



Health and Community Services

Cynthia Foley

Council Initiated:

☐ Yes

☒ No

ECAF: 2025-0378

Motion: 25-055

Type:

- ☒ Contract
☐ Board Appt.
☐ Code Amendment
☐ Budget Action
☐ Other

Requested Handling:

- ☐ Normal
☒ Expedite
☐ Urgent

Fund Source:

- ☐ General Fund
☐ Other
☒ N/A

Executive Rec:

- ☒ Approve
☐ Do Not Approve
☐ N/A

Approved as to

Form:

- ☒ Yes
☐ No
☐ N/A

Subject:

Internship Affiliation Agreement with the University of Washington Bothell School and of Nursing and Health Studies

Scope:

The Health Department is seeking to enter into an internship affiliation agreement with the University of Washington Bothell School of Nursing and Health Studies. The agreement authorizes the school and the training site to develop a letter of agreement that formalizes operational details of the program, including:

- Beginning and end dates,
- The number of students eligible to participate,
- Learning objectives,
- Allocation of responsibilities, and
- Deadlines and reports for student progress.

Student interns will have the status of learners and will not replace personnel. Any services rendered are considered incidental to the educational purpose of the program.

Duration:

January 6, 2025, through agreement termination.

Fiscal Impact:

☐ Current Year ☐ Multi-Year ☒ N/A

No exchange of funds.

Authority Granted:

Motion 25-055 authorizes the Executive to sign an internship affiliation agreement with University of Washington Bothell School of Nursing and Health Studies.

Background:

On February 21, 2022, the Snohomish County Council passed Ordinance 24-002¹ approving a form agreement to be used with schools desiring to enter into an internship affiliation agreement with the Snohomish County Health Department. The Ordinance authorizes approval of the agreements by motion.

The Snohomish County Health Department recognizes that internships provide the student with practical experiences in health-related, safety, and emergency management settings under appropriate supervision and gives students the chance to explore public health as a potential career path.

Requested Action: Move to the GLS agenda for Council consideration.

¹ [2024-0054 - Ordinance 24-002](#)

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