

COUNTY DEPARTMENT: Department of Information Technology

CONTACT PERSON: Viggo Forde, Director

ADDRESS: 3000 Rockefeller Ave. Everett, WA 98201

TELEPHONE/EMAIL: (425) 388-3703 / viggo.forde@snoco.org

PUBLIC AGENCY: South Snohomish County Fire and Rescue
Regional Fire Authority

AGENCY CONTACT PERSON: Kris Groeneveld, IT Manager

ADDRESS: 12425 Meridian Ave. South

Everett, WA 98208

TELEPHONE: (425) 551-1262 /
kgroeneveld@southsnofire.org

PROJECT: Information Technology Services

AMOUNT: As specified in Work Orders
Not to exceed \$80,000.00 for the five (5) year
life of the Agreement

FUND SOURCE: South Snohomish County Fire and Rescue
Regional Fire Authority

CONTRACT DURATION: Five (5) Years from date of Contract
Execution

INTERLOCAL AGREEMENT BETWEEN SOUTH SNOHOMISH COUNTY FIRE AND
RESCUE REGIONAL FIRE AUTHORITY AND SNOHOMISH COUNTY TO PROVIDE
INFORMATION TECHNOLOGY SERVICES

THIS AGREEMENT is entered into by and between SNOHOMISH COUNTY, a political subdivision of the State of Washington, through its Department of Information Technology (hereinafter "County" or "SCIT") and South Snohomish County Fire and Rescue Regional Fire Authority (hereinafter "South County Fire") for the purpose of SCIT providing information technology services to South County Fire.

WHEREAS, this Agreement is made pursuant to the authority granted by Chapter 39.34 RCW, the Interlocal Cooperation Act; and

WHEREAS, Chapter 2.350 of the Snohomish County Code (SCC) provides for SCIT to provide information services, information processing, proprietary software and purchased services to public agencies and cash-on-delivery customers; and

WHEREAS, South County Fire is a “public agency” as that term is defined in SCC 2.350.020(13) and RCW 39.34.020; and

WHEREAS, Snohomish County is a “public agency” as that term is defined in RCW 39.34.020; and

WHEREAS, South County Fire requires information technology services, which may include maintenance and support, assistance in the planning, management, control, operation, and use of information services, network, telecommunications, information processing, equipment, purchased services and proprietary software.

NOW, THEREFORE, and in consideration of the respective agreements set forth below and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the County and South County Fire agree as follows:

1. Scope of Information Technology Services:

- a. The County will provide information technology goods and information processing services according to Work Order (WO). The first WO to be used by the parties pursuant to this Agreement is attached hereto as Exhibit A. The form shall be used as a template for future WOs executed pursuant to this Agreement. Each WO shall be executed by the County Executive, or his designee, and an authorized agent for South County Fire, and subject to the general terms and conditions of this Agreement. Each WO will include a description of the specific services to be provided, the term, and the costs of such service from quotation or from the published rate or fee schedule, and any other terms or conditions applicable to that service. The scope of information technology goods and information services to be provided which may include but are not limited to the following:
 - A. Provide space in the Meet-Me-Room rack to mount South County Fire’s network equipment in the SCIT data center, and
 - B. Provide cross-connects to connect to other agencies or services located in the SCIT data center, and
 - C. Assist in the planning, management, control, operation and use of integrated city, jurisdictional, government and County networks, telecommunications, information processing, systems and equipment required by South County Fire; provide ISP (Internet Service Provider) services, and
 - D. Administer yet to be identified centralized support systems and services for South County Fire; where they generally promote more efficient management

and utilization of such services, and

- E. Coordinate the planning, management, control, operation, and use of information services, backbone network, telecommunications, information processing, equipment, purchased services and proprietary software required by South County Fire; and
- F. Administer centralized support services for South County Fire, which may include, but are not limited to, the following:
 - 1.) Management, development, maintenance and operation of South County Fire's information systems and equipment, and connections to Snohomish County network and systems;
 - 2.) Management, development, maintenance and administration of telephony and telecommunication systems for South County Fire;
 - 3.) Review of equipment, proprietary software, license agreements and service acquisitions from outside sources before purchase by South County Fire; and

