



Snohomish County Council

Administrative Session

Meeting Minutes

Megan Dunn, Council Chair
Jared Mead, Council Vice-Chair
Councilmembers: Sam Low, Nate Nehring, Strom Peterson

Tuesday, October 4, 2022

9:00 AM

**Jackson Board Room
& Remote Meeting**

PRESENT:

Council Chair Dunn
Council Vice-Chair Mead
Councilmember Low
Councilmember Nehring
Councilmember Peterson
Heidi Beazizo, Interim Chief of Staff
Jim Martin, Council Staff
Ryan Countryman, Council Staff
Lacey Harper, Executive's Office
Josh Weiss, Gordon Thomas Honeywell
Annika Vaughn, Gordon Thomas Honeywell
Lisa Hillman, Department of Information Technology Deputy Director
Tim Wise, Department of Information Technology
Jill McKinnie, Public Advocate
Debbie Eco, Clerk of the Council
Elena Lao, Asst. Clerk of the Council

A. Call to Order

Council Chair Dunn called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

1. State Legislative Update - Gordon Thomas Honeywell [2022-0914](#)

Lacey Harper, Executive's Office, provided an introduction and spoke briefly about the Legislative Session.

Josh Weiss, Gordon Thomas Honeywell, spoke about the draft 2023 Legislative priorities and lengthy discussion ensued. Councilmembers spoke about their specific interests.

2. Resolution 22-057, recognizing October 2022 as Cybersecurity Month in Snohomish County [2022-1018](#)

ACTION: Vice-Chair Mead made a motion to approve Resolution No. 22-057. Councilmember Nehring seconded the motion.

Lisa Hillman, Department of Information Services (DoIT) Deputy Director, thanked Council for their support and she spoke about the cybersecurity training program.

Tim Wise, DoIT Security Officer, also thanked the Council and spoke further about cybersecurity.

The question was called for and the motion to approve Resolution No. 22-057 carried unanimously.

3. Service Award

Heidi Beazizo, Interim Chief of Staff, presented Jim Martin, Sr. Legislative Analyst, with his five-year service pin. Each councilmember provided supportive comments and Mr. Martin thanked the Council.

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and assignment of legislation to committees

All items assigned as listed below.

1. **Finance and Economic Development**
2. **Law and Justice/Human Services**

- a. Motion 22-429, confirming the appointment of Benjamin Boyle to the Snohomish County Council on Aging [2022-1006](#)

- b. Motion 22-430, confirming the appointment of Tony Lazaro to the Snohomish County Council on Aging [2022-1003](#)
3. **Conservation, Sustainability and Recreation**
- a. Motion 22-411, authorizing the County Executive to sign Amendment No. 1 to Agreement CC02-20 with PCC Farmland Trust for the Community Floodplain Solutions - Sky Valley Project [2022-0969](#)
- b. Motion 22-425, approving 2022 Contract Amendment 8 with Puget Sound Energy for the Low-Income Weatherization Program [2022-1011](#)
- c. Motion 22-428, authorizing execution of Professional Services Agreement with Melting Rock, LLC for SR-530 Slide Memorial Art Sculptures [2022-1013](#)
4. **Planning and Community Development**
5. **Public Works and Infrastructure**
- a. Motion 22-427, approving a 2022 Budget Transfer in the Facilities and Fleet Management Department between programs within the Equipment Rental and Revolving Fund 502 [2022-1010](#)
6. **Committee of the Whole**
- a. Ordinance 22-048, establishing the 2023 monthly vehicle allowance of elected officials pursuant to SCC 3.36.035(2) [2022-0931](#)
(for assignment only)
- b. Ordinance 22-047, vacating a portion of 60th Ave West, a Snohomish County Road Right-of-Way [2022-0967](#)
(for assignment only)
- c. Motion 22-408, removing certain uncollectible accounts from the County's accounting records [2022-0997](#)

Motion 22-408 was re-assigned from Finance and Economic Development to Committee of the Whole. It was the consensus of the Council to move Motion 22-408 to General Legislative Session October 5th for consideration.

