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|  | <b>PIGGYBACK BID AWARD<br/>RECOMMENDATION</b> |  |
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| <u>To:</u> Council Chair<br><u>Through:</u> Dave Somers, County Executive | <u>Date:</u> 8/22/2023                                |
| <u>From:</u> Nathan Kennedy, Director of Finance                          | <u>Bidding Agency:</u> NASPO                          |
| <u>General Legislative Session:</u>                                       | <u>Agency's Bid No:</u> AR3104-05116                  |
| <u>Product:</u> Microsoft Enterprise Software                             | <u>Agency's Bid Term:</u> 4/25/2022 - 4/24/2027       |
| <u>Requestor/User Department:</u> Information Technology                  | <u>Recommended Supplier:</u> SHI International, Corp. |
| <u>Estimated Award Amount:</u> \$9,000,000.00                             | <u>Proposed Piggyback Term:</u> Three (3) years       |

**BRIEF DESCRIPTION:**

The Information Technology Department requests the use of a “piggyback” or “cooperative purchase” under SCC 3.04.22 utilizing a competitive bid issued and awarded by the National Association of State Procurement Professionals (NASPO). An interlocal (ILA) agreement between Snohomish County and NASPO authorizing cooperative purchases was approved pursuant to SCC 3.04.210 by the County Council under Motion 13-245 and is currently in effect.

The Arizona State Procurement Office, in furtherance of the NASPO ValuePoint Cooperative Purchasing Program (NASPO ValuePoint) issued competitive solicitation number BPM002338 for Software VAR Services on September 14, 2020. The RFP contained three categories, with Category I separated into three tiers. The RFP was awarded to three proposers. Issuing a county competition is not expected to result in a difference of supplier, and is anticipated to result in significantly higher pricing.

The purchase of these goods supports the continuous need, and enterprise wide use of Microsoft Software Products.

**AWARD AUTHORITY:**

This contract award recommendation is before the County Council for approval to award in accordance with Snohomish County Code section 3.04.120, “Competitive bidding,” and section 3.04.140(3) and (8), “Award, execution, by whom,” which establish the County Council as the award authority for contracts subject to bidding requirements greater than \$250,000.

**AWARD RECOMMENDATION:**

The Director of Information Technology endorses the award recommendation.

The Purchasing Manager has electronically reviewed and recommends this award on ECAF 2023-0991.

The County Executive has electronically reviewed and recommends this award on ECAF 2023-0991.

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| <i>Jared Mead</i> | 8/30/2023 |
| Council Chair     | Date      |