2. Contract Maximum: All Work Orders executed under this ILA shall not exceed an aggregate total of \$80,000.00.

3. TREATMENT OF ASSETS: COMPUTER APPLICATION PROGRAMS AND OTHER SOFTWARE SYSTEMS FURNISHED TO SOUTH COUNTY FIRE BY THE COUNTY ARE FURNISHED ON AN "AS IS" BASIS WITH NO REPRESENTATIONS OR WARRANTIES BY THE COUNTY REGARDING USE OR RESULTS INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, UNLESS INDICATED IN A WO FOR SERVICE. THIS PARAGRAPH SHALL NOT BE CONSTRUED AS WAIVER OF ANY WARRANTIES BY THE MANUFACTURER OR DEVELOPER OF THE APPLICATION PROGRAMS AND OTHER SOFTWARE SYSTEMS.

Title to all property furnished by the County shall remain in the County. Title to all property purchased by South County Fire for which South County Fire is not reimbursed by the County shall remain in South County Fire. Title to all property purchased by South County Fire for which South County Fire is reimbursed by the County and is used as a component of services provided under this Agreement shall pass to and vest in the County upon completion, termination, or cancellation of the relevant WO or this Agreement.

Any property of the County furnished to South County Fire shall, unless otherwise provided in this Agreement, or approved by the County, be used only for the performance of this Agreement or a WO. South County Fire shall be responsible for any loss or damage to County property that the County furnishes to South County Fire, unless the loss or damage is solely caused by the negligence or willful misconduct of the County, its elected and appointed

officials, officers, employees, or agents.

If County property is lost, destroyed, or damaged, South County Fire shall notify the County within a reasonable period of time upon South County Fire discovering that the property is lost, destroyed, or damaged, and South County Fire shall take reasonable steps to mitigate further damage to the property upon such discovery.

4. Surrender of Property: South County Fire shall surrender to County all property of County upon completion, termination, or cancellation of this Agreement. Conversely, County shall surrender to South County Fire all property of South County Fire upon completion, termination, or cancellation of this Agreement.
5. Time of Performance: Pursuant to RCW 39.34.040 this Agreement shall become effective upon signature by both parties and either (a) listing of the Agreement by subject on either party's web site or (b) recording of the Agreement with the Snohomish County Auditor. The Agreement shall remain in force for a period up to five (5) years, unless terminated earlier by either party upon ninety (90) days prior written notice to the other party.
6. Compensation: South County Fire may request an estimate or quotation of cost for proposed information technology goods or information processing services from County. Specific agreements addressing costs, term, schedules, and other factors will be described in an associated WO developed from initial estimates or quotations.

South County Fire will pay County for services provided hereunder and as set out in WOs. Charges for information technology, goods and information processing services under this Agreement shall be based on the current published rate or fee schedule of the County in effect on the date of execution of this Agreement, unless the specific quotation described in the WO provides otherwise. Unless the WO provides for a fixed rate or a different methodology to change a specific rate and/or fee, Rate and Fee schedules are subject to change at the discretion of the County and shall be effective ninety (90) days after written notice of change is provided to the South County Fire, by email or postage paid in the US mail.

The County will submit an invoice or advice of charge to South County Fire annually in advance for the service fees, detailing charges for services rendered. Payment is due in full upon receipt of the invoice by South County Fire and becomes delinquent thirty (30) days thereafter.

A late payment fee may be applied to any remaining balance sixty (60) days after receipt of invoice. Late payment charges, if any, will be imposed on the unpaid balance at a rate of one percent (1%) per month. Invoices related to WOs with balances more than ninety (90) days past due is cause for the termination of a WO. Amounts disputed by South County Fire under Section 8 of this Agreement are not subject to late payment charges.

7. Obligations of South County Fire are as follows: As to all new South County Fire acquisitions of any information technology equipment, software or systems following the execution of this Agreement that are to be serviced under this Agreement, South County Fire shall undertake such acquisitions in accordance with guidelines, standards or procedures

established by SCIT and shall secure written concurrence for any such procurement from the County Executive or his/her designee.

South County Fire shall make payment to County of all submitted invoices or advices of charge pursuant to Section 6 of this Agreement.

