered into an Agreement with Transportation Demand Management, LLC (Starline) to provide Temporary Passenger Transport Services pursuant to RFP 23-047RB; and

WHEREAS, on October 1, 2023, the passenger terminal increased the fall schedule of passenger operations relative to the summer schedule; and

WHEREAS, the Airport and Starline executed Amendment 1 to the Agreement to increase the level of passenger transport service and budget required in the month of October, 2023; and

WHEREAS, the Airport requires additional services of Starline to November 30, 2023, to accommodate the current schedule of the apron reconstruction project and has provided written notice to Starline for the extension per Agreement terms; and

WHEREAS, additional compensation to Starline is necessary for renewal of the Agreement for one additional month;


NOW, THEREFORE, ON MOTION, the Snohomish County Council authorizes the County Executive to execute an amendment to the contract for Temporary Passenger Transport Services with Starline increasing the contract budget by \$88,000.00 for a new not-to-exceed total of \$352,000.00, in the form attached hereto.

PASSED this 24<sup>th</sup> day of October, 2023.

SNOHOMISH COUNTY COUNCIL  
Snohomish County, Washington

  
\_\_\_\_\_  
Council Chair

ATTEST:

  
\_\_\_\_\_  
Deputy Clerk of the Council

**SNOHOMISH COUNTY AIRPORT – TEMPORARY PASSENGER TRANSPORT SERVICES  
RFP 23-047RB  
ATTACHMENT B – AMENDMENT 2**

CONSULTANT: Transportation Demand Management, LLC  
CONTACT PERSON: Gladys Gillis, CEO  
ADDRESS: 9801 MLK Jr. Way S  
Seattle, WA 98118  
FEDERAL TAX ID NUMBER/U.B.I. NUMBER: 91-1884554 / 601851900  
TELEPHONE/FAX NUMBER: 206-793-2713  
COUNTY DEPT: Airport  
DEPT. CONTACT PERSON: Kevin Latschaw, PE  
TELEPHONE/FAX NUMBER: 425-388-5122 / 425-551-8169 (cell)  
PROJECT: Terminal Passenger Transport Services  
ORIGINAL AMOUNT: \$220,000.00  
AMENDMENT 1: \$44,000.00  
AMENDMENT 2: \$88,000.00  
NEW TOTAL: \$352,000.00  
FUND SOURCE: 410.5216806604  
CONTRACT DURATION: Original:  
July 14, 2023 through Oct. 31, 2023  
Amendment No. 2:  
July 14, 2023 through Nov. 30, 2023  
[unless extended or renewed pursuant to  
Section 2 hereof]

**AMENDMENT NO. 2 TO AGREEMENT FOR PROFESSIONAL SERVICES**

THIS AMENDMENT NO. 2 (this “Amendment 2”) to the AGREEMENT FOR PROFESSIONAL SERVICES (the “Agreement”) is made by and between SNOHOMISH COUNTY, a political subdivision of the State of Washington (the “County”) and Transportation Demand Management, LLC, a Washington State corporation (the “Contractor”).

WHEREAS, the County and Contractor entered into a contract for Temporary Passenger Transport Services pursuant to RFP 23-047RB; and

WHEREAS, the County and Contractor executed Amendment 1 to the Agreement to increase the level of passenger transport service and budget required in the month of October, 2023; and

WHEREAS, the County requires services of Contractor to November 30, 2023, and Section 2 of the Agreement for Professional Services provides the Agreement may be extended or renewed for up to two (2) additional one (1) month terms, at the sole discretion of the County, by written notice from the County to the Contractor; and

WHEREAS, the County has provided written notice from the County to the Contractor exercising renewal for one month, to November 30, 2023; and

WHEREAS, additional compensation to the Contractor is necessary for renewal of the Agreement for one additional month.

NOW, THEREFORE, in consideration of the mutual benefits and covenants contained herein, the parties agree as follows:

1. Section 2, Term of Agreement; Time of Performance: Per the terms of the Agreement, the County, by written notice, has extended the Agreement to November 30, 2023.
2. Section 3.f(1), Contract Maximum is added to the Agreement and fully incorporated herein by reference:  
  
3.f.(1), Additional Compensation. The Agreement has been extended by one month to November 30, 2023. The total charges under this Agreement, all fees and expenses included, through the extension period shall not exceed a total contract maximum of \$352,000 (excluding further extensions or renewals, if any).
3. All other terms and conditions of the Agreement not inconsistent with this Amendment shall remain in full force and effect except as expressly modified by this Amendment No. 2.

SNOHOMISH COUNTY:

TRANSPORTATION DEMAND MANAGEMENT, LLC:

Dated this \_\_\_\_ day of \_\_\_\_\_, 2023,

Dated this 17 day of October, 2023,

\_\_\_\_\_  
County Executive

Terry Marx  
By: \_\_\_\_\_  
Its:

Approved as to form only:

Corsi, Michelle Digitally signed by Corsi, Michelle  
Date: 2023.10.17 13:16:20 -07'00'  
\_\_\_\_\_  
Deputy Prosecuting Attorney      Date