



## Snohomish County Council

**Committee:** Planning & Community Development      **Analyst:** Ryan Countryman  
**ECAF:** 2022-1121  
**Proposal:** Motion 22-462      **Date:** November 1, 2022

### **Consideration**

Motion 22-462 would authorize the County Executive to sign 2019-2022 On-Call Consultant Services Task No. 3b (OCC19-3-1(D)) with Berk Consulting, Inc.

### **Background and Analysis**

Snohomish County is currently contracting with Berk Consulting to help prepare environmental analysis for the 2024 Update to the comprehensive plan. Berk is working under the 2019-2022 On-Call Consultant Master Agreements. Amendments under these agreements must take place before December 31, 2022. Work or scheduling beyond those dates would need authority of new on-call consultant master agreements that the County Council has not yet considered.

Motion 22-462 would provide the Executive branch with authority to amend the existing scope and budget of the Berk contract to include Task No. 3b. Completion of this work would provide for a deeper level of analysis of environmental impacts and mitigation measures related to the provision of parks and recreation services. Details are in the Formal Task Assignment Document which documents an estimated cost of \$24,921 and which elaborates on the three main tasks contained in Task 3b:

- Task 1: Case Studies and Inventory
- Task 2: Demand and need and Draft Standards
- Task 3: Strategies and Recommendations

Due to the nature of the on-call consultant master agreements, execution of the proposed contract amendments must be by December 31, 2022 or deferred to after new on-call consultant master agreements have become effective. Failure to begin and complete this work in a timely manner may affect the overall schedule for the 2024 Update.

### **Current Proposal**

*Summary:* The motion would authorize the Executive branch to sign a consulting contract with Berk Consulting to perform work described as Task No. 3b.

*Fiscal Implications:* \$24,921

**Handling:** Marked as normal, handled as expedited to meet contracting and project needs.

**Risk Management:** Approve

**Finance:** Approve

**Executive Recommendation:** Approve

**Request:** Consideration of Motion 22-462 in Committee of the Whole on November 1, 2022.