8. CJIS. South County Fire shall comply with the Criminal Justice Information Services (CJIS) Security Policy of the U.S. Federal Bureau of Investigation (FBI) and sign CJIS security agreements, including allowing or performing any required employee background checks according to the CJIS policy, and completing online CJIS training and certification. South County Fire shall ensure that all staff working with the County are CJIS certified.
9. Mutual Covenants: South County Fire will promptly notify the County in writing of issues regarding invoices, or of services which South County Fire believes do not conform with the agreed upon terms of this Agreement and/or WO, within thirty (30) days of receipt of invoice or performance of services, whichever occurs later. Failure to give written notice within thirty (30) days after receipt of invoice or performance of services constitutes waiver of any objection to services or invoices, unless South County Fire could not have reasonably discovered the nonconformance or issues within thirty (30) days of receipt

The parties shall attempt to resolve any issues arising under this Agreement and/or any applicable WO through negotiation. If that fails, the parties shall then seek to resolve disputes through the aid of a mutually selected, independent mediator.

This Agreement may only be modified by a written amendment executed with the same formalities as are required for execution of this Agreement.

Both parties understand the County retains discretion regarding the operation and allocation of the aggregate information processing capacity at its disposal, including the capacity covered by this Agreement. County agrees to allocate sufficient capacity to meet the existing processing requirements of South County Fire.

10. County Review and Approval: Upon submittal of any request to execute a WO or to perform optional services under any executed WO, the County may, following review by the SCIT, agree to perform such work or reject it, or request such modification or additions as it deems appropriate.

At the outset of performance of each WO, or during performance of the WO to the extent the same is modified by the Parties, the County will either accept or reject South County Fire's systems and services as listed in the WO. The County will not invoice South County Fire until the County has accepted service and/or system delivery responsibility. South County Fire is not required to pay for services or systems until the County accepts delivery responsibility for those services and/or systems.

11. Access to Books/Records: Each Party may, at reasonable times, and upon prior notification inspect the records of the other party relating to performance of this Agreement. County and South County Fire shall keep all records required by this Agreement in accordance with

statutory archival requirements and public record laws

12. **Indemnification and Hold Harmless:** To the extent permitted by law, South County Fire shall hold harmless, indemnify, and defend, at its own expense, SCIT, its elected and appointed officials, officers, employees and agents, from any loss or claim for damages of any nature whatsoever against the County, arising out of South County Fire's performance of this Agreement, including claims by South County Fire's employees or third parties, except for those losses or claims for damages solely caused by the negligence or willful misconduct of the County, its elected and appointed officials, officers, employees or agents.

The County shall hold harmless, indemnify, and defend, at its own expense, South County Fire, its elected and appointed officials, officers, employees and agents, from any loss or claim for damages of any nature whatsoever against South County Fire, arising out of County's performance of this Agreement, including claims by County employees or third parties, except for those losses or claims for damages solely caused by the negligence or willful misconduct of South County Fire, its elected and appointed officials, officers, employees or agents.

In the event of liability for damages of any nature whatsoever arising out of the performance of this Agreement by South County Fire and County, including claims by South County Fire's and County's own officers, officials, employees, agents, volunteers, or third parties, caused by or resulting from the concurrent negligence of South County Fire and the County, their officers, officials, employees, agents and volunteers, each party's liability hereunder shall only be to the extent of that party's negligence.

13. **Limitation of Liability:** **In no event will County or South County Fire be liable for any special, consequential, indirect, punitive or incidental damages, including but not limited to loss of data, loss of revenue, or loss of profits, arising out of or in connection with the performance of the County or South County Fire under this Agreement or any WO hereunder, even if the County or South County Fire has been advised of the possibility of such damages.**
14. **Insurance:** South County Fire shall maintain in full force and effect throughout the term of this Agreement, a minimum of \$1,000,000 per occurrence and \$2,000,000 aggregate liability insurance for property damage and bodily injury. In satisfying the insurance requirements set forth in this section, South County Fire may self-insure against such risks in such amounts as are consistent with good practice or shall obtain a coverage agreement through a Risk Pool authorized by Chapter 39.24 RCW, which shall provide liability coverage for the liabilities contractually assumed by South County Fire in this Agreement. At the time of execution of this Agreement, and prior to commencement of performance of any work, South County Fire shall furnish SCIT, upon request, with a Certificate of Insurance as evidence that policies providing insurance (or self-insurance) with such provisions, coverages and limits are in full force and effect.

