



## Snohomish County Council

**Committee:** Finance  
**ECAF:** 2021-0937  
**Proposal:** Mot. 21-420

**Analyst:** Jim Martin  
**Date:** December 2, 2022

### **Consideration:**

Authorizing the Snohomish County Executive to execute a contract for the award of RFQ 24-19SR for Airport Planning Services with Jviation, a Woolpert Company at the Snohomish County Airport.

### **Background**

Snohomish County issued RFQ 24-19SR for various aeronautical and non-aeronautical planning related topics such as demand/capacity analysis, facility layouts, and assistance with evaluating tenant proposals at Snohomish County Airport. Jviation, a Woolpert Company, has been selected on the basis of their qualifications to do the work identified in the RFQ. The work performed under this on-call professional services contract is to be accomplished under individual task orders approved by the airport, with a total not to exceed amount of \$200,000.

The contract expires on December 31, 2022, with the option for up to two additional one-year terms, at the sole discretion of the County.

### **Current Proposal**

This motion would authorize the County Executive to sign the agreement and further authorizes the Airport Director or their designee to approve individual task orders pursuant to this contract.

*Duration:* Through December 31, 2022

*Fiscal Implications:* Not to exceed \$200,000

### **2021 Budget:**

*Is this in the current year budget:* Yes

**Future Budget Impacts:** Not to exceed \$200,000 for the term of the contract

**Handling:** Normal

**Approved-as-to-form:** Yes

**Risk Management:** Yes

**Executive Recommendation:** Approval

**Attachments:** Refer to the submitted ECAF that includes the following attachments:

- (1) Proposed Motion.
- (2) Proposed Contract and schedules

**Amendments:** NONE.

**Request:** Move to GLS December 15<sup>th</sup> for consideration.