- d. Motion 22-426, approve and authorize the County Executive to execute the National Court Appointed Special Advocate/Guardian Ad Litem Association for Children 2022-2023 Growth Grant Award [2022-1012](#)

Heidi Beazizo, Interim Chief of Staff, provided a staff report and explained this motion would approve a grant award to fund a marketing specialist for the term of October 1, 2022, to July 31, 2023, in the amount of \$92,800.00.

ACTION: Council Vice-Chair Mead made a motion to approve Motion No. 22-426. Councilmember Nehring seconded the motion and it carried unanimously.

- e. Motion 22-431, authorizing the County Executive to sign a Professional Services Contract for Forensic Pathology with Micheline Lubin [2022-1005](#)

Heidi Beazizo, Interim Chief of Staff, provided a staff report and explained that this motion would approve an amendment increasing the not to exceed amount of Micheline Lubin's original agreement to \$50,000.00 for the term ending on December 31, 2022.

ACTION: Council Vice-Chair Mead made a motion to approve Motion No. 22-431. Councilmember Low seconded the motion and it carried unanimously.

2023 Budget Items:

Jim Martin, Sr. Legislative Analyst, provided a brief staff report.

ACTION: Council Vice-Chair Mead made a motion to set time and date for a public hearing for items f through dd, for Tuesday, October 25, 2022, at the hours of 10:30 a.m. and 6:00 p.m. Councilmember Nehring seconded the motion and it carried unanimously.

- f. Ordinance 22-039, approving a system of rates and charges proposed by the Snohomish Conservation District pursuant to RCW 89.08.405 for natural resource conservation purposes on all non-exempt real property located within Snohomish Conservation District and Snohomish County for a ten-year period beginning in 2023 [2022-0886](#)

(re-assigned from Finance and Economic Development Committee to Committee of the Whole)