The insurance requirements contained herein shall not in any manner be deemed to limit or qualify the liabilities or obligations assumed by South County Fire under this Agreement.

South County Fire shall insure that any Subcontractor and all others performing any work under this Agreement shall obtain insurance appropriate to the services being provided and in amounts sufficient to cover the risks posed by such work.

15. Compliance with Laws: The County and South County Fire shall comply with all applicable federal, state and local laws, rules, and regulations in performing this Agreement. South County Fire will comply with SCIT procedures and policies related to technology management and use of applicable County systems, applications and services.
16. Non-assignment: The County and South County Fire shall not assign any of the rights, duties, or obligations covered by this Agreement without the prior express written request and consent of the other party.
17. Conflicts between Attachments and Text: Should any conflicts exist between any attached exhibit or WO and the text of this Agreement, the text of this Agreement shall prevail.
18. Interlocal Cooperation Act (Chapter 39.34 RCW): The purpose of this Agreement is to allow the County to provide a variety of information technology services to South County Fire as needed over a five (5) year term. WOs will be executed by both parties as necessary and will describe the services to be provided and their associated costs. The parties agree that no separate legal or administrative entities are necessary to carry out this Agreement. The parties agree that it is not necessary to appoint an administrator or joint board to oversee the implementation of this Agreement. However, should a court of competent jurisdiction deem such an administrator or joint board necessary for purposes of the Interlocal Cooperation Act, Ch. 39.34 RCW, an administrator or joint board will be established by mutual agreement of the parties. Except as expressly provided to the contrary in this Agreement, any real or personal property used or acquired by either party in connection with the performance of this Agreement will remain the sole property of such party, and the other party shall have no interest therein.
19. Governing Law and Venue: This Agreement shall be governed by the laws of the State of Washington and any lawsuit regarding this contract must be brought in Snohomish County Superior Court, Washington.
20. Severability: Should any clause, phrase, sentence or paragraph of this Agreement be declared invalid or void, the remaining provisions of this Agreement shall remain in full force and effect.
21. Counterparts. This Agreement may be executed in any number of counterparts, and each such counterpart hereof shall be deemed to be an original instrument, but all such counterparts together shall constitute but one agreement.
22. Recording: The parties may file this Agreement with the Snohomish County Auditor pursuant to RCW 39.34.040 or list the Agreement by subject on either party's web site.
23. No Separate Legal Entity: To accomplish the purposes of this Agreement, the parties do not

create a separate legal entity nor do the parties form a joint board.

24. Entire Agreement. The entire agreement between the parties hereto is contained in this Agreement and any WOs executed pursuant to this Agreement; and this Agreement supersedes all of their previous understandings and agreements, written and oral, with respect to this transaction.

IN WITNESS WHEREOF, this Agreement is duly executed as follows:

“County”
SNOHOMISH COUNTY

By: Klein, Kenneth

Digitally signed by Klein, Kenneth
Date: 2023.07.25 09:59:27 -07'00'

County Executive Date

Ken Klein
Executive Director

“South County Fire”
SOUTH SNOHOMISH COUNTY FIRE AND RESCUE
REGIONAL FIRE AUTHORITY

By: Thad Horis

Thad Horis (Jun 26, 2023 18:17 PDT)

Jun 26, 2023

Fire Chief Date

Approved as to indemnification provisions:

Barker, Sheila

Digitally signed by Barker, Sheila
Date: 2023.06.29 07:52:51 -07'00'

Risk Management Date

COUNCIL USE ONLY	
Approved	<u>7/19/2023</u>
ECAF #	<u>2023-0430</u>
MOT/ORD	<u>Motion 23-287</u>

Exhibit A - Work Order (WO 23-01)

Network, Internet & GIS Support Services

This Work Order (WO) is executed between Snohomish County, through its Department of Information Technology (the “County” or “SCIT”) and South Snohomish County Fire and Rescue Regional Fire Authority (“South County Fire”) pursuant to the terms and conditions of that certain Interlocal Agreement (“ILA”) between South County Fire and County to Provide Information Services dated as of July 25, 2023. The parties acknowledge that they have read and understand the terms and conditions therein. All rights and obligations of the parties shall be subject to and governed by the terms of the ILA. This WO sets forth the obligations of the parties with respect to SCIT’s provision of information services to South County Fire. This WO also serves as the Service Level Agreement, (See Section 6 Service Levels and Designated Points of Contact and Escalation Points Table of this WO) between South County Fire and SCIT.

