



Snohomish County Council

Administrative Session

Meeting Minutes

Council Chair Jared Mead
Council Vice-Chair Nate Nehring
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, April 23, 2024

6:00 PM

Sultan City Hall - 319 Main Street
Sultan, WA 98294
& Remote Meeting

PRESENT:

Acting Chair Low
Council Vice-Chair Nehring (*remote*)
Councilmember Mead (*remote*)
Councilmember Dunn (*remote*)
Councilmember Peterson (*remote*)
Deb Bell, Council Staff
Elena Lao, Deputy Clerk of the Council
Debbie Eco, Clerk of the Council

A. Call to Order

Acting Chair Low called the meeting to order at 6:00 p.m.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and Assignment of Legislation to Committees

All items assigned as listed below:

1. Community Safety and Justice

2. Finance, Budget and Administration

- a. Motion 24-179, authorizing the County Executive to sign the Amendment 1 for Interagency Agreement between Snohomish County and Administrative Office of the Courts [2024-0620](#)
- b. Motion 24-182, authorizing an Intergovernmental Cooperative Purchasing Agreement with Whatcom County [2024-0598](#)
- c. Motion 24-183, authorizing an Intergovernmental Cooperative Purchasing Agreement with Jefferson County [2024-0674](#)
- d. Motion 24-184, authorizing the County Executive to sign the January 1, 2024 through December 31, 2026, Collective Bargaining Agreement between Snohomish County, Washington and the Snohomish County Clerks' Association [2024-0622](#)

3. Health and Community Services

- a. Motion 24-177, authorizing the Executive to sign Amendment No. 2 to Reciprocal Agreement with Sound Foundation for Public Health [2024-0599](#)
- b. Motion 24-178, authorizing the Executive to sign the Agreement for Naloxone Distribution Between Snohomish County and City of Monroe Police Department [2024-0616](#)
- c. Motion 24-180, authorizing the Executive to sign Amendment No. 2 with Volunteers of America Western Washington to provide advancing health literacy to enhance equitable community responses to COVID-19 Grant Funding [2024-0643](#)
- d. Motion 24-181, approving the Snohomish County Urban County Consortium 2024 Annual Action Plan for HUD Housing and Community Development Programs [2024-0702](#)
- e. Motion 24-187, authorizing the Executive to sign the agreement for transportation services with peer navigation with Ideal Option PLLC [2024-0732](#)

4. Planning and Community Development**5. Public Infrastructure and Conservation**

- a. Ordinance 24-036, approving and authorizing the Snohomish County Executive to sign the Interlocal Agreement between the city of Monroe and Snohomish County for joint operation of the Winter Dog Park [2024-0682](#)
- b. Motion 24-176, correcting the allocation of Conservation Futures Property Tax Funds for Lower Stevens Creek Land Acquisition and the total amount approved [2024-0593](#)

6. Committee of the Whole

Deb Bell, Sr. Legislative Analyst, provided a staff report for the following Committee of the Whole items a through d.

- a. Motion 24-170, authorizing grant application to the Washington State Recreation and Conservation Office for acquisition of Martha Lake Park Expansion Site [2024-0596](#)

ACTION: Vice-Chair Nehring made a motion to approve Motion 24-170. Councilmember Mead seconded the motion and it carried unanimously.

- b. Motion 24-172, authorizing the County Executive to sign Professional Services Agreement SWMCC04-24 with Institute for Environmental Health, Inc. for Limnology Laboratory Services [2024-0519](#)

ACTION: Vice-Chair Nehring made a motion to approve Motion 24-172. Councilmember Mead seconded the motion and it carried unanimously.

- c. Motion 24-175, authorizing the County Executive to sign Interagency Agreement Contract Number 24-63335-267 with the Washington State Department of Commerce [2024-0600](#)

ACTION: Vice-Chair Nehring made a motion to approve Motion 24-175. Councilmember Mead seconded the motion and it carried unanimously.

- d. Motion 24-186, authorizing the Snohomish County Executive to execute a contract for the award of RFQ 24-003BC with Jacobs Engineering Group Inc. at the Snohomish County Airport [2024-0699](#)

ACTION: Vice-Chair Nehring made a motion to approve Motion 24-186. Councilmember Mead seconded the motion and it carried unanimously.

F. Clerk's Report on Pending Legislation - No Report

G. Reports of Council Committees:

1. Community Safety and Justice

(Next meeting is scheduled for Tuesday, May 14, 2024, at 1:00 p.m.)

2. Finance, Budget and Administration

(Next meeting is scheduled for Tuesday, May 14, 2024, at 10:00 a.m.)

3. Health and Community Services

(Next meeting is scheduled for Tuesday, May 14, 2024, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, April 30, 2024, at 9:30 a.m.)

5. Public Infrastructure and Conservation

(Next meeting is scheduled for Tuesday, May 7, 2024, at 10:00 a.m.)

H. Reports of Outside Committees

Acting Chair Low provided a report.

I. Chairperson's Report

1. Upcoming Planning Commission Meeting Topics - April 3, 2024 [2024-0513](#)

J. Chief of Staff's Report**K. Full Council Action on Items from Committee of the Whole**

See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.

L. Other Business

1. Motion 24-185, approving Administrative Matters presented at General Legislative Session on April 24, 2024 [2024-0742](#)
 - a. Approval of Council's Official Proceedings for March 2024 [2024-0743](#)
 - b. Approving the following Bid Award Recommendation:
 - 1) Bid Award Recommendation PW-24-009SB for SWM 2024-1 Culvert Replacement to Reece Construction Co. for the amount of \$3,169,772.21 plus applicable Washington State sales tax [2024-0735](#)

M. Executive Session(s):**N. Adjourn**

There being no further business, Acting Chair Low adjourned the Council for the day at 6:11 p.m.