



Snohomish County Council

Committee: Public Infrastructure and Conservation
ECAF: 2022-1109
Proposal: Motion 23-140

Analyst: Deb Evison Bell
Date: May 2, 2023

Consideration:

The proposed motion would approve and authorize the County Executive to sign Amendment No. 1 to the Professional Services Agreement with Judge Technical Services, Inc. for IT Staff Augmentation Services, under SCC 3.04.190.

Background:

In December 2018 Snohomish County entered into a Professional Services Agreement with Judge Technical Services, Inc. for IT staff augmentation services. Snohomish County selected Judge Technical Services, through RFP-19-18, following established Federal, State and County policies.

Beginning in 2023, the Office of Resilience and Recovery (ORR) will utilize staffing provided by Judge Technical Services to perform work on IT projects funded through Coronavirus Local Fiscal Recovery Funds pursuant to the American Rescue Plan Act (ARPA CLFR).

Current Proposal:

Scope: The proposed Amendment No. 1 will add terms and conditions necessary for compliance when performing ARPA CLFR related work.

Duration: The original term of this agreement is from December 2018 to December 2023, with an option to extend or renew for up to five (5) additional one-year (1) terms (December 2028). No change to these terms has been proposed.

Fiscal Implications: Due to an increase in expected use, additional funding in the amount of \$250,000 is requested. (\$175,000 from IT, and \$75,000 from ORR CLFR).

ORIGINAL CONTRACT	Motion 18-381	AMOUNT	\$750,000	END 12/23/2023
AMENDMENT 1	Motion 23-140	AMOUNT	\$250,000	END 12/23/2023

2023 Budget: There are sufficient funds within the IT and ORR budgets for this amendment.

Future Budget Impacts: Funding for the additional service is included in the approved 2023 budget.

Handling: NORMAL

Approved-as-to-form: YES

Risk Management: APPROVE

Executive Recommendation: APPROVE

Analysis: The proposed agreement amendment allows for additional funding to meet the expected assistance, including additional professional staffing needed during times of peak workload and/or to assist in areas where IT lack expertise or resources. The proposed agreement amendment will also add language to adhere to regulatory requirements related to ARPA-CLFR related work.

Requests: For Council to move the motion to GLS on May 10, 2023, to consider the motion.