1. **Purpose:** The purpose of this WO is for SCIT to provide to South County Fire information services as specified in Appendix A.
2. **Scope of Work:** The specific services covered by this WO includes the “Primary” items listed in Appendix A – Services Listing and any item directly “associated” with the Primary items after acceptance by SCIT.
3. **Term and Termination:** The term of this WO is effective upon the date of execution by both parties unless terminated upon written notification to the other party. Either party may terminate this WO upon ninety (90) day’s written notification to the other party. In the event the ILA is terminated, this WO shall also terminate on the ILA termination date.
4. **Prohibited Use of Services:**
 - a. South County Fire shall not use any Service in a manner that County reasonably determines may adversely affect Snohomish County systems, County customers, the integrity and operations of County’s business, or Snohomish County’s ability to provide services to County customers.
 - b. By executing this WO, South County Fire acknowledges and agrees that County may monitor any activity and content associated with the use of the Services. County may cooperate with law enforcement agencies in any investigation related to the use of a County Service and investigate any complaint or reported violation of law or County policy. County may take action in response to requests County reasonably deems to be legally enforceable. Action may include, but is not limited to, issuing warnings, suspension, or termination of a Service; removal of materials on a County-hosted web site; or disclosure of information agencies, such as user contact details, IP addressing and traffic information, usage history, posted content, to law enforcement.
5. **Resale of Snohomish County Services:** South County Fire shall not resell or provide free of charge any Service to any third party without first entering into a Contract for Service with County that permits these activities.

- 6. Service Levels and Designated Points of Contact and Escalation Points:** SCIT's designated point of contact for South County Fire to request Support Services, contact Service personnel, request problem status updates, and receive problem resolutions is via the SCIT Service Desk at (425) 388-3378, Monday – Friday, 8:00 a.m. – 5:00 p.m., excluding holidays. Schedule is subject to change by written notice from SCIT.

SCIT Contacts and Escalation Points:

Service Desk	425-388-3378
Systems and Network Engineering Supervisor	425-388-7171
GIS Supervisor	425-262-2150
Customer & Workstation Supervisor	425-388-3899
Systems Manager	425-388-3998
Deputy Director	425-388-3022
Director	425-388-3739

South County Fire's designated point of contact for SCIT to send invoices, problem-solve and otherwise conduct business shall be:

South County Fire Primary Contact: Kris Groeneveld, IT Manager
425-551-1262
kgroeneveld@southsnofire.org

South County Fire Secondary Contact: Brian Kenoyer, System Administrator
425-551-1214
bkenoyer@southsnofire.org

South County Fire Billing Contact: Accounts Payable, AP
425-551-1280
accountspayable@southsnofire.org

Service Level Response Table

Response Level	Condition	Response Time	Escalation Path
Emergency Response	Network outage, multi-user outage/ critical event, or when South County Fire is unable to conduct business.	2 hours	SCIT’s assigned primary response contact will make contact within two (2) hours of receiving notification from either the Service Desk or Management. If contact is not made within 2 hours the call receiver will contact the secondary support contact. If still unable to contact, the appropriate supervisor will be contacted. The assigned response contact will schedule network operations access as necessary.
Priority Problem Response	Network is impaired, South County Fire is still able to conduct business, but no practical workaround exists.	3 Hours	SCIT’s primary response contact will make contact with South County Fire’s designated primary contact. If contact is not made within three (3) hours, the call receiver will contact the designated secondary contact. If still unable to contact, the appropriate supervisor will be contacted. The assigned response contact will schedule network operations access as necessary.
Routine Response	User is inconvenienced, or non-mission-critical application is impaired. Practical workaround exists.	3 Days	SCIT’s primary response contact will respond to this category of call when all other service requests of higher priority have been answered. Every effort will be made to respond within three (3) business days. This category of call includes but is not limited to: training issues, minor operational issues, and minor system inconveniences.