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| g. | Budget Ordinance 22-049, relating to property taxes, fixing the 2023 General Property Tax Levy for Snohomish County and preserving future levy capacity | <u>2022-0981</u> |
| h. | Budget Ordinance 22-050, authorizing an increase in general tax revenues for property taxes collected in 2023 | <u>2022-0982</u> |
| i. | Budget Ordinance 22-051, relating to property taxes; fixing the 2023 Road Property Tax Levy for Snohomish County and preserving future levy capacity | <u>2022-0983</u> |
| j. | Budget Ordinance 22-052, authorizing an increase in Road Tax revenues for property taxes collected in 2023 | <u>2022-0984</u> |
| k. | Budget Ordinance 22-053, relating to property taxes; fixing the 2023 Conservation Futures Property Tax Levy for Snohomish County and Preserving Future Levy Capacity | <u>2022-0985</u> |
| l. | Budget Ordinance 22-054, authorizing an increase in conservation futures tax revenues for property taxes collected in 2023 | <u>2022-0986</u> |
| m. | Budget Motion 22-412, approving the 2023 Surface Water Management Annual Construction Program | <u>2022-0955</u> |
| n. | Budget Motion 22-413, approving the 2023-2028 Surface Water Management Six-Year Capital Improvement Plan | <u>2022-0956</u> |
| o. | Budget Ordinance 22-055, approving the 2023 Annual Construction Plan for County Transportation Improvements | <u>2022-0933</u> |
| p. | Budget Motion 22-414, adopting the 2023-2028 Six-Year Transportation Improvement Program | <u>2022-0934</u> |
| q. | Budget Motion 22-415, approving the 2023 Solid Waste Management Division Annual Construction Program | <u>2022-0935</u> |
| r. | Budget Motion 22-416, approving the 2023-2028 Solid Waste Management Division Six-Year Capital Improvement Plan | <u>2022-0936</u> |
| s. | Budget Ordinance 22-056, relating to the Growth Management Act, adopting the 2023-2028 Capital Improvement Program as part of the Snohomish County Capital Facilities Plan | <u>2022-0919</u> |
| t. | Budget Ordinance 22-057, adopting the 2022-2027 Capital Facilities Plans for the Arlington No. 16, Edmonds No. 15, Everett No. 2, Lake Stevens No. 4, Lakewood No. 306, Marysville No. 25, Monroe No. 103, Mukilteo No. 6, Snohomish No. 201, and Sultan No. 311 School Districts, and the 2022-2028 Capital Facilities Plan for the Northshore No. 417 School District Pursuant to SCC 30.66C.020 and Amending the School Impact Fee Schedule in SCC 30.66C.100 | <u>2022-0921</u> |
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- u. Budget Motion 22-417, approving the 2023 Department of Human Services Grant Work Plan [2022-0957](#)
- v. Budget Motion 22-418, approving the 2023 Department of Conservation and Natural Resources Surface Water Management Grant Work Plan [2022-0962](#)
- w. Budget Motion 22-419, approving the 2023 Department of Conservation and Natural Resources Weatherization Program Grant Work Plan [2022-0963](#)
- x. Budget Motion 22-420, approving the 2023 Sheriff's Office Grant Work Plan [2022-0960](#)
- y. Budget Motion 22-421, approving the 2023 Prosecuting Attorney's Office Grant Work Plan [2022-0959](#)
- z. Budget Motion 22-422, approving the 2023 Superior Court Grant Work Plan [2022-0961](#)
- aa. Budget Motion 22-423, approving the 2023 Department of Emergency Management Grant Work Plan [2022-0958](#)
- bb. Budget Motion 22-424, approving the schedule of rental rates to be charged by Fleet Services Division in 2023 [2022-0929](#)
- cc. Budget Ordinance 22-058, relating to the Election Equipment Cumulative Reserve Fund 189, amending chapter 4.73 SCC [2022-0892](#)
- dd. Budget Ordinance 22-059, adopting the 2023 Budget and making appropriations for the operation of County Agencies and Departments and Capital Improvements for the period beginning January 1, 2023 and ending December 31, 2023 [2022-0987](#)

F. Clerk's Report on Pending Legislation - No Report

G. Reports of Council committees:

Committee meetings are suspended during budget deliberations.

1. Finance and Economic Development
2. Law and Justice/Human Services
3. Conservation, Sustainability and Recreation
4. Planning and Community Development
5. Public Works and Infrastructure

H. Reports of outside committees

Chair Dunn noted that she is serving on LTAC (Lodging Tax Advisory Committee) and she reported that they are making recommendation for small grants on Thursday of this week.

I. Chairperson's Report

Planning Commission Pending Issues (September 14, 2022) [2022-0949](#)

J. Chief of Staff's Report

Heidi Beazizo, Interim Chief of Staff, reported on the following items:

1. Draft RFP has been sent out for the Federal Government Relations contract, she asked that councilmembers let Lacey Harper or her know if they had any questions.
2. Jill McKinnie, the County's public advocate has submitted her notice of retirement effective November 15th. She explained, briefly, the process of filling her vacancy.
3. Bi-weekly Health District Integration report begins tomorrow at General Legislative Session (October 5th)

K. Full Council Action on Items from COMMITTEE OF THE WHOLE

See above Introduction and assignment of legislation to committees under Committee of the Whole for additional actions taken.

- a. Motion 22-402, appointing Dennis Carlin of Mukilteo to the Board of Equalization [2022-0968](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and background information for the Board of Equalization and Mr. Carlin.

ACTION: Council Vice-Chair Mead made a motion to approve Motion No. 22-402. Councilmember Low seconded the motion and it carried unanimously.

L. Other Business**M. Executive Session(s):****N. Adjourn**

At 9:44 a.m. Chair Dunn recessed the Council for a couple of minutes until the Committee of the Whole - Budget Deliberations to begin immediately.

CLERK NOTE: Committee of the Whole - Budget Deliberations began at 9:50 a.m.