



Committee of the Whole

Cynthia Foley

Council Initiated:

Yes

No

ECAF: 2026-0054

Motion: 26-019

Type:

- Contract
- Board Appt.
- Code Amendment
- Budget Action
- Other

Requested Handling:

- Normal
- Expedite
- Urgent

Fund Source:

- General Fund
- Other
- N/A

Executive Rec:

- Approve
- Do Not Approve
- N/A

Approved as to

Form:

- Yes
- No
- N/A

Subject: Reclassifications within the Facilities and Fleet Department

Scope: SCC 3.69.040 authorizes the Council to approve range adjustments for management exempt positions.

The proposed motion would revise the classified Architectural and Construction Manager position to a non-classified (“management exempt”) Division Manager position, with pay grade adjusting from 246 to 112 (250 in new classified pay range effective January 1, 2026) and the non-classified (“management exempt”) Special Projects Coordinator position to a classified represented position, with pay grade adjusted from 111 to 245.

Duration: Effective on January 1, 2026.

Fiscal Impact: Current Year Multi-Year N/A

Expenditures	Current Year	2027	2028	2029	2030	Total
311 – Facilities Capital Projects	\$29,396.52					\$29,396.52
502 – Fleet Management	(\$20,499.48)					(\$20,499.48)
Totals	\$8,897.04	0	0	0	0	\$8,897.04

Revenue	Current Year	2027	2028	2029	2030	Total
Totals	0	0	0	0	0	0

The 2025-2026 Adopted Budget includes sufficient funding to absorb personnel cost changes due to these actions.

Authority Granted: Reclassification of position FAC2025R from an Architectural and Construction Project Manager to Division Manager and the reclassification of position FAC2030R from a Special Projects Coordinator to Projects Advisor as governed by SCC Chapter 3.68 and 3.69 effective January 1, 2026.

Background: Facilities and Fleet department identified the need for management of varied facility projects to improve cross-functional collaboration and minimize information gaps. The identified need led to position reorganization. The Human Resources Department reviewed Facilities and Fleet’s reclassification request and recommended the reclassifications.

Requested Action: Consider taking action.