7. **Payment for Services:** County will invoice South County Fire for the Services per Section 6, Compensation, of the Interlocal Agreement (ILA). South County Fire will be billed in full for Services rendered up to and including the date the County receives South County Fire’s cancellation or change request.
8. **Declined Equipment:** No equipment is provided by this WO. All equipment maintenance is the responsibility of South County Fire.
9. **Pricing and Service Fees:** The pricing and fee schedule for services provided by SCIT are outlined in Appendix A of this WO.
10. **Modifications / Changes:** Services may be modified at any time upon mutual written agreement of the parties. Modifications that remain within the ILA Contract Maximum will be made through the issuance of a new WO, which will take precedence over the original WO.
11. **Assignment:** Neither party shall assign any of the rights, duties, or obligations covered by this WO without the prior express written request and consent of each party.
12. **Notices:** Notices and other communications between County and South County Fire where delivery is not otherwise specified in the ILA may be delivered by electronic mail. Communications related to the ILA may be directed to Snohomish County Department of Information Technology at: DIS.Admin@snoco.org. South County Fire shall provide County with a valid email address to be used by the County for communications for the ILA and shall update that address as needed. County shall fulfill its obligations under the ILA providing South County Fire with notice at the email address most recently provided to County by South County Fire for use in providing notices pursuant to the ILA.

13. Responsibilities:

a. SCIT Responsibilities:

- i. Provide South County Fire's fiber vendor a termination point for a single pair of single mode fiber.
- ii. Provide South County Fire with 42 rack units of space (one cabinet) and UPS power.
- iii. Provide path for fiber or single mode fiber between termination point and South County Fire's equipment.
- iv. Configure, maintain, provide warranty and repair all County-owned equipment and transports.
- v. SCIT takes no ownership regarding the repair of South County Fire-owned equipment.
- vi. Provide IT Service Desk (425-388-3378) as initial point of contact for suspected problems or to request Data Center access.
 1. In the event SCIT determines a request for assistance is outside the scope of this WO, SCIT will work with the South County Fire to develop and recommend approaches to meet South County Fire requirements.
- vii. Provide escorted access to the Network Operations Center (NOC) between the hours of 8:00 am and 5:00 pm PST, Monday through Friday, excluding holidays. Access to NOC after hours will result in an additional per-incident fee as detailed in Appendix A to Exhibit A. Contact 425-388-3378 for access to the facility.
- viii. Provide internet service on a per-megabyte use basis.
- ix. Provide a /29 address range to support South County Fire's public IP addressing needs.

b. South County Fire Responsibilities:

- i. Provide fiber connectivity between South County Fire and County data facilities.
- ii. South County Fire is responsible for maintaining and supporting all South County Fire equipment placed in their leased cabinet.
- iii. Provide maintenance of Ethernet Switching equipment.
- iv. Configure, maintain, provide warranty and repair of all South County Fire owned equipment and transports.
- v. Comply with the Criminal Justice Information Services (CJIS) Security Policy of the U.S. Federal Bureau of Investigation (FBI) and sign CJIS security agreements, including allowing or performing any required employee background checks according to the CJIS policy, and completing online CJIS training and certification. South County Fire shall ensure that all staff working with the County are CJIS certified.

14. Scheduled Maintenance: Each Saturday between 12:00 am and 12:00 pm and Wednesday between 5:30 pm and 12:00 am PST are County's regularly scheduled maintenance windows. Regular maintenance is essential to overall network health. If maintenance that will disrupt

contracted services is scheduled by County, the County will notify South County Fire two (2) business days prior to the scheduled action.

15. Work Order Management: Unless otherwise indicated, all correspondence regarding this WO should be directed to:

South County Fire Primary Contact: Kris Groeneveld, IT Manager
South Snohomish County Fire and Rescue Regional Fire Authority
12425 Meridian Ave S.
Everett, WA 98208
(425) 551-1262

SCIT Primary Contact: JD Braathen, Systems and Network Engineering Supervisor
Snohomish County Dept. of Information Technology
3000 Rockefeller Avenue, M/S 709
Everett, WA 98201
(425) 388-7171

SCIT Primary Contact: GIS Support Services Ed Whitford, GIS & Data Supervisor
Snohomish County Dept. of Information Technology
3000 Rockefeller Avenue, M/S 709
Everett, WA 98201
(425) 262-2150

By their signatures, County and South County Fire hereby acknowledge and accept the terms and conditions of this WO.

