



Health and Community Services

Cynthia Foley

Council Initiated:

☐ Yes

☒ No

ECAF: 2024-0415

Motion: 24-147

Type:

☐ Contract

☐ Board Appt.

☐ Code Amendment

☐ Budget Action

☒ Other

Requested Handling:

☒ Normal

☐ Expedite

☐ Urgent

Fund Source:

☐ General Fund

☒ Other

☐ N/A

Executive Rec:

☒ Approve

☐ Do Not Approve

☐ N/A

Approved as to

Form:

☐ Yes

☐ No

☒ N/A

Subject:

Increase in the Number of Employees Authorized in the 2024 Annual Budget at the Health Department

Scope:

Motion 24-147 increases the number of FTEs in the Health Department by 2.5.

The Health Department received additional grant funding through the [Emerging Infections Program Network](#). The Department is requesting a Regular 1.00 Epidemiologist 2 and a Regular .50 Epidemiologist 1 to perform grant objectives. The grant is funded through December 31, 2029, and is funded through the Consolidated Contract with the Washington State Department of Health.

The Department additionally has received notice from Department of Health for that support for the COVID-19 Refugee and Immigrant Community Health Worker project has been extended. This will continue a current Project 1.0 Outreach Worker position from July 1, 2024, to December 31, 2024.

Duration:

N/A (except for the time-limited project position)

Fiscal Impact:

☐ Current Year

☐ Future-Year

☒ N/A

No increase in expenditure authority is needed due to vacancy savings.

Authority Granted: N/A

Background:

This is the first request to increase FTEs in 2024. The 2024 Budget, adopted through Amended Ordinance 23-121¹, allowed for the addition of 50 FTEs (5 FTEs in the General Fund and 45 FTEs in all other funds) countywide throughout the course of the year subject to Council approval. Council may authorize an FTE increase upon finding that (a) the increase is in the best interests of the County and (b) the necessary funds have been appropriated. The 2024 Annual Budget included 195.55 FTEs in the Health Department.

The 2024 Health Department Grant Work Plan² includes the Emerging Infections Program grant with \$205,157 in funding.

Requested Action: Move to the GLS agenda on April 17, 2024, for Council consideration.

¹ [2023-1073 - Ordinance 23-121 AMENDED and APPROVED \(legistar.com\)](#)

² [2023-1080 - Grant Work Plan \(legistar.com\)](#)