

## EXECUTIVE/COUNCIL APPROVAL FORM

**MANAGEMENT ROUTING:**

**EXECUTIVE** Dave Somers  
**EXEC. DIR.** Ken Klein  
**DIRECTOR/ELECTED** Tom Teigen *AT*  
**DEPARTMENT** CNR  
**DIRECTOR/ELECTED** Kelly Snyder *KS*  
**DEPARTMENT** Public Works  
**DIV. MGR.** Gregg Farris *KK*  
**DIVISION** Surface Water Mgmt.  
**ORIGINATOR** Lori White *LW*  
**DATE** March 3, 2021 **Ext.** 3536

**TO: COUNCIL CHAIRPERSON:**  
**SNOHOMISH COUNTY COUNCIL**

**EXECUTIVE RECOMMENDATION:**  
 Approve  No Recommendation  
 Further Processing  
 Requested By \_\_\_\_\_

**Lacey Harper** Digitally signed by Lacey Harper  
 Date: 2021.03.17 08:56:56 -07'00'

PW Review: Fiscal  *AGH* Admin  *BT* Deputy Director  *dwm*

Executive Office Signature \_\_\_\_\_  
 CEO Staff Review \_\_\_\_\_ MG 3/16/2021  
 Received at Council Office EL 2:12 pm 3/17/2021

**DOCUMENT TYPE:**

|  |   |
|--|---|
| <input type="checkbox"/> BUDGET ACTION:<br><input type="checkbox"/> Emergency Appropriation<br><input type="checkbox"/> Supplemental Appropriation<br><input type="checkbox"/> Budget Transfer<br><input checked="" type="checkbox"/> CONTRACT:<br><input checked="" type="checkbox"/> New<br><input type="checkbox"/> Amendment | <input type="checkbox"/> GRANT APPLICATION<br><input type="checkbox"/> ORDINANCE<br><input type="checkbox"/> Amendment to Ord. # _____<br><input type="checkbox"/> PLAN<br><input type="checkbox"/> OTHER |
|--|---|

**DOCUMENT / AGENDA TITLE:**

Professional Services Agreement CC02-21 with HAB Aquatic Solutions, LLC for Lake Ketchum Alum Treatment Services

**APPROVAL AUTHORITY:**

**EXECUTIVE** \_\_\_\_\_ **COUNCIL**   
**CITE BASIS** SCC 3.04.190

**HANDLING:** NORMAL \_\_\_\_\_ EXPEDITE  URGENT \_\_\_\_\_ DEADLINE DATE 03/26/2021

**PURPOSE:**

Approval of Agreement CC02-21 will allow Surface Water Management to utilize HAB Aquatic Solutions, LLC for Lake Ketchum Alum Treatment Services.

**BACKGROUND:**

- Lake Ketchum, located near the City of Stanwood, is designated a water of the State of Washington. The State of Washington has listed Lake Ketchum as "impaired" on the State's 303(d) list because of high phosphorus levels.
- In 2012 an Algae Control Plan for Lake Ketchum recommended a whole-lake sediment alum treatment followed by smaller annual treatments. Smaller alum treatments began in 2016 and have continued annually.
- Through a Request for Proposals (RFP) the Department of Conservation and Natural Resources – Surface Water Management Division has solicited the services of a consultant to assist the County with alum treatment services at Lake Ketchum.
- HAB Aquatic Solutions, LLC was one of two firms responding to RFP-004-20BC and was selected through established Federal, State and County policies and practices.
- A Professional Services Agreement between Snohomish County and HAB Aquatic Solutions, LLC was negotiated. The total budget for this ECAF is \$112,049, which includes the agreement amount of \$101,863 and an additional 10% contingency amount of \$10,186, for allowable unforeseen costs. The approving motion for the agreement authorizes the Director of Conservation and Natural Resources or designee to approve and execute amendments to the agreement within this total budgeted amount.

**FISCAL IMPLICATIONS:**

| EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU | CURRENT YR  | 2ND YR      | 1ST 6 YRS    |
|---------------------------------------|-------------|-------------|--------------|
| 415 50651144101                       | \$30,269.00 | \$31,858.00 | \$101,863.00 |
|                                       |             |             |              |
|                                       |             |             |              |
| TOTAL                                 | \$30,269.00 | \$31,858.00 | \$101,863.00 |

  

| REVENUE: FUND, AGY, ORG, REV, SOURCE | CURRENT YR  | 2ND YR      | 1ST 6 YRS    |
|--------------------------------------|-------------|-------------|--------------|
| 415 3065111770                       | \$30,269.00 | \$31,858.00 | \$101,863.00 |
|                                      |             |             |              |
|                                      |             |             |              |
| TOTAL                                | \$30,269.00 | \$31,858.00 | \$101,863.00 |

**DEPARTMENT FISCAL IMPACT NOTES:**

Funds are included in the 2021 adopted budget. Funding for future years will be included in future budgets.

**BUDGET REVIEW:** Analyst CS Administrator NK Recommend Approval ✓

**CONTRACT INFORMATION:**

|           |                                     |            |                |        |                     |
|-----------|-------------------------------------|------------|----------------|--------|---------------------|
| ORIGINAL  | <input checked="" type="checkbox"/> | CONTRACT # | <u>CC02-21</u> | AMOUNT | <u>\$101,863.00</u> |
| AMENDMENT | <input type="checkbox"/>            | CONTRACT # | <u></u>        | AMOUNT | <u>\$</u>           |

**CONTRACT PERIOD:**

|           |       |                  |     |                   |
|-----------|-------|------------------|-----|-------------------|
| ORIGINAL  | Start | <u>Execution</u> | End | <u>12/31/2023</u> |
| AMENDMENT | Start | <u></u>          | End | <u></u>           |

**CONTRACT / PROJECT TITLE:**

**Professional Services Agreement CC02-21 / Lake Ketchum Alum Treatment Services**

**CONTRACTOR NAME & ADDRESS (City/State only):**

**HAB Aquatic Solutions, LLC**  
**Lincoln, NE**

**APPROVED:**

RISK MANAGEMENT: Yes  No

COMMENTS: Sheila Barker 3/4/2021

PROSECUTING ATTY - AS TO FORM: Yes  No

**OTHER DEPARTMENTAL REVIEW / COMMENTS:**

**ELECTRONIC ATTACHMENTS:** (List & include path & filename for each, e.g. G:\ECAF\deptname\docname\_Motion)

G:\ECAF\Council\20071226 ECAF  
 G:\ECAF\Council\20071226 Motion  
 G:\ECAF\Council\20071226 Agreement

**NON-ELECTRONIC ATTACHMENTS:**