Approved

South Snohomish County Fire and Rescue Regional Fire Authority

Thad Hovis
Thad Hovis (Jun 26, 2023 18:17 PDT)

Signature

Thad Hovis

Print or Type Name

Fire Chief

Title

Jun 26, 2023

Date

Approved

Snohomish County

Klein, Kenneth Digitally signed by Klein, Kenneth
Date: 2023.07.25 09:59:55 -07'00'

Snohomish County Executive
Ken Klein

Executive Director

Print or Type Name

Title

Date

**Appendix A to Exhibit A
Work Order Services and Summary of Costs**

SCIT will provide the following Services at the prepaid support rate identified below.

Annual invoice for all Services shall be issued in May.

Note: Access during normal business hours will be covered under the Network Equipment Hosting service.

SCIT SERVICES AND RATES				
Service	2023 Annual Rate	Metric	2023 Annual Fee	2023 Monthly Rate
21 Rack Units	\$23/Unit/Month	21 Spaces	\$5,796.00	\$483.00
Internet Access 1 Mbps via 95 th Percentile	\$14/Mb/Month for 31-50 Mbps	31 Mbps	\$5,208.00	\$434.00
Network Services Administrative Fee	5% of total	\$11,004 x 0.05	\$550.20	n/a
NETWORK SERVICES ANNUAL TOTAL			\$11,554.20	

ONE TIME 2023 COSTS	
Cabling to Co-Location	\$2,000.00
ONE TIME COST TOTAL	\$2,000.00

PER USE BILLABLE SUPPORT SERVICES

Service	2023 Annual Rate
After Hours Data Center Access to Equipment	*See Support Services below
GIS Analyst Direct Support	\$87.00/hour
Senior GIS Analyst Direct Support	\$95.00/hour

***Support Services:**

Each after-hours request to access the Data Center has an hourly fee of \$100, with a three-hour minimum charge. The hourly fee will be assessed for each major portion of an hour that access is needed, until the earlier of either 1) the incident resolution, or 2) resuming of County normal business hours. Once the after-hours access has exceeded twelve hours in duration, an additional \$200 flat fee will be assessed. After-hours access that exceeds 12 hours in duration will continue to incur a \$100 per hour fee.

Additional hardware and software requested by South County Fire may be acquired by the County under this Agreement, and the actual costs will be passed along to South County Fire on their monthly invoice following County payment for goods and/or services

Internet usage to be reviewed by SCIT and South County Fire will be billed on the 95th percentile. Bandwidth data is measured from the customer's activated network interface port on SCIT internet

Per the **SCIT** enterprise service model adopted by Snohomish County for all 2023 central IT services, the definition of the services are detailed in the IT Service catalog, located at the following website: <https://www.snohomishcountywa.gov/DocumentCenter/View/50008/2020-Service-Catalog?bidId=>

The County shall promptly notify South County Fire should the above website link become unusable or no longer contain the SCIT enterprise service model adopted by Snohomish County for all 2023 central IT services.







South County Fire 2023 ILA WO Final

Final Audit Report

2023-06-27

Created:	2023-06-26
By:	Susan Bjorling (sbjorling@southsnofire.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAX4flNgKPO757JHSBbFLjuBC94RhHDJj

"South County Fire 2023 ILA WO Final" History

-  Document created by Susan Bjorling (sbjorling@southsnofire.org)
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-  Document emailed to thovis@southsnofire.org for signature
2023-06-26 - 7:02:01 PM GMT
-  Email viewed by thovis@southsnofire.org
2023-06-26 - 11:24:59 PM GMT
-  Signer thovis@southsnofire.org entered name at signing as Thad Hovis
2023-06-27 - 1:17:14 AM GMT
-  Document e-signed by Thad Hovis (thovis@southsnofire.org)
Signature Date: 2023-06-27 - 1:17:16 AM GMT - Time Source: server
-  Agreement completed.
2023-06-27 - 1:17:16